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RULEMAKING ADMIN. PROC DG
WITH PORTIONS REMOVED: _____

U.S. Consumer Product Safety Commission Log of Meeting

SUBJECT: WCMA Steering Committee Meeting

DATE OF MEETING: December 8, 2010

LOCATION: Kellen Company Offices, 750 National Press Building, Washington DC

LOG ENTRY SOURCE: Rana Balci-Sinha

DATE OF LOG ENTRY: December 16, 2010

CPSC ATTENDEES: Renae Rauchschalbe, Compliance
Rana Balci-Sinha, Human Factors
Bob Ochsman, Human Factors

NON-CPSC ATTENDEES: Jeff Sendlak, Bureau Veritas
Rich Watkins, Comfortex
Rachel Weintraub, Consumer Federation of America
Carol Pollack-Nelson, Independent Safety Consulting
Derick Marsh, RollEase
Tom Merker, Springs Window Fashions
Tim Bennett, WCMA
Barbara Miller, WCMA
Ralph Vasami, WCMA
Don Mays, Consumers Union (via conference call)
Stephen Drew, Health Canada (via conference call)
Jim Anthony, Hunter Douglas (via conference call)
Joe Jankoski, Hunter Douglas (via conference call)
Joe Kovach, Hunter Douglas (via conference call)
Robert LeBlanc, Lewis Hyman (via conference call)
Linda Kaiser, PFWBS (via conference call)
Joe Cannaverde, RollEase (via conference call)

SUMMARY OF MEETING:

- 1) Tom Merker called the meeting to order. Ralph Vasami reviewed the antitrust rules.
- 2) The committee discussed the proposed steering committee operating procedures. Rachel Weintraub suggested that the procedure section of the document should conclude with a sentence that outlines the committee's authority. For this purpose, the sentence that states "The mandate and function of the SSC is to review, challenge, modify, and ultimately approve every proposal of the six working groups" has been moved to the end of the Procedures section.
- 3) The committee briefly reviewed the comments that were received before and during the last balloting process and the six committees that were established to address the issues.
- 4) The committee reviewed the working group charters.

- 5) Appendix C Charter: The accessible cords that are currently identified as out-of-scope will be included as part of the group's scope so that the definition of accessibility is consistent no matter what cord is being evaluated.
- 6) Appendix D Charter: The sub-committee objectives have been expanded to include the operating systems in addition to all product types. Linda Kaiser asked if top-down-bottom-up (TDBU) shades would be addressed. Tom Merker said that both TDBU and roll-up shades are included in the scope as they are product types.
- 7) Continuous Loop and Bead Chain Products Charter: Durability and related test requirements of the tie-down devices will be a part of the scope.
- 8) Wide lift bands charter: Stiffness and elasticity of the lifting material will be considered. As requested, CPSC Human Factors division will provide the anthropometric data pertaining to children. The pressure that occurs on the neck may need further investigation that the working group may outsource.
- 9) Labels and Warnings Charter: The term "User removable tag" has been changed to "hangtag" to reduce confusion. All corded window covering products covered by ANSI/WCMA A100.1 are included. The group will also verify compliance with the label that requires manufacturer/retailer labeling (section 5.4 of the standard). Rana Balci-Sinha asked if alternative pictograms can be evaluated and if found effective be replaced with the current one. The committee agreed to look into it. Carol Pollack-Nelson stated that excessive warnings are not effective, and after the design improvements are introduced, "do not defeat" type of warnings will be needed.
- 10) Jeff Sendlak suggested referring to the section 1.3 of the standard rather than relying on the illustrations in the standard (pages 45 & 46).
- 11) The boundaries of the Appendix D (hazardous loop test) work have been discussed in length. The scope of the working group is limited to all lift cords (not all cords). Continuous loops and bead chains are currently not a part of this working group. Tom Merker stated that if the tie-down device is properly installed, there have been no reported incidents associated with the loop. However, the current Appendix D test may fail a properly installed tie-down device/loop. Derick Marsh stated that depending on the material type (nylon or metal) the loop will either stretch or shrink over time. CPSC, HC, and consumer advocates raised their concern on not having a consistent definition of a hazardous loop at the end of the standard development process. The hazardous loop definition and the associated test development will proceed in parallel between these two groups; the steering committee and the common members of these groups will make sure there is consistency in the definition.

Action Items:

- Working groups are going to make the discussed changes in their charters.
- Ralph Vasami proposed to schedule the steering committee meetings on the last Wednesday of every month. Next meeting is tentatively scheduled for January 26th. Due to the conflict with ICPHSO meeting in February, the meeting date could be changed for that month. Ralph proposed that the meetings be either held in DC or Newark or conducted via conference calls/net meeting. Ralph will investigate if ANSI funds exist for consumer advocates' travel.