

U.S. Consumer Product Safety Commission

**CPSC Registration for
Third Party Testing Laboratories
User's Guide**



Version 1.0

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1. Overview

The Laboratory Accreditation Registration System for Third Party Testing Laboratories is a web-based application designed to support the registration of third-party laboratories¹ who wish to be accepted as accredited to test children's products for conformity with the Commission's regulations. These laboratories must be accredited by an International Laboratory Accreditation Cooperation - Mutual Recognition Arrangement (ILAC-MRA) signatory accreditation body and the accreditation must be registered before being accepted by CPSC. Information on the current regulations and procedures associated with this process is available at: [Testing & Certification | CPSC.gov](#)

The Laboratory registration page is at: <http://www.cpsc.gov/cgibin/labregistry/>.

Use this website to:

- Complete registration requests for one or more CPSC rules and/or test methods. See [Third Party Testing Guidance | CPSC.gov](#) for a list of the CPSC rules and test methods currently covered by this system.
- Submit new registration requests for CPSC rules and/or test methods that have been approved by CPSC.
- Submit a request for renewal of your certificate and scope when the laboratory's name, ownership, or address changes.
- Update certain information concerning the laboratory.
- Submit updated information prior to an accreditation certificate's expiration.

A listing of ILAC-MRA signatory accreditation bodies is available on the Internet at [ILAC Membership International Laboratory Accreditation Cooperation](#).

For additional information on third party laboratory accreditation, including requirements for Firewalled and Governmental Laboratories, refer to Federal Register notices and other links at our Laboratory Accreditation web page at [Third-Party Testing Laboratory Accreditation & Small Entity Compliance Guide | CPSC.gov](#).

¹ Section 14(a)(2) of the Consumer Product Safety Act uses the term "third party conformity assessment body." For simplicity, CPSC staff, and this document, will refer to the more commonly used "third party laboratories" instead of the statutory term "third party conformity assessment body".

CPSC Registration for Third Party Testing Laboratories User's Guide


Once a laboratory is accepted for a specific CPSC rule and/or test method, information is available to the public at <http://www.cpsc.gov/cgi-bin/labsearch/>.

Contact labaccred@cpsc.gov if you have questions about the laboratory registration system or have problems using the system.

2. Login Page

To access the website, please use the link on the CPSC Public Website:

<http://www.cpsc.gov/cgibin/labregentry/>. The following screen will be displayed:



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Lab Users

Login

Lab ID/Reference ID

Password

Welcome to CPSC Application for Third Party Testing Laboratories

This website supports the application of third party independent laboratories, third party firewalled laboratories, and third party governmental laboratories who wish to be registered with the CPSC as an accredited laboratory to test children's products for conformity with the Commission's children's product safety rules.

These laboratories must be accredited by an International Laboratory Accreditation Cooperation-Mutual Recognition Arrangement (ILAC-MRA) signatory accreditation body and the accreditation must be registered with, and accepted by, the Commission. All applicants must provide a copy of the laboratory accreditation certificate and relevant scope documents. These documents must be submitted electronically and in the English language. **The electronic filenames must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.** The scope document for the laboratory seeking acceptance of its accreditation must include an explicit reference to each children's product safety rule and/or test method (as shown on the CPSC registration form) for which it is applying.

If this is the first time your lab has applied for accreditation, click on First Time User.

If you are returning user, enter the 4-digit Lab ID or 6-digit Reference ID and click on Request Password. A password will be mailed to your representative and applicant's email addresses. When you receive the password, enter the 4-digit Lab ID or 6-digit Reference ID and the Password and click on Login. If you are unable to log on, or if you have questions regarding the application process, please send a message to labaccred@cpsc.gov

A listing of ILAC-MRA signatory accrediting bodies is available on the Internet at <http://ilac.org/membersbycategory.html>.

For additional information on third party lab accreditation, including requirements for Firewalled and Governmental Laboratories, refer to Federal Register notices and other links at our [Laboratory Accreditation web page](#)

The complete rule for CPSC acceptance of testing laboratories is at 16 CFR Part 1112. The rule is linked at www.ecfr.gov. Browse Title 16 - Commercial Practices. Go to Part 1112, "REQUIREMENTS PERTAINING TO THIRD PARTY CONFORMITY ASSESSMENT BODIES"

Once a laboratory is accepted for a specific scope, information is posted on the CPSC Website [Public Listing of CPSC-Accepted Laboratories](#)

Firewalled Laboratory:

Registration as a firewalled conformity assessment body (firewalled testing laboratory) is required if there is an ownership or controlling interest in the laboratory of 10% or more by a manufacturer or private labeler of children's products subject to the safety requirements for which you are applying, and/or the laboratory is otherwise controlled by the manufacturer or private labeler. These ownership or controlling interests must be included in the application. In addition, the applicants must submit copies of the firm's established materials used for training its employees on the process and means by which allegations of any attempt by the manufacturer, private labeler or other interested party to hide or exert undue influence over test results can be immediately and confidentially reported to the Commission.

Governmental Laboratory:

Ownership or control, in whole or in part, of a conformity assessment body (testing laboratory) by a governmental entity requires registration as a governmental conformity assessment body. If the conformity assessment body is owned or controlled in part or in whole by a government, the governmental entity(s) must be named. This includes indirect ownership or control through governmental ownership of interests in any partners of this conformity assessment body.

The phrase "governmental entity" refers to any governmental entity in your country or administrative area, whether national, provincial, territorial, local, etc., and includes state-owned entities even if those entities do not carry out governmental functions.

1. Lab ID is a four-digit number assigned by CPSC.
2. Reference ID is a six-digit number you received after submission if you don't have a Lab ID.
3. Requested password will be sent to your applicant's email.
4. It is your responsibility to advise CPSC of changes to the applicant or representative's email address.
5. Report any suspected fraudulent activity immediately to labaccred@cpsc.gov.
6. The password expires 180 days after last activity.
7. You are allowed one new password per 24-hour period.

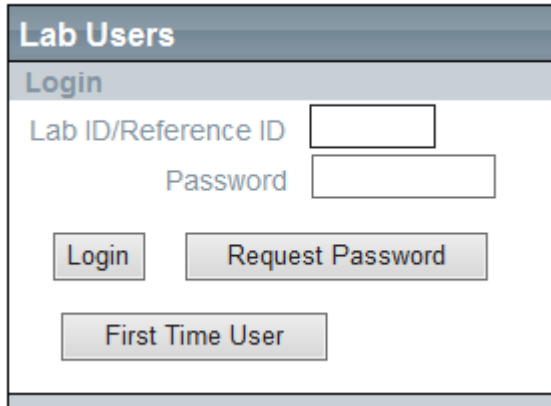
CPSC Form 223
OMB Control Number 3041-0143

From this screen you can:

- Access the system to submit your first application.
- Request a password.
- [Login](#) using existing Laboratory ID/Registration Number and password.

3. Features

3.1 User ID and Password



The screenshot shows a web interface titled "Lab Users" with a "Login" section. It contains two input fields: "Lab ID/Reference ID" and "Password". Below these fields are three buttons: "Login", "Request Password", and "First Time User".

Each laboratory is assigned one of two types of user ids.

First time users are assigned a Reference ID which is the reference number created when the first application is submitted, before a laboratory has been approved. You will use the Reference ID to request a password and login in response to a request for additional information from CPSC concerning your first application.



Once a laboratory's first request is approved, the laboratory is assigned a Laboratory ID. This ID is used to access the system for all subsequent changes.

To obtain a new password, enter the Laboratory ID or Reference ID and click on the Request Password button. CPSC will send an email – similar to the one shown below from labaccred@cpsc.gov to the registered representative and applicant's email addresses with a new password. This password is valid for 180 days after it was last issued or used, whichever is later, or until replaced by a new password. You can request a new password at any time, with a limit of one request per day.

-----Original Message-----

From: labaccred@cpsc.gov [mailto:labaccred@cpsc.gov]

Sent: Thursday, December 03, 2009 10:43 AM

To: Jack Jones, Jill Smith

Subject: US CPSC information

The Test Lab

Your new password is DeRB5Ga3

You must use the password within 180 days to keep it from expiring

*****!!! Unless otherwise stated, any views or opinions expressed in this e-mail (and any attachments) are solely those of the author and do not necessarily represent those of the U.S. Consumer Product Safety Commission.
*****!!!

3.2 Laboratory Types

Laboratories are classified as Independent, Firewalled or Governmental.

Independent Laboratory: Independent third-party conformity assessment bodies (laboratories) are laboratories that are neither owned, managed, or controlled by a manufacturer or private labeler of a children's product to be tested by the laboratory, nor owned or controlled, in whole or in part, by a government.

Firewalled Laboratory: A laboratory must apply for firewalled status if:

- (1) It is owned, managed, or controlled by a manufacturer or private labeler of a children's product.
- (2) For purposes of determining whether a laboratory is firewalled, "manufacturer" includes a trade association.
- (3) A manufacturer or private labeler is considered to own, manage, or control a laboratory if any one of the following characteristics applies:

(A) A manufacturer or private labeler of the children's product holds a 10 percent or greater ownership interest, whether direct or indirect, in the laboratory. Indirect ownership interest is calculated by successive multiplication of the ownership percentages for each link in the ownership chain.

(B) The laboratory and a manufacturer or private labeler of the children's product are owned by a common "parent" entity; or

(C) A manufacturer or private labeler of the children's product has the ability to appoint any of the laboratory's senior internal governing body (such as, but not limited to, a board of directors), the ability to appoint the presiding official (such as, but not limited to, the chair or president) of the laboratory's senior internal governing body, the ability to hire, dismiss, or set the compensation level for laboratory personnel, regardless of whether this ability is ever exercised;

AND

The laboratory intends to test a children's product that is subject to a CPSC children's product safety rule for the purpose of supporting a Children's Product Certificate and the product is made or imported by the owning, managing, or controlling entity of the laboratory.

Governmental Laboratory: Governmental laboratories are owned or controlled, in whole or in part, by a government. For purposes of this part, "government" includes any unit of a national,

territorial, provincial, regional, state, tribal, or local government, and a union or association of sovereign states. "Government" also includes domestic, as well as foreign entities. A laboratory is "owned or controlled, in whole or in part, by a government" if any one of the following characteristics applies:

(1) A governmental entity holds a 1 percent or greater ownership interest, whether direct or indirect, in the laboratory. Indirect ownership interest is calculated by successive multiplication of the ownership percentages for each link in the ownership chain.

(2) A governmental entity provides any direct financial investment or funding (other than fee for work).

(3) A governmental entity has the ability to appoint a majority of the laboratory's senior internal governing body (such as, but not limited to, a board of directors); the ability to appoint the presiding official of the laboratory's senior internal governing body (such as, but not limited to, chair or president); and/or the ability to hire, dismiss, or set the compensation level for laboratory personnel.

(4) Laboratory management or technical personnel include any government employees.

(5) The laboratory has a subordinate position to a governmental entity in its external organizational structure (not including its relationship as a regulated entity to a government regulator); or

(6) Apart from its role as regulator, the government can determine, establish, alter, or otherwise affect:

- A. The laboratory's testing outcomes.
- B. The laboratory's budget or financial decisions.
- C. Whether the laboratory may accept particular offers of work; or
- D. The laboratory's organizational structure or continued existence.

3.3 Laboratory and Ownership Information Saved

The Laboratory Accreditation Registration System saves information concerning the laboratory and its ownership so that it does not have to be reentered each time a request for additional CPSC rules and/or test methods is submitted. The information saved includes:

- Legal Name of the Laboratory
- Laboratory Name to be Displayed in Public Searches
- Full Address of the Laboratory to be Displayed in Public Searches
- Laboratory Website to be Displayed in Public Searches

- Laboratory Name to be Displayed in Public Searches
- Laboratory's Authorized Representative to be Displayed in Public Searches
- Type of Laboratory, based on answers to Questionnaire concerning Ownership
- Ownership Information for Firewalled and Governmental Laboratories

The last applicant's name and email address are also saved for use by CPSC to contact the laboratory; however, they must be entered with each submission. The applicant's information is not displayed in public searches.

To change the Laboratory Website or Authorized Representative, use the "Update Representative or Website" option on the Main Menu. To change other identifying information or ownership information, use the "Other Changes" option on the Main Menu.

3.4 Upload Documents

Certificate and Scope Documents - Most applications require that the certificates and scope documents associated with the CPSC rules and/or test methods be attached.

You must attach the laboratory accreditation certificate and full relevant scope documents for the certificate. All registrants must provide an English language copy of the laboratory accreditation certificate and relevant scope documents. The electronic filenames must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.

When submitting laboratory accreditation applications, please be mindful that the scope must match the exact citation for the rule or requirement as listed at [16 CFR § 1112.15\(b\)](#). Attach the full relevant scope document(s) to your application. Do not upload only sections of your scope document(s). Include information on where to find the CPSC-required rule and/or testing method references in your scope documents (e.g., page numbers) in the comment field. Also include in the comment field a description of your request (e.g., "first time applicant" or "requesting expanded scope") and include any other helpful information such as a link to your scope on the accrediting body website.

To upload documents:

- First make sure that the appropriate document type is selected.
- Click on the Browse button and select the document to be uploaded from your workstation.
- When the document name appears in the field next to the Browse button, click on the Attach button.
- The file name will be displayed under Attached files

If there are additional documents to be uploaded, repeat these instructions. Each file size must be less than 10MB. You can upload up to 40 files. Executable and script files are not allowed.

When you are finished uploading documents, click on the Save and Continue button.

Firewalled Laboratories must upload copies of the materials the firm has used to train its employees on the process and means by which allegations of any attempt by the manufacturer, private labeler, or other interested party to hide or exert undue influence over test results can be immediately and confidentially reported to the Commission. The documents must include:

- (1) The third-party conformity assessment body's established policies and procedures that explain:
 - (A) How the third-party conformity assessment body will protect its test results from undue influence by the manufacturer, private labeler, or other interested party.
 - (B) That the CPSC will be notified immediately of any attempt by the manufacturer, private labeler, or other interested party to hide or exert undue influence over the third-party conformity assessment body's test results; and
 - (C) That allegations of undue influence may be reported confidentially to the CPSC.
- (2) Training documents, including a description of the training program content, showing how employees are trained annually on the policies and procedures related to undue influence
- (3) Training records, including a list and corresponding signatures, of the staff members who received the training. The records must include training dates, location, and the name and title of the individual providing the training.
- (4) An organizational chart(s) of the third-party conformity assessment body that includes the names of all third-party conformity assessment body personnel, both temporary and permanent, and their reporting relationship within the third-party conformity assessment body.
- (5) An organizational chart(s) of the broader organization that identifies the reporting relationships of the third-party conformity assessment body within the broader organization (using both position titles and staff names); and
- (6) A list of all third-party conformity assessment body personnel with reporting relationships outside of the third-party conformity assessment body. The list must identify the name and title of the relevant third-party conformity assessment body employee(s) and the names, titles, and employer(s) of all individuals outside of the third-party conformity assessment body to whom they report

For Firewalled Laboratories, the following will be displayed at the bottom of the Ownership screen:

Please attach materials for Firewalled lab

If the owning or controlling manufacturer or private labeler of children's products, subject to the safety requirements for which you are applying is using this entity for the required testing of their products, the conformity assessment body must submit a copy of the firm's established materials used for training its employees on policies to protect against undue influence. **These documents typically include laboratory operation or quality manuals and/or other training materials. The documents must include:**

- i. The third party conformity assessment body's established policies and procedures that explain:
 - A. How the third party conformity assessment body will protect its test results from undue influence by the manufacturer, private labeler, or other interested party;
 - B. That the CPSC will be notified immediately of any attempt by the manufacturer, private labeler, or other interested party to hide or exert undue influence over the third party conformity assessment body's test results; and
 - C. That allegations of undue influence may be reported confidentially to the CPSC;
- ii. Training documents, including a description of the training program content, showing how employees are trained annually on the policies and procedures related to undue influence
- iii. Training records, including a list and corresponding signatures, of the staff members who received the training. The records must include training dates, location, and the name and title of the individual providing the training;
- iv. An organizational chart(s) of the third party conformity assessment body that includes the names of all third party conformity assessment body personnel, both temporary and permanent, and their reporting relationship within the third party conformity assessment body;
- v. An organizational chart(s) of the broader organization that identifies the reporting relationships of the third party conformity assessment body within the broader organization (using both position titles and staff names); and
- vi. A list of all third party conformity assessment body personnel with reporting relationships outside of the third party conformity assessment body. The list must identify the name and title of the relevant third party conformity assessment body employee(s) and the names, titles, and employer(s) of all individuals outside of the third party conformity assessment body to whom they report

The electronic filenames must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.

To upload documents:

- First make sure that the appropriate document type is selected.
- Click on the Browse button and select the document to be uploaded from your workstation
- When the document name appears in the field next to the Browse button, click on the Attach button
- The file name will be displayed under Attached files
- If there are additional documents to be uploaded, repeat these instructions.

Each file size must be less than 10MB. You can upload up to 40 files. Executable and script files are not allowed.

1. Select Document Type:
2. Select file to attach. Repeat the attachment process if you have more than one document.
3.

Attachment(s):

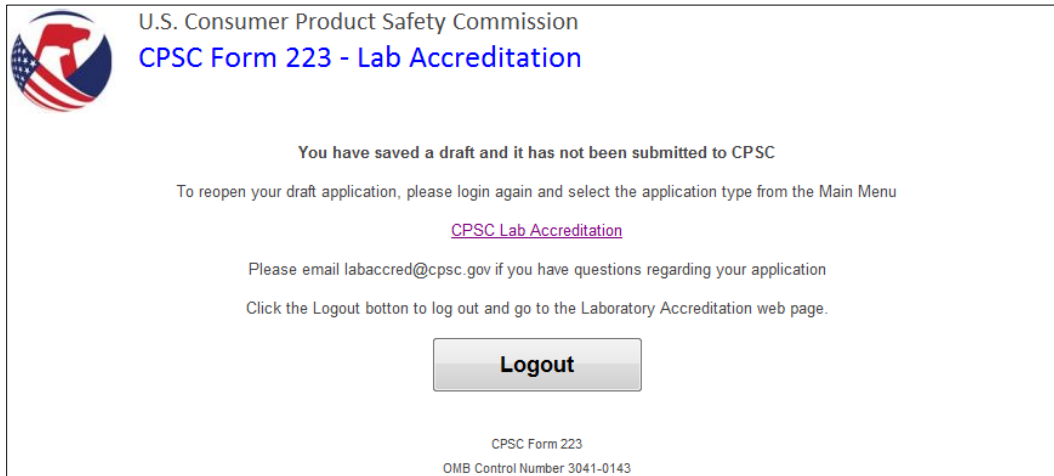
None

Comment

3.5 Draft Function

The Draft function is available for returning laboratories (those with a Laboratory ID assigned by CPSC).


You can save an application in Draft without submission, if you need additional information or wish to have it reviewed before submission, by clicking on the Logout button or on the Save As Draft button. If you use the Save as Draft button, the following screen will be displayed:



In either case, the next time you log on to the system, only two options on the main menu will be available, the application in draft and the Delete Draft button. Each Laboratory can only have one draft application saved at a time.

3.6 Confirmation of Information

Before submitting an application, you will be given the opportunity to review and correct the information that has been entered. For example:



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Registration Form: Initial Request for First Time User
 Lab: **The Firewalled Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Please check your submitted data. Return to previous screen(s) if any correction is needed

Legal Name	The Firewalled Lab
Listed Name	
Street 1	102 Main Street
Street 2	
City	Denton
State	MD
Country	United States
Postal Code	
Website	
Representative First Name	
Representative Last Name	Menton
Representative Title	
Representative EMail	ementon@cpsc.gov
Representative Telephone	
Representative Fax	
Applicant First Name	Andy
Applicant Last Name	Nguyen
Applicant Title	
Applicant EMail	anguyen@cpsc.gov

Registered Body	Firewalled Conformity Assessment Body
Attestant for Ownership Type	e
Attestant Title	e
Private Owner Name and Percentage	Firewalled Toys 100%
Training Material	a1.pdf
Document Type	Training Materials (Firewalled Lab only)
Comment	

Certificate Accreditation Body	ACCLASS
Certificate Number	test
Certificate Effective	01/01/2013
Certificate Expiration	
Scope	16 CFR Part 1203, Bicycle Helmets 16 CFR Part 1216, Infant Walkers
Attachment	ROB.pdf
Document Type	Certificate/Scope
Comment	

Check to ensure that the information is accurate. If necessary, return to the previous page(s) to make corrections. When you are finished, scroll to the bottom section of the page:

After reading the CPSC Requirements Pertaining to Third Party Conformity Assessment Bodies (Laboratories) below, the authorized laboratory representative must agree to these rules, by checking the checkbox below:

16 CFR Part 1112 - Requirements Pertaining to Third Party Conformity Assessment Bodies

Subpart A—Purpose and Definitions

¶ 1112.1 Purpose.

This part defines the term "third party conformity assessment body" and describes the types of third party conformity assessment bodies whose accreditations are accepted by the CPSC to test children's products under section 14 of the CPSA. It describes the requirements and procedures for becoming a CPSC-accepted third party conformity assessment body; the audit requirement applicable to CPSC-accepted third party conformity assessment bodies; how a third party conformity assessment body may voluntarily discontinue participation as a CPSC-accepted third party conformity assessment body; the grounds and procedures for withdrawal or suspension of CPSC acceptance of the accreditation of a third party conformity assessment body;

The authorized laboratory representative attests that he/she has read and agrees to the CPSC Rules for Lab Accreditation (16 CFR Part 1112), and understands that failure to abide by the rules may result in suspension or withdrawal of the laboratory from the list of CPSC-accepted laboratories.

The authorized laboratory representative attests to the fact that the applicant laboratory agrees that, as a condition of its CPSC-acceptance, it must allow an officer or employee duly designated by CPSC to enter and inspect the laboratory if the CPSC issues a written notice of inspection for purposes of an investigation.

Authorized Representative Name

Title or Position at Laboratory


KNOWING AND WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR IN ANY OTHER SUBMITTED MATERIALS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT FOR UP TO FIVE YEARS (U.S. Code, Title 18, Section 1001).

CPSC Form 223
OMB Control Number 3041-0143

The authorized laboratory representative must indicate agreement to the statements by clicking on the two check boxes and adding his/her name and title to the signature blocks.

When you are finished, click the Confirm to Send button. If there are no errors, the following message will be displayed.

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You have successfully sent a request.
The reference ID number is 913094

Your application is in the list of pending applications for CPSC staff review. You should receive a confirmation email shortly that summarizes your application.

After CPSC staff review, you will receive a notification of acceptance or CPSC staff will contact you if they have questions or need additional information regarding your application.

If you have questions about your application, please email labaccred@cpsc.gov

Click the Logout button to log out and go to the Laboratory Accreditation web page.

Logout

CPSC Form 223
OMB Control Number 3041-0143

The representative and applicant will receive an email message similar to the following:

```
The reference ID is 900559

Your request has been submitted to US CPSC.
Following are the data you have submitted:
Legal Name: The Test Lab
Listed Name: The Test Lab
Street 1: 100 Main Street
City: Denton
State: MD
Country: United States
Postal Code: 21629
Website: www.thetestlab.us
Registered Body: Third Party Conformity Assessment Body
Third Party Attestant: Jack Jones
Representative First Name: Jack
Representative Last Name: Jones
Representative Title: Lab Manager
Representative Email: jack.jones@thetestlab.us
Applicant First Name: Jack
Applicant Last Name: Jones
Applicant Title: Lab Manager
Applicant Email: jack.jones@thetestlab.us
Certificate Accrerator: AB (Accrediting Body)
Certificate Number: AB-1001
Certificate Effective: 10/17/2009
Certificate Expiration: 10/16/2011
Scope: Small Parts Regulation, 16 CFR Part 1501
Scope: Lead in Children's Metal Products, CPSC-CH-E1001-08
Comment: refer to pages 2-3 of scope document. This is our first application
for CPSC recognition. Link to accrediting body website:
www.accreditingbody.us/thetestlab-denton.html
Attachment: certificate.doc
Document Type: Certificate and scope

****!! Unless otherwise stated, any views or opinions expressed in this e-
mail (and any attachments) are solely those of the author and do not
necessarily represent those of the U.S. Consumer Product Safety Commission.
****!!
```

The screenshot shows a web form titled "Lab Users" with a sub-section "Login". It features two text input fields: "Lab ID/Reference ID" and "Password". Below these fields are three buttons: "Login", "Request Password", and "First Time User".

4. Initial Application

After clicking on the First Time User link, the registration form will be displayed. It requests information about your laboratory, its ownership, accreditation bodies, and the CPSC rules and/or test methods for which you are applying. It will ask you to upload copies of the certificates of accreditation and scope documents, as well as copies of training materials if you are a Firewalled Laboratory.

Capitalize only the first letter of words and names (except for abbreviations) when filling out this form.

NOTE: An asterisk (*) denotes a required field.

3.1 General Information about the Laboratory

Consumer Product Conformity Assessment Body (Testing Laboratory)

Registration Form: Initial Request for First Time User

This registration form and all related materials (certificate, scope documents, and training materials, if required) must be submitted electronically and in the English language.

Please capitalize only the first letter of words and names (except for abbreviations) when filling out this form. Note an asterisk (*) denotes a required field. Thank you!

*1. Legal name of the laboratory:

2. Full address of the laboratory:

*Street (Line 1)

Street (Line 2)

*City/Town/County State/Province:

*Country or Administrative Area Postal Code:

3. Laboratory name as you wish it listed on the CPSC website, if different than legal name (leave blank if same):

4. Laboratory's authorized representative (to be displayed on the CPSC website):

* Family name(s): First (Given) name:

Title: * Email:

Telephone #: Fax #:

5. Laboratory website (optional):

6. Applicant Information (Point of contact for registration questions. Not for CPSC website display):

* Family name(s): First (Given) name:

Title: * Email:

CPSC Form 223
OMB Control Number 3041-0143

Legal Name of the Laboratory – Enter the legal name of the laboratory as shown on the certificate.

Full Address of the Laboratory – Enter the full address of the laboratory. This should match the information on the certificate. This information will be displayed on the public search site.

Laboratory Name to be displayed in Public Searches – If different than the legal name, enter the laboratory name as you wish it listed on the CPSC website. Otherwise, leave this field blank. It will be auto filled with the legal name.

Laboratory's Authorized Representative - Enter the name, title, email, telephone and fax numbers for the laboratory's authorized representative. You can enter more than one email address; separate them with a semi-colon (;). This information will be displayed on the public search site when the laboratory is accepted by CPSC.

Laboratory Website – Enter the laboratory's website address, if available. This information will be displayed on the public search site.

Applicant's Information – Enter the name, title, and email address of the point of contact for registration questions. You can enter more than one email address; separate them with a semi-colon (;). This information will not be displayed on the CPSC website.

When you are finished entering information, click on the Save and Continue button.

3.2 Laboratory Type Questionnaire

The next section of the application is used to enter information about ownership of the laboratory. Refer to Section 3.2 for a detailed description of each type. Respond Yes or No to each question. Based on your responses, the appropriate Ownership Information screen will be displayed.

Registration Form: Initial Request for First Time User

Lab: **The Testing Company**

To preserve data integrity, do NOT use your browser's Back button. Always use the Previous Screen button.

Type of Laboratory:

Definitions:

a. **Independent:** Independent third party conformity assessment bodies (laboratories) are laboratories that are neither owned, managed, or controlled by a manufacturer or private labeler of a children's product to be tested by the laboratory, nor owned or controlled, in whole or in part, by a government.

b. **Firewalled:** A laboratory must apply for firewalled status if the lab intends to test a children's product that is subject to a CPSC children's product safety rule for the purpose of supporting a Children's Product Certificate and the product is made or imported by the owning, managing, or controlling entity of the laboratory:

1. Questions to determine if the laboratory is owned, managed, or controlled by a manufacturer or private labeler of a children's product:

i. For purposes of determining whether a laboratory is firewalled, "manufacturer" includes a trade association.

ii. A manufacturer or private labeler is considered to own, manage, or control a laboratory if any one of the following characteristics applies:

Please answer Yes or No to each element as it applies to your laboratory.

Yes No (A) A manufacturer or private labeler of the children's product holds a 10 percent or greater ownership interest, whether direct or indirect, in the laboratory. Indirect ownership interest is calculated by successive multiplication of the ownership percentages for each link in the ownership chain;

Yes No (B) The laboratory and a manufacturer or private labeler of the children's product are owned by a common "parent" entity; or

Yes No (C) A manufacturer or private labeler of the children's product has the ability to appoint any of the laboratory's senior internal governing body (such as, but not limited to, a board of directors), the ability to appoint the presiding official (such as, but not limited to, the chair or president) of the laboratory's senior internal governing body, the ability to hire, dismiss, or set the compensation level for laboratory personnel, regardless of whether this ability is ever exercised;

c. **Governmental:** Governmental laboratories are owned or controlled, in whole or in part, by a government. For purposes of this part, "government" includes any unit of a national, territorial, provincial, regional, state, tribal, or local government, and a union or association of sovereign states. "Government" also includes domestic, as well as foreign entities. A laboratory is "owned or controlled, in whole or in part, by a government" if any one of the following characteristics applies:

Please answer Yes or No to each element as it applies to your laboratory.

Yes No (1) A governmental entity holds a 1 percent or greater ownership interest, whether direct or indirect, in the laboratory. Indirect ownership interest is calculated by successive multiplication of the ownership percentages for each link in the ownership chain;

Yes No (2) A governmental entity provides any direct financial investment or funding (other than fee for work);

Yes No (3) A governmental entity has the ability to appoint a majority of the laboratory's senior internal governing body (such as, but not limited to, a board of directors); the ability to appoint the presiding official of the laboratory's senior internal governing body (such as, but not limited to, chair or president); and/or the ability to hire, dismiss, or set the compensation level for laboratory personnel;

Yes No (4) Laboratory management or technical personnel include any government employees;

Yes No (5) The laboratory has a subordinate position to a governmental entity in its external organizational structure (not including its relationship as a regulated entity to a government regulator); or

Yes No (6) Apart from its role as regulator, the government can determine, establish, alter, or otherwise affect:

i. The laboratory's testing outcomes;

ii. The laboratory's budget or financial decisions;

iii. Whether the laboratory may accept particular offers of work; or

iv. The laboratory's organizational structure or continued existence.

The authorized laboratory representative attests that the answers to the questions above are true.

* Authorized Lab Representative Name

* Title or Position at Laboratory

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After responding to the question, the authorized laboratory representative must agree to the attestation statement. Enter the name of the laboratory representative making the attestation. Then, click on the Save and Continue Button.

*Note: It is possible to have a firewalled/government conformity assessment body, if at least one question is answered yes in each section.

3.3 Ownership Information

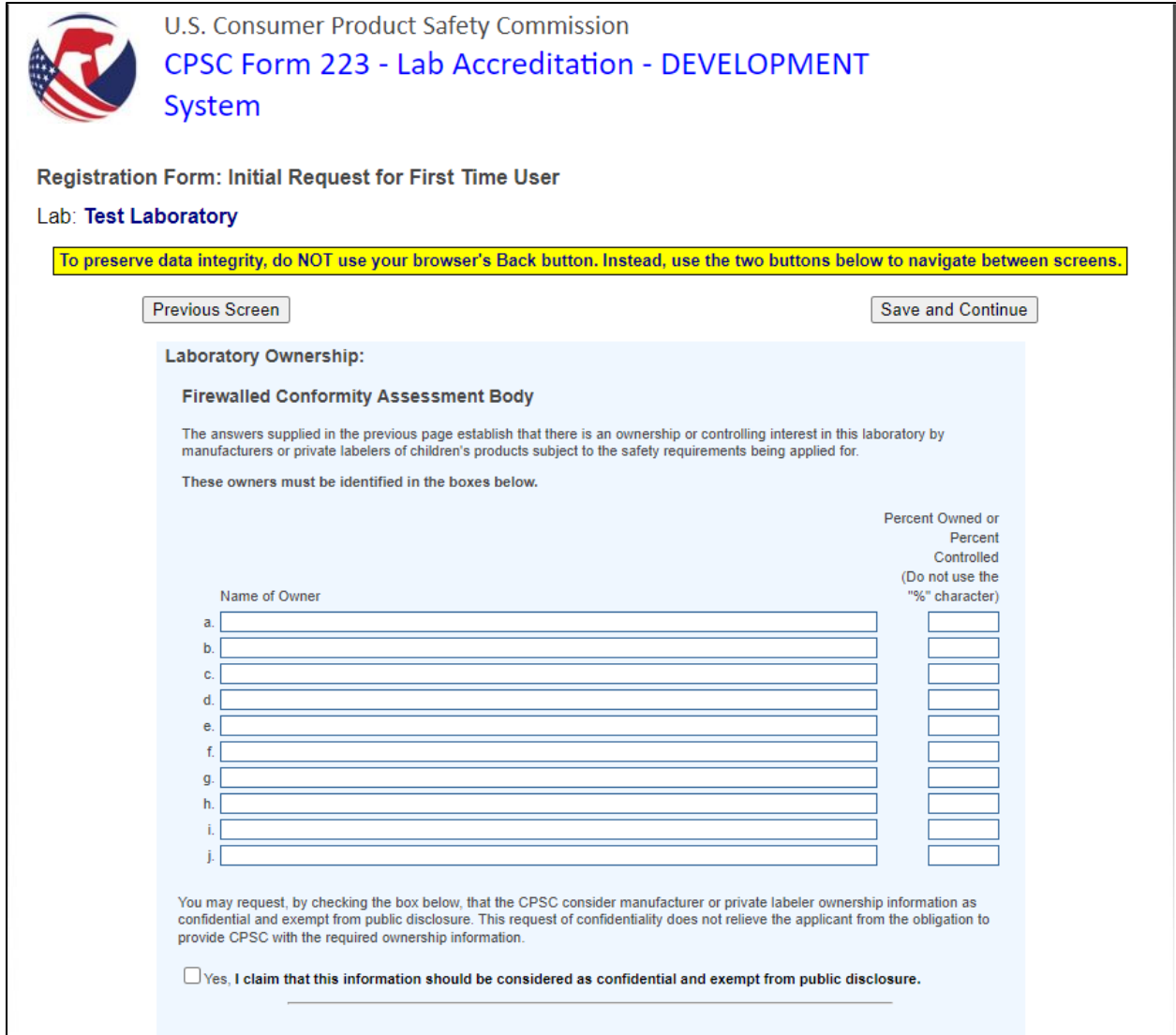
If the laboratory is applying as an independent laboratory, the following screen will be displayed:

The screenshot shows the CPSC Form 223 - Lab Accreditation registration screen. At the top left is the CPSC logo. The header text reads "U.S. Consumer Product Safety Commission" and "CPSC Form 223 - Lab Accreditation". Below this, it says "Registration Form: Initial Request for First Time User" and "Lab: The Testing Company". A yellow highlighted warning box states: "To preserve data integrity, do NOT use your browser's Back button. Always use the Previous Screen button." There are two "Previous Screen" buttons and two "Save and Continue" buttons. A light blue box titled "Laboratory Ownership:" contains the text "Independent Conformity Assessment Body" and "The answers supplied in the previous page establish that this is an independent laboratory." Below this is a checkbox with the text "The authorized laboratory representative attests that this is an independent laboratory." At the bottom of the form, it says "CPSC Form 223" and "OMB Control Number 3041-0143".

Click on the checkbox to confirm that the laboratory representative is attesting that the laboratory is independent and click on the Save and Continue button. If the laboratory is not independent, click on the Previous Screen button to return to the questionnaire.

If the Laboratory is a Firewalled Laboratory:

Complete the Firewalled section of the next screen:



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation - DEVELOPMENT System

Registration Form: Initial Request for First Time User
 Lab: **Test Laboratory**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen Save and Continue

Laboratory Ownership:
Firewalled Conformity Assessment Body

The answers supplied in the previous page establish that there is an ownership or controlling interest in this laboratory by manufacturers or private labelers of children's products subject to the safety requirements being applied for. These owners must be identified in the boxes below.

Name of Owner	Percent Owned or Percent Controlled (Do not use the "%" character)
a. <input type="text"/>	<input type="text"/>
b. <input type="text"/>	<input type="text"/>
c. <input type="text"/>	<input type="text"/>
d. <input type="text"/>	<input type="text"/>
e. <input type="text"/>	<input type="text"/>
f. <input type="text"/>	<input type="text"/>
g. <input type="text"/>	<input type="text"/>
h. <input type="text"/>	<input type="text"/>
i. <input type="text"/>	<input type="text"/>
j. <input type="text"/>	<input type="text"/>

You may request, by checking the box below, that the CPSC consider manufacturer or private labeler ownership information as confidential and exempt from public disclosure. This request of confidentiality does not relieve the applicant from the obligation to provide CPSC with the required ownership information.

Yes, I claim that this information should be considered as confidential and exempt from public disclosure.

Name of Owner – Enter the names of owners with a 10% or more interest if they are manufacturers or private labelers of children's products subject to the safety requirements for which you are applying.

Percentage Owned – The total percentage owned must be between 10 and 100. Enter a number without the percent sign (%).

Confidentiality Request – You may request that the CPSC consider manufacturer or private labeler ownership information as confidential and exempt from public disclosure by checking the box. This request of confidentiality does not relieve the applicant from the obligation to provide CPSC with the required ownership information.

If the laboratory is a Governmental Laboratory:

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Registration Form: Initial Request for First Time User
Lab: **The Governmental Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen Save and Continue

Laboratory Ownership:
Governmental Conformity Assessment Body

The answers supplied in the previous page establish that there is an ownership or controlling interest in this laboratory by one or more government entities.
These government entities must be identified in the boxes below.

	Name of Government Entity	Percent Owned or Percent Controlled (Do not use the "%" character)
a.	<input type="text"/>	<input type="text"/>
b.	<input type="text"/>	<input type="text"/>
c.	<input type="text"/>	<input type="text"/>
d.	<input type="text"/>	<input type="text"/>
e.	<input type="text"/>	<input type="text"/>
f.	<input type="text"/>	<input type="text"/>
g.	<input type="text"/>	<input type="text"/>
h.	<input type="text"/>	<input type="text"/>
i.	<input type="text"/>	<input type="text"/>
j.	<input type="text"/>	<input type="text"/>

Previous Screen Save and Continue

CPSC Form 223
OMB Control Number 3041-0143

Enter a separate line for each Governmental Entity; complete the following information for each government entity.

Name of Governmental Entity – Enter the name of the Governmental Entity.

Percent Owned or Controlled – The total Percent Owned or Controlled must be between 0 and 100%. Enter a number without the percent sign (%).

For Firewalled Laboratories, the following will be displayed at the bottom of the Ownership screen:

Please attach materials for Firewalled lab

If the owning or controlling manufacturer or private labeler of children's products, subject to the safety requirements for which you are applying is using this entity for the required testing of their products, the conformity assessment body must submit a copy of the firm's established materials used for training its employees on policies to protect against undue influence. **These documents typically include laboratory operation or quality manuals and/or other training materials. The documents must include:**

- i. The third party conformity assessment body's established policies and procedures that explain:
 - A. How the third party conformity assessment body will protect its test results from undue influence by the manufacturer, private labeler, or other interested party;
 - B. That the CPSC will be notified immediately of any attempt by the manufacturer, private labeler, or other interested party to hide or exert undue influence over the third party conformity assessment body's test results; and
 - C. That allegations of undue influence may be reported confidentially to the CPSC;
- ii. Training documents, including a description of the training program content, showing how employees are trained annually on the policies and procedures related to undue influence
- iii. Training records, including a list and corresponding signatures, of the staff members who received the training. The records must include training dates, location, and the name and title of the individual providing the training;
- iv. An organizational chart(s) of the third party conformity assessment body that includes the names of all third party conformity assessment body personnel, both temporary and permanent, and their reporting relationship within the third party conformity assessment body;
- v. An organizational chart(s) of the broader organization that identifies the reporting relationships of the third party conformity assessment body within the broader organization (using both position titles and staff names); and
- vi. A list of all third party conformity assessment body personnel with reporting relationships outside of the third party conformity assessment body. The list must identify the name and title of the relevant third party conformity assessment body employee(s) and the names, titles, and employer(s) of all individuals outside of the third party conformity assessment body to whom they report

The electronic filenames must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.

To upload documents:

- First make sure that the appropriate document type is selected.
- Click on the Browse button and select the document to be uploaded from your workstation
- When the document name appears in the field next to the Browse button, click on the Attach button
- The file name will be displayed under Attached files
- If there are additional documents to be uploaded, repeat these instructions.

Each file size must be less than 10MB. You can upload up to 40 files. Executable and script files are not allowed.

1. Select Document Type:
2. Select file to attach. Repeat the attachment process if you have more than one document.
3.

Attachment(s):

None

Comment

Firewalled Laboratories must submit a copy of the firm's established materials used for training its employees on policies to protect against undue influence. These documents typically include laboratory operations or quality manuals and/or other training materials.

To upload documents:

- Click on the Browse button and select the document to be uploaded from your PC.
- When the document name is displayed in the field next to the Browse button, click on the Attach button.
- The file name will be displayed under Attachments.
- If there are additional documents to be uploaded, repeat these instructions.

You can remove an attachment by clicking the box next to the file name and then clicking on the Remove selected attachment(s) button.

When you are finished uploading documents, click on the Save and Continue button.

3.4 Accreditation and Scope Information

The next section requests information about the applicable certificates. For each certificate, you will enter information about the certificate, select the applicable CPSC rules and/or test methods for which you are applying, and upload the associated certification documentation.

The screenshot shows the CPSC Form 223 - Lab Accreditation registration form. At the top left is the CPSC logo. The header text reads "U.S. Consumer Product Safety Commission" and "CPSC Form 223 - Lab Accreditation". Below this, it says "Registration Form: Initial Request for First Time User" and "Lab: The Test Lab". A yellow highlighted box contains the instruction: "To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens." Below this are two buttons: "Previous Screen" and "Save and Continue". The main content area is titled "Laboratory Accreditation Information:" and contains the text: "The Laboratory must be accredited by an ILAC-MRA signatory accreditation body. The accreditation must be to ISO Standard ISO/IEC 17025:2005 -- General Requirements for the Competence of Testing and Calibration Laboratories, and the scope of the accreditation must expressly include the CPSC rules and/or test methods for which you are applying." Below this text is a blue button that says "Click the button below to add a certificate from an ILAC-MRA accreditation body". At the bottom of this section is a grey button that says "Add a Certificate from an ILAC-MRA Accreditation Body". At the very bottom of the form are two more buttons: "Previous Screen" and "Save and Continue". The footer text reads "CPSC Form 223" and "OMB Control Number 3041-0143".

The Laboratory must be accredited by an ILAC-MRA signatory accreditation body. The accreditation must be to ISO Standard ISO/IEC 17025:2017-- General Requirements for the Competence of Testing and Calibration Laboratories, and the scope of the accreditation must expressly include the CPSC rules and/or test methods for which you are applying.

You can enter as many certificates as necessary

Click on the Add Certificate button. The following screen will be displayed:

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Registration Form: Initial Request for First Time User
Lab: **The Test Lab**

To preserve data integrity, do NOT use your browser's Back button to go back to the Certificate list.

Cancel Changes Save Certificate

Certificate from an ILAC-MRA Accreditation Body:

You must select an ILAC-MRA signatory accreditation body from the drop-down list.
*Name of ILAC-MRA signatory accreditation body providing accreditation

*Date of Accreditation to ISO/IEC 17025:2005 (mm/dd/yyyy)

*Certificate number

Expiration date (mm/dd/yyyy)

Scope:
No scope selected

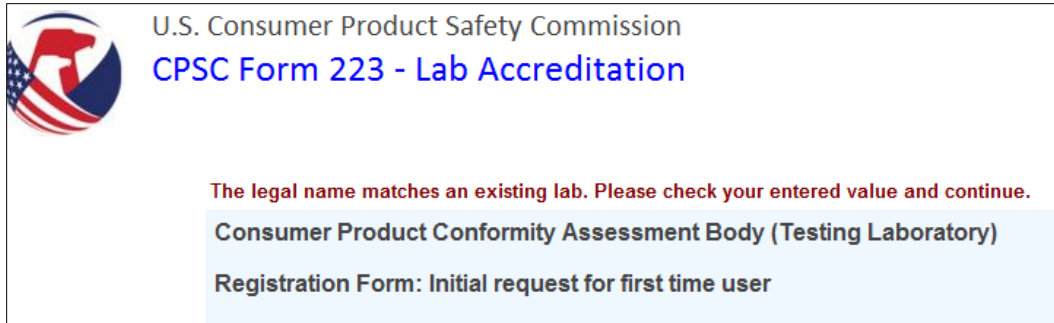
Name of ILAC-MRA full member – Select the ILAC-MRA signatory accreditation body that issued your certificate from the drop-down list. If the name is not listed, confirm that the accrediting body is a full ILAC member. If it is, contact labaccred@cpsc.gov.

Date of Accreditation to ISO/IEC 17025:2005 – Enter the date the accreditation certificate was issued in the format mm/dd/yyyy.

Certificate Number – Enter the certificate number from the accreditation certificate.

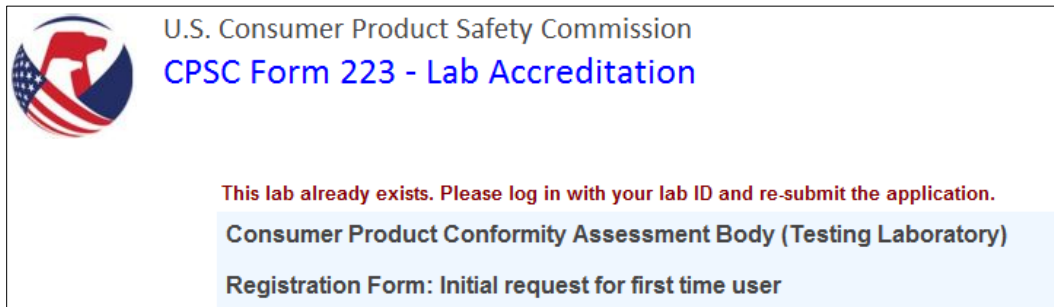
Expiration Date – Enter the expiration date in the format mm/dd/yyyy if it is available.

Click on the Select Scopes button. Before proceeding the system does a series of edit checks to ensure that valid information has been entered. It also checks to see if the laboratory already exists in the Laboratory Accreditation System. If the name, but not the address is identical, you will get the following message:




If you are uncertain as to whether this is a duplicate, go to the Public Search at <http://www.cpsc.gov/cgi-bin/labsearch/>. check the information to see if it is the same laboratory.

If both the name and address match an existing laboratory, the following message will be displayed at the top of the registration form:



If this message is displayed, you will not be able to proceed with the request. Logout and contact the Laboratory Representative shown on the public search (<http://www.cpsc.gov/cgi-bin/labsearch/>) to obtain your laboratory ID and password.

Once the edit checks are complete, the following screen will be displayed:



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Lab: **The Test Lab**

To preserve data integrity, do NOT use your browser's Back button to go back to the Certificate edit screen.

Select CPSC Rules and/or Test Methods for

Accreditation Body: AAC Analytica (Association of Analytical Centers "Analytica")

Certificate Number: test

The accreditation and certificate information below applies to the following CPSC rules and/or test methods:

***The scope document for the laboratory seeking acceptance of its accreditation must include an explicit reference to each item below for which it is applying.**

<input type="checkbox"/> 16 CFR Part 1203, Bicycle Helmets	<input type="checkbox"/> 16 CFR Part 1215, Infant Bath Seats
<input type="checkbox"/> 16 CFR Part 1216, Infant Walkers	<input type="checkbox"/> 16 CFR Part 1217, Safety Standard for Toddler Beds
<input type="checkbox"/> 16 CFR part 1218, Safety Standard for Bassinets and Cradles	<input type="checkbox"/> 16 CFR Part 1219, Safety Standard for Full-Size Cribs
<input type="checkbox"/> 16 CFR Part 1220, Safety Standard for Non-Full-Size Cribs	<input type="checkbox"/> 16 CFR Part 1221, Safety Standard for Play Yards
<input type="checkbox"/> 16 CFR Part 1223, Safety Standard for Infant Swings	<input type="checkbox"/> 16 CFR Part 1224, Safety Standard for Portable Bed Rails
<input type="checkbox"/> 16 CFR Part 1420, Requirements for All-Terrain Vehicles	<input type="checkbox"/> 16 CFR Part 1303 (CPSC-CH-E1003-09 or CPSC-CH-E1003-09.1), Lead Paint Regulation, Reference 4 and 5
<input type="checkbox"/> 16 CFR Part 1500.86(a)(7) and (8), Dive Sticks and other small articles	<input type="checkbox"/> 16 CFR Part 1303 (ASTM F2853-10), Lead Paint Regulation, Reference 4 and 6
<input type="checkbox"/> 16 CFR Part 1500.86(a)(5), Clacker Balls	<input type="checkbox"/> 16 CFR Part 1501, Small Parts Regulation
<input type="checkbox"/> 16 CFR Part 1505, Electrically operated toys/articles	<input type="checkbox"/> 16 CFR Part 1510, Rattles
<input type="checkbox"/> 16 CFR Part 1511, Pacifiers	<input type="checkbox"/> 16 CFR Part 1512, Bicycles
<input type="checkbox"/> 16 CFR Part 1513, Children's Bunk Beds	<input type="checkbox"/> Determination of Phthalates (test method CPSC-CH-C1001-09.3 and/or GB/T 22048-2008), Reference 7 and 8

CPSC Rules and/or Test Methods – Check off the applicable CPSC rules and/or test methods from the CPSC accreditation scope listing. This list will be modified as additional rules and/or test methods are approved by the Commission for laboratory applications. Be very careful to select the appropriate scope item you also have in your AB approved scope. Also, please ensure that the AB approved scope lists scope items exactly as specified in the CPSC scope listings. The CPSC scope items are listed at 16CFR1112.15 (See <https://www.ecfr.gov/current/title-16/chapter-II/subchapter-B/part-1112>).

IMPORTANT NOTE: If your AB scope does not exactly match the scope as listed in the CPSC regulation, your application will be delayed until an updated AB scope listing is provided. For example, if the AB scope listing is “ASTM F963-23 Section 4.3.5”, that does not meet the specific scope items listed in 16 CFR 1112.15. The AB scope must specify the CPSC scope items explicitly, which in this example would be Sections 4.3.5.1(2) and 4.3.5.2.


When you are finished, click on the Save Scope Selection button at the bottom of the page. You will return to the Laboratory Accreditation Information screen. The scopes you have selected will be displayed in the Scopes box. You can add or delete scopes by click on the Select Scopes button and updating the Scopes list.

Attach Associated Certificates and Scope Documents

You must attach the laboratory accreditation certificate and full relevant scope documents for the certificate. All registrants must provide an English language copy of the laboratory accreditation certificate and relevant scope documents.

The electronic filenames must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.

CPSC Registration for Third Party Testing Laboratories User's Guide



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Registration Form: Initial Request for First Time User
Lab: **The Test Lab**

To preserve data integrity, do NOT use your browser's Back button to go back to the Certificate list.

Certificate from an ILAC-MRA Accreditation Body:

You must select an ILAC-MRA signatory accreditation body from the drop-down list.
*Name of ILAC-MRA signatory accreditation body providing accreditation
 *Date of Accreditation to ISO/IEC 17025:2005 (mm/dd/yyyy)

*Certificate number Expiration date (mm/dd/yyyy)

Scope:

- 16 CFR Part 1500.86(a)(5), Clacker Balls
- 4.9 (ASTM F963-11), Accessible Points (except labeling and/or instructional literature requirements)
- 4.20.2 (ASTM F963-08), Toy Pacifiers
- 4.23.1 (ASTM F963-08), Rattles with nearly Spherical, Hemispherical, or Circular Flared Ends
- 4.39 (ASTM F963-08), Jaw Entrapment in Handles and Steering Wheels

Click on "Select Scope" to select the CPSC regulations or test methods for which you are seeking acceptance.
Click again if you wish to modify your selections.

Please attach associated Certificate and Scope documents

All registrants must provide an English language copy of the laboratory accreditation certificate and relevant scope documents. The electronic filenames must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.

To upload documents:

- First make sure that the appropriate document type is selected.
- Click on the Browse button and select the document to be uploaded from your workstation
- When the document name appears in the field next to the Browse button, click on the Attach button
- The file name will be displayed under Attached files
- If there are additional documents to be uploaded, repeat these instructions.

Each file size must be less than 10MB. You can upload up to 40 files. Executable and script files are not allowed.

1. Select Document Type:
2. Select file to attach. Repeat the attachment process if you have more than one document.
3.

Attachment(s):

None

Please attach the full relevant scope document(s) to your application. Do not upload only sections of your scope document(s). Text searchable file formats are preferred. Include information on where to find the CPSC-required rule and/or testing method references in your scope (e.g., page numbers) in the comment field. Also include in the comment field a description of your request (e.g., "first time applicant" or "requesting expanded scope") and include any other helpful information such as a link to your scope on the accreditation body website.

Comment

When submitting laboratory accreditation applications, please be mindful that the scope must match the exact citation for the rule or requirement as listed at [16 CFR § 1112.15\(b\)](#). Attach the

full relevant scope document(s) to your application. Do not upload only sections of your scope document(s). Include information on where to find the CPSC-required rule and/or testing method references in your scope documents (e.g., page numbers) in the comment field. Also include in the comment field a description of your request (e.g., "first time applicant" or "requesting expanded scope") and include any other helpful information such as a link to your scope on the accrediting body website.

To upload documents:

- Click on the Browse button and select the document to be uploaded from your workstation
- When the document name appears in the field next to the Browse button, select the document type (Certification, Scope, or Certification/Scope).
- Click on the Attach button
- The file name will be displayed under Attached files
- If there are additional documents to be uploaded, repeat these instructions.

Each file size must be less than 10MB. You can upload up to 40 files. Executable and script files are not allowed.

When you are finished uploading documents, click on the Save and Continue Button. The following screen will be displayed:

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Registration Form: Initial Request for First Time User
Lab: **The Test Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen Save and Continue

Laboratory Accreditation Information:

The Laboratory must be accredited by an ILAC-MRA signatory accreditation body. The accreditation must be to ISO Standard ISO/IEC 17025:2005 -- General Requirements for the Competence of Testing and Calibration Laboratories, and the scope of the accreditation must expressly include the CPSC rules and/or test methods for which you are applying.

Action	Certificate	Accreditation Body	Effective Date	Expiration Date	Scope Count	Document Count
<input type="button" value="▼"/>	test	AAC Analytica (Association of Analytical Centers "Analytica")	01/01/2013		4	1 Delete

Certificate and scope options:

- To edit certificate information on the certificate shown above and to choose CPSC rules and/or test methods for its scope, click on the Action Box and select Edit
- To add another certificate from an ILAC-MRA accreditation body, click on the button below.


Add Another Certificate from an ILAC-MRA Accreditation Body

Previous Screen Save and Continue

CPSC Form 223
OMB Control Number 3041-0143

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You can add another certificate and its associated scope and documents by clicking on the Add Certificate Button. When all of the certificates have been added, click on the Save and Continue button. The next screen summarizes the information that has been entered.



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Registration Form: Initial Request for First Time User
Lab: **The Test Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Please check your submitted data. Return to previous screen(s) if any correction is needed

Legal Name	The Test Lab
Listed Name	
Street 1	100 Main Street
Street 2	
City	Denton
State	MD
Country	United States
Postal Code	21629
Website	
Representative First Name	Dennis
Representative Last Name	Jones
Representative Title	
Representative EMail	ementon@cpsc.gov
Representative Telephone	
Representative Fax	
Applicant First Name	Jerry
Applicant Last Name	Johnson
Applicant Title	
Applicant EMail	anguyen@cpsc.gov
Registered Body	Independent Conformity Assessment Body
Attestant for Ownership Type	Jack Jones
Attestant Title	President
Certificate Accreditation Body	AAC Analitica (Association of Analytical Centers "Analitica")
Certificate Number	test
Certificate Effective	01/01/2013
Certificate Expiration	
Scope	4.35 (ASTM F963-11), Pompoms 4.36 (ASTM F963-11), Hemispheric-Shaped Objects 4.37 (ASTM F963-11), Yo-Yo Elastic Tether Toys 4.38 (ASTM F963-11), Magnets (except labeling and/or instructional literature requirements)
Attachment	ROB2013.pdf
Document Type	Certificate/Scope
Comment	

Check to ensure that the information is accurate. If necessary, return to the previous page(s) to make corrections. When you are finished, scroll to the bottom section of the page.

CPSC Registration for Third Party Testing Laboratories User's Guide

After reading the CPSC Requirements Pertaining to Third Party Conformity Assessment Bodies (Laboratories) below, the authorized laboratory representative must make attestations, by checking the checkboxes below:

This part defines the term ("third party conformity assessment body") and describes the types of third party conformity assessment bodies whose accreditations are accepted by the CPSC to test children's products under section 14 of the CPSA. It describes the requirements and procedures for becoming a CPSC-accepted third party conformity assessment body; the audit requirement applicable to CPSC-accepted third party conformity assessment bodies; how a third party conformity assessment body may voluntarily discontinue participation as a CPSC-accepted third party conformity assessment body; the grounds and procedures for withdrawal or suspension of CPSC acceptance of the accreditation of a third party conformity assessment body; and how an individual may submit information alleging grounds for adverse action.

[78 FR 15858, Mar. 12, 2013]

§ 1112.3 Definitions.

Unless otherwise stated, the definitions of section 3 of the CPSA, and additional definitions in the Consumer Product Safety Improvement Act

The authorized laboratory representative attests that he/she has read and agrees to the CPSC Rules for Lab Accreditation (16 CFR Part 1112), and understands that failure to comply with the rules may result in suspension or withdrawal of the laboratory from the list of CPSC-accepted laboratories.

The authorized laboratory representative attests that he/she has read 16 CFR Part 1112 and agrees that, as a condition of its CPSC-acceptance, the laboratory must allow an officer or employee duly designated by CPSC to enter and inspect the laboratory if the CPSC issues a written notice of inspection for purposes of an investigation.

* Authorized Representative Name


* Title or Position at Laboratory

KNOWING AND WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR IN ANY OTHER SUBMITTED MATERIALS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT FOR UP TO FIVE YEARS (U.S. Code, Title 18, Section 1001).

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The authorized laboratory representative must indicate agreement to the statements by clicking on the two check boxes adding his/her name and title to the signature blocks.

When you are finished, click the Confirm to Send button. If there are no errors, the following message will be displayed.



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

You have successfully sent a request.
The reference ID number is 910039

Your application is in the list of pending applications for CPSC staff review. You should receive a confirmation email shortly that summarizes your application.

After CPSC staff review, you will receive a notification of acceptance or CPSC staff will contact you if they have questions or need additional information regarding your application.

If you have questions about your application, please email labaccred@cpsc.gov

Click the Logout button to log out and go to the Laboratory Accreditation web page.

[Logout](#)

CPSC Form 223
OMB Control Number 3041-0143

The representative and applicant will receive an email message similar to the following:

The reference ID is 900559

Your request has been submitted to US CPSC.
Following are the data you have submitted:
Legal Name: The Test Lab
Listed Name: The Test Lab
Street 1: 100 Main Street
City: Denton
State: MD
Country: United States
Postal Code: 21629
Website: www.thetestlab.us
Registered Body: Third Party Conformity Assessment Body
Third Party Attestant: Jack Jones
Representative First Name: Jack
Representative Last Name: Jones
Representative Title: Lab Manager
Representative Email: jack.jones@thetestlab.us
Applicant First Name: Jack
Applicant Last Name: Jones
Applicant Title: Lab Manager
Applicant Email: jack.jones@thetestlab.us
Certificate Accrerator: AB (Accrediting Body)
Certificate Number: AB-1001
Certificate Effective: 10/17/2009
Certificate Expiration: 10/16/2011
Scope: Small Parts Regulation, 16 CFR Part 1501
Scope: Lead in Children's Metal Products, CPSC-CH-E1001-08
Comment: refer to pages 2-3 of scope document. This is our first application for CPSC recognition. Link to accrediting body website:
www.accreditingbody.us/thetestlab-denton.html
Attachment: certificate.doc
Document Type: Certificate and scope

*****!! Unless otherwise stated, any views or opinions expressed in this e-mail

5. Returning Laboratories

After your laboratory has submitted its first application, do not use the First Time User link.

4.1 Password

The screenshot shows a web form titled "Lab Users" with a sub-header "Login". It contains two input fields: "Lab ID/Reference ID" and "Password". Below the fields are three buttons: "Login", "Request Password", and "First Time User".

Each laboratory is assigned one of two types of user ids. First time users are assigned a Reference ID which is the reference number created when the first application is submitted. You will use the Reference ID to request a password and click on the login button in response to a request for additional information from CPSC.

Once a request is approved, the laboratory is assigned a Laboratory ID and password. This ID is used to access the system for all subsequent changes.

To obtain an updated password, enter the Laboratory ID or Reference ID and click on the Request Password button. CPSC will send an email – similar to the one shown below from labaccred@cpsc.gov to the registered representative and applicant's email addresses with a new password. This password is valid for 180 days after it was last issued or used, whichever is later, or until replaced by a new password. You can request a new password at any time, with a limit of one request per day.

4.2 Login

This is an identical screenshot of the "Lab Users" login form as shown in section 4.1, featuring the "Lab ID/Reference ID" and "Password" fields and the "Login", "Request Password", and "First Time User" buttons.

If you already have a username and password, login from the Home page.


Laboratory ID/Registration ID – Enter your Laboratory ID if it has been assigned by CPSC or enter the Reference ID provided when you submitted your initial application.

Password Word – Enter your password.

Click on the Login button.

The Main Menu will be displayed. Various options are available based on the status of any pending request or draft and your status as a new user or approved laboratory. After submitting an application, no options are available for

up to 15 minutes, while the application is processed by the system. Approved laboratory information will also be prefilled into the first page of each application.



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Main Menu

Use this option to request the addition of new CPSC rules and/or test methods to your CPSC scope. You will be asked to submit a copy of the Certificate of Accreditation AND Scope Document.

Use this option to respond to CPSC requests for additional information on pending applications or requests.

Use this option to update your certificate date(s) and renew CPSC acceptance ONLY for your scope that was previously accepted by the CPSC under your submitted accreditation certificate(s).

You will be asked to submit a copy of the Certificate of Accreditation AND Scope Document.

Use this option to submit a CPSC audit application and renew your CPSC acceptance.

Laboratories are REQUIRED to submit an Audit Application no less than every two years. The CPSC will use this application to check that the laboratory is in conformance with the CPSC rule at 16 CFR Part 1112 and is accredited by an ILAC-MRA signatory accreditation body for the scope of CPSC rules and/or test methods for which it has been CPSC-accepted.

This application does not schedule your laboratory for an on-site assessment by the CPSC.

You will be asked to submit copies of the Certificate of Accreditation AND Scope Document for each certificate listed for your laboratory on the CPSC website.

Use this option to voluntarily remove CPSC rules and/or test methods from your scope on the CPSC website or remove one of your certificates from the CPSC website.

Use this option to voluntarily withdraw your lab from the CPSC website list of accepted laboratories.

Use this option to update contact information about the lab representative, lab applicant, or website. The Representative and website information are included on the [Public Listing of CPSC-Accepted Laboratories](#)

Use this option ONLY to request changes that are not covered by the choices listed above. This may include:

1. Change your accreditation body and/or certificate number for one or more CPSC rules and/or test methods
2. Change the laboratory's ownership information and laboratory classification
3. Change the name of the laboratory
4. Change the address of the laboratory

You will be asked to submit a copy of the Certificate of Accreditation and Scope Document.

To request that this information be changed for simple corrections or clarifications, please email your requested change to labaccred@cpsc.gov instead of submitting an on-line application.

Use this option to delete application or request that is pending in draft.

If you have questions about this form or have requests that are not covered by the options listed above, please email labaccred@cpsc.gov

6. Request an Addition to Your Scope

This option is used to request the addition of new CPSC rules and/or test methods to your CPSC scope. Copies of the certificates and scope documents must be attached as part of the process.



U.S. Consumer Product Safety Commission

CPSC Form 223 - Lab Accreditation - DEVELOPMENT System

Consumer Product Conformity Assessment Body (Testing Laboratory)

Registration Form: Initial Request for First Time User

This registration form and all related materials (certificate, scope documents, and training materials, if required) must be submitted electronically and in the English language.

Please capitalize only the first letter of words and names (except for abbreviations) when filling out this form. Note an asterisk (*) denotes a required field. Thank you!

* 1. Legal name of the laboratory:

2. Full address of the laboratory:

* Street (Line 1):
 Street (Line 2):

* City/Town/County: State, Province, or Territory:
 * Country or Administrative Area: Postal Code:

3. Laboratory name as you wish it listed on the CPSC website, if different than legal name (leave blank if same):

4. Laboratory's authorized representative (to be displayed on the CPSC website):

* Family name(s): First (Given) name:
 Title: * Email:
 Telephone #: Fax #:

5. Laboratory website:

6. Applicant Information (Point of contact for registration questions. Not for CPSC website display):

* Family name(s): First (Given) name:
 Title: * Email:

Multiple email addresses may be inserted, separated by semi-colons. All lab representative and applicant email addresses will have the ability to receive login password.

The current type of laboratory is displayed. If the type has changed, logout of this screen and use the Other Changes Option to request approval of the change in type of assessment body along with the expanded scope.

Applicant's Information – Enter the name, title, and email address of the point of contact for registration questions. The applicant's email address will be prefilled with what was used in the

last submitted application. This field can also be edited to add or change the pre-filled address. This information will not be displayed on the CPSC website.

Click on the Save and Continue Button. The following screen will be displayed:

You can add a new certificate with its scope or add additional scope to a certificate that has already been approved.

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Logout

Registration Form: Request an Addition to your Scope
Lab: 1461 - The Test Lab

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen Save and Continue

Laboratory Accreditation Information:

The Laboratory must be accredited by an ILAC-MRA signatory accreditation body. The accreditation must be to ISO Standard ISO/IEC 17025:2005 -- General Requirements for the Competence of Testing and Calibration Laboratories, and the scope of the accreditation must expressly include the CPSC rules and/or test methods for which you are applying.

Action	Certificate	Accreditation Body	Effective Date	Expiration Date	Scope Added	Document Count
<input type="button" value="v"/>	test	AAC Analytica (Association of Analytical Centers "Analytica")			0	0

- To request an addition to your scope associated with the certificate shown above, go to the Action Box and select Edit ("Scope: Added" count will change from zero and will display the number of rules or test methods requested for addition to your previously accepted scope)
- If your addition to scope is associated with a certificate that is not listed, click on Add Another Certificate
- After selecting the scope additions, if the certificate and count of scope to be added shown above are correct, click Save and Continue
- If you need to make a change to the certificate information or scope selection, go to the Action box and select Edit

Add Another Certificate from an ILAC-MRA Accreditation Body

Previous Screen Save and Continue

CPSC Form 223
OMB Control Number 3041-0143

Certificate and Scope Information - Enter information on the certificates and CPSC rules and/or test methods for which you are applying.

Name of ILAC-MRA signatory accreditation body – Select the ILAC-MRA full member who issued your certificate from the drop-down list. If the name is not listed, confirm that the accrediting body is a full member. If it is, contact labaccred@cpsc.gov.

Date of Accreditation to ISO/IEC 17025:2005 – Enter the date the accreditation certificate was issued. This field must be entered for both new and existing certificates.

Certificate Number – Enter the certificate number from the accreditation certificate.

Expiration Date – Enter the expiration date, if available.

Click on the **Select Scope** button. The following screen will be displayed:

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Lab: **Wynne Lopez**

To preserve data integrity, do NOT use your browser's Back button to go back to the Certificate edit screen.

Save Scope Selection

Select CPSC Rules and/or Test Methods for

Accreditation Body: ASCLD/LAB
Certificate Number: 222

The accreditation and certificate information below applies to the following CPSC rules and/or test methods:
*The scope document for the laboratory seeking acceptance of its accreditation must include an explicit reference to each item below for which it is applying.

<input type="checkbox"/> 16 CFR Part 1203, Bicycle Helmets	<input type="checkbox"/> 16 CFR Part 1215, Infant Bath Seats
<input type="checkbox"/> 16 CFR Part 1216, Infant Walkers	<input type="checkbox"/> 16 CFR Part 1217, Safety Standard for Toddler Beds
<input type="checkbox"/> 16 CFR Part 1219, Safety Standard for Full-Size Cribs	<input type="checkbox"/> 16 CFR Part 1220, Safety Standard for Non-Full-Size Cribs
<input type="checkbox"/> 16 CFR Part 1221, Safety Standard for Play Yards	<input type="checkbox"/> 16 CFR Part 1223, Safety Standard for Infant Swings
<input type="checkbox"/> 16 CFR Part 1224, Safety Standard for Portable Bed Rails	<input type="checkbox"/> 16 CFR Part 1420, Requirements for All-Terrain Vehicles
<input type="checkbox"/> 16 CFR Part 1303 (CPSC-CH-E1003-09 or CPSC-CH-E1003-09.1), Lead Paint Regulation, Reference 4 and 5	<input type="checkbox"/> 16 CFR Part 1500.86(a)(7) and (8), Dive Sticks and other small articles
<input type="checkbox"/> 16 CFR Part 1303 (ASTM F2853-10), Lead Paint Regulation, Reference 4 and 6	<input type="checkbox"/> 16 CFR Part 1500.86(a)(5), Clacker Balls
<input type="checkbox"/> 16 CFR Part 1501, Small Parts Regulation	<input type="checkbox"/> 16 CFR Part 1505, Electrically operated toys/articles
<input type="checkbox"/> 16 CFR Part 1510, Rattles	<input type="checkbox"/> 16 CFR Part 1511, Pacifiers
<input type="checkbox"/> 16 CFR Part 1512, Bicycles	<input type="checkbox"/> 16 CFR Part 1513, Children's Bunk Beds
<input type="checkbox"/> Determination of Phthalates (test method CPSC-CH-C1001-09.3 and/or GB/T 22048-2008), Reference 7 and 8	<input type="checkbox"/> Lead in Children's Metal Jewelry (test method CPSC-CH-E1001-08 and/or CPSC-CH-E1001-08.1 and/or CPSC-CH-E1001-08.2 and/or CPSC-CH-E1001-08.3), Reference 1 or 2

CPSC Rules and/or Test Methods – For each certificate, check off the applicable CPSC rules and/or test methods. CPSC rules and/or test methods included in the scope for which your laboratory has been approved are not included on this list, which will be modified as additional rules and/or test/methods are approved by the Commission.

When you are finished, click on the Save Scope Selection button at the bottom of the page. You will return to the Laboratory Accreditation Information screen. The scopes you have selected will be displayed in the Scopes box. You can add or delete scopes by click on the Select Scopes button and updating the Scopes list.

Attach Associated Certificates and Scope Documents

You must attach the laboratory accreditation certificate and full relevant scope documents for the certificate. All registrants must provide an English language copy of the laboratory accreditation certificate and relevant scope documents.

The electronic file names must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.

Please attach associated Certificate and Scope documents

All registrants must provide an English language copy of the laboratory accreditation certificate and relevant scope documents. The electronic filenames must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.

To upload documents:

- First make sure that the appropriate document type is selected.
- Click on the Browse button and select the document to be uploaded from your workstation
- When the document name appears in the field next to the Browse button, click on the Attach button
- The file name will be displayed under Attached files
- If there are additional documents to be uploaded, repeat these instructions.

Each file size must be less than 10MB. You can upload up to 40 files. Executable and script files are not allowed.

1. Select Document Type:

2. Select file to attach. Repeat the attachment process if you have more than one document.

3.

Attachment(s):

None

Please attach the full relevant scope document(s) to your application. Do not upload only sections of your scope document(s). Text searchable file formats are preferred. Include information on where to find the CPSC-required rule and/or testing method references in your scope (e.g., page numbers) in the comment field. Also include in the comment field a description of your request (e.g., "first time applicant" or "requesting expanded scope") and include any other helpful information such as a link to your scope on the accreditation body website.

Comment

When submitting laboratory accreditation applications, please be mindful that the scope must match the exact citation for the rule or requirement as listed at [16 CFR § 1112.15\(b\)](#). You must attach the laboratory accreditation certificate and the full relevant scope documents for each certificate, even if you have submitted them in the past. Do not upload sections of your scope document. In the Comment field, include information about where to find the CPSC required references in your scope document (e.g., page numbers). Also include in the comment field a description of your request (e.g., "first time applicant" or "request to expand scope") and include any other helpful information such as a link to your scope on the accreditation body website. Each file must be less than 10 MB. You can upload up to 40 files. Do not upload executables or script files.

To upload documents:

CPSC Registration for Third Party Testing Laboratories User's Guide

- Click on the Browse button and select the document to be uploaded from your PC.
- When the document name is displayed in the field next to the Browse button, select the Document Type.
- Click on the Attach button.
- The file name will be displayed under Attachments.
- If there are additional documents to be uploaded, repeat these instructions.

You can remove an attachment by clicking the box next to the file name and then clicking on the Remove selected attachment(s) button.

When you are finished uploading documents, click on the Save and Continue button.

When you are finished entering Certificate and Scope information, click on the Save and Continue button. The following screen will be displayed:

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation [Logout](#)

Registration Form: Request an Addition to your Scope
Lab: 1461 - The Test Lab

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

[Previous Screen](#) [Save and Continue](#)

Laboratory Accreditation Information:

The Laboratory must be accredited by an ILAC-MRA signatory accreditation body. The accreditation must be to ISO Standard ISO/IEC 17025:2005 -- General Requirements for the Competence of Testing and Calibration Laboratories, and the scope of the accreditation must expressly include the CPSC rules and/or test methods for which you are applying.

Action	Certificate	Accreditation Body	Effective Date	Expiration Date	Scope: Added	Document Count	
<input type="button" value="Edit"/>	test	AAC Analytica (Association of Analytical Centers "Analytica")			0	0	
<input type="button" value="Edit"/>	test	ASCLD/LAB	01/01/2013		2	1	Delete

- To request an addition to your scope associated with one of the certificates shown above, go to the Action Box and select Edit for the applicable certificate ("Scope: Added" count will change from zero and will display the number of rules or test methods requested for addition to your previously accepted scope)
- If your addition to scope is associated with a certificate that is not listed, click on Add Another Certificate
- After selecting the scope additions, if the certificate and count of scope to be added shown above are correct, click Save and Continue
- If you need to make a change to the certificate information or scope selection, go to the Action box and select Edit

[Add Another Certificate from an ILAC-MRA Accreditation Body](#)

[Previous Screen](#) [Save and Continue](#)

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When you are finished entering Certificate and Scope information, click on the Save and Continue button. The following screen will be displayed:



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation - DEVELOPMENT
System

Registration Form: Initial Request for First Time User

Lab: **Test Laboratory**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen

Confirm to Send

Please check your submitted data. Return to previous screen(s) if any correction is needed

Legal Name	Test Laboratory
Listed Name	
Street 1	1234 Street Bethesda MD 12345
Street 2	
City	Bethesda
State/Province/Territory	MD
Country	United States
Postal Code	12345
Website	
Representative First Name	Ken
Representative Last Name	Nguyen
Representative Title	
Representative EMail	KQNguyen@cpsc.gov
Representative Telephone	1234567890
Representative Fax	
Applicant First Name	Ken
Applicant Last Name	Nguyen
Applicant Title	
Applicant EMail	KQNguyen@cpsc.gov

CPSC Registration for Third Party Testing Laboratories User's Guide

Registered Body	Firewalled Conformity Assessment Body
Attestant for Ownership Type	Ken Nguyen
Attestant Title	Analyst
Private Owner Name and Percentage	A 50%
Private Owner Name and Percentage	B 50%
Training Material	TEST.docx
Document Type	Training Materials (Firewalled Lab only)
Comment	
<hr/>	
Certificate Accreditation Body	AAC Analitica (Association of Analytical Centers "Analitica")
Certificate Number	123
Certificate Effective	02/01/2024
Certificate Expiration	03/01/2025
Scope	16 CFR Part 1303 (CPSC-CH-E1003-09 or CPSC-CH-E1003-09.1), Lead Paint Regulation
Attachment	TEST.docx
Document Type	Certificate/Scope
Comment	

After reviewing the information, the authorized laboratory representative must agree to two statements.

CPSC Registration for Third Party Testing Laboratories User's Guide

After reading the CPSC Requirements Pertaining to Third Party Conformity Assessment Bodies (Laboratories) below, the authorized laboratory representative must agree to these rules, by checking the checkbox below:

Withdraw means the CPSC removes its prior acceptance of a third party conformity assessment body's accreditation pursuant to a particular children's product safety rule for purposes of the testing of children's products required in section 14 of the CPSA. [77 FR 31084, May 24, 2012, as amended at 78 FR 15858, Mar. 12, 2013]

Subpart B—General Requirements Pertaining to Third Party Conformity Assessment Bodies

Source: 78 FR 15859, Mar. 12, 2013, unless otherwise noted.

§ 1112.11 What are the types of third party conformity assessment bodies?

(a) Independent. Independent third party conformity assessment bodies are third party conformity assessment bodies that are neither owned, managed, or controlled by a manufacturer or private labeler of a children's product to be tested by the third party conformity assessment body, nor owned or controlled, in whole or in part, by a government.

The authorized laboratory representative attests that he/she has read and agrees to the CPSC Rules for Lab Accreditation (16 CFR Part 1112), and understands that failure to abide by the rules may result in suspension or withdrawal of the laboratory from the list of CPSC-accepted laboratories.

The authorized laboratory representative attests to the fact that the applicant laboratory agrees that, as a condition of its CPSC-acceptance, it must allow an officer or employee duly designated by CPSC to enter and inspect the laboratory if the CPSC issues a written notice of inspection for purposes of an investigation.

* Authorized Representative Name

* Title or Position at Laboratory


KNOWING AND WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR IN ANY OTHER SUBMITTED MATERIALS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT FOR UP TO FIVE YEARS (U.S. Code, Title 18, Section 1001).

The authorized laboratory representative must indicate agreement to the statements by clicking on the two check boxes adding his/her name and title to the signature blocks.

From this screen you can return to the application form to make changes (Previous Screen button), save the request as a draft (Save as Draft button), or send the final version of your application to CPSC (Confirm to Send button).

After clicking on the Confirm to Send button, the following screen will be displayed:

CPSC Registration for Third Party Testing Laboratories User's Guide



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

You have successfully sent a request.

Your application is in the list of pending applications for CPSC staff review. You should receive a confirmation email shortly that summarizes your application.

After CPSC staff review, you will receive a notification of acceptance or CPSC staff will contact you if they have questions or need additional information regarding your application.

If you have questions about your application, please email labaccred@cpsc.gov

Click the Logout button to log out and go to the Laboratory Accreditation web page.

Logout

CPSC Form 223
OMB Control Number 3041-0143

Click on the Logout button.

The representative and applicant will receive an email message confirming receipt of the request.

7. Submit Additional Information

CPSC staff may send you an email request asking for additional information. To respond to that request, go to the Main Menu and click on the Provide Additional Information link.

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation Logout

Consumer Product Conformity Assessment Body (Testing Laboratory)
Registration Form: Provide Additional Information

This registration form and all related materials (certificate, scope documents, and training materials, if required) must be submitted electronically and in the English language.

Please capitalize only the first letter of words and names (except for abbreviations) when filling out this form. Note an asterisk (*) denotes a required field. Thank you!

*1. Legal name of the laboratory:

2. Full address of the laboratory:
 *Street (Line 1)
 Street (Line 2)
 *City/Town/County State/Province:
 *Country or Administrative Area Postal Code:

3. Laboratory name as you wish it listed on the CPSC website, if different than legal name (leave blank if same):

4. Laboratory's authorized representative (to be displayed on the CPSC website):
 * Family name(s): First (Given) name:
 Title: * Email:
 Telephone #: Fax #:

5. Laboratory website (optional):

6. Applicant Information (Point of contact for registration questions. Not for CPSC website display):
 * Family name(s): First (Given) name:
 Title: * Email:

CPSC Form 223
 OMB Control Number 3041-0143

The information that you submitted in your original request will be displayed. Move through the application form and make any needed changes. When you are finished, click on the Save and Continue button. The following screen will be displayed:

The next screen summarizes the information that has been entered.



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

[Logout](#)

Registration Form: Provide Additional Information

Lab: **The Governmental Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

[Previous Screen](#) [Save As Draft](#) [Confirm to Send](#)

Please check your submitted data. Return to previous screen(s) if any correction is needed

Legal Name	The Governmental Lab
Listed Name	
Street 1	103 Main Street
Street 2	
City	Denton
State	MD
Country	United States
Postal Code	
Website	
Representative First Name	E
Representative Last Name	Menton
Representative Title	
Representative EMail	ementon@cpsc.gov
Representative Telephone	
Representative Fax	
Applicant First Name	Andy
Applicant Last Name	Nguyen
Applicant Title	
Applicant EMail	anguyen@cpsc.gov
<hr/>	
Registered Body	Governmental Conformity Assessment Body
Attestant for Ownership Type	Eileen Menton
Attestant Title	President
Government Owner Name and Percentage	University of Maryland 0%
<hr/>	
Certificate Accreditation Body	BMWA (Bundesministerium für Wirtschaft und Arbeit)
Certificate Number	test
Certificate Effective	01/01/2013
Certificate Expiration	
Scope	16 CFR Part 1203, Bicycle Helmets 16 CFR Part 1215, Infant Bath Seats

Check to ensure that the information is accurate. If necessary, return to the previous page(s) to make changes.

The authorized laboratory representative must agree to two statements.

CPSC Registration for Third Party Testing Laboratories User's Guide

After reading the CPSC Requirements Pertaining to Third Party Conformity Assessment Bodies (Laboratories) below, the authorized laboratory representative must agree to these rules, by checking the checkbox below:

Withdraw means the CPSC removes its prior acceptance of a third party conformity assessment body's accreditation pursuant to a particular children's product safety rule for purposes of the testing of children's products required in section 14 of the CPSA. [77 FR 31084, May 24, 2012, as amended at 78 FR 15858, Mar. 12, 2013]

Subpart B—General Requirements Pertaining to Third Party Conformity Assessment Bodies

Source: 78 FR 15859, Mar. 12, 2013, unless otherwise noted.

§ 1112.11 What are the types of third party conformity assessment bodies?

(a) Independent. Independent third party conformity assessment bodies are third party conformity assessment bodies that are neither owned, managed, or controlled by a manufacturer or private labeler of a children's product to be tested by the third party conformity assessment body, nor owned or controlled, in whole or in part, by a government.

The authorized laboratory representative attests that he/she has read and agrees to the CPSC Rules for Lab Accreditation (16 CFR Part 1112), and understands that failure to abide by the rules may result in suspension or withdrawal of the laboratory from the list of CPSC-accepted laboratories.

The authorized laboratory representative attests to the fact that the applicant laboratory agrees that, as a condition of its CPSC-acceptance, it must allow an officer or employee duly designated by CPSC to enter and inspect the laboratory if the CPSC issues a written notice of inspection for purposes of an investigation.

* Authorized Representative Name

* Title or Position at Laboratory


KNOWING AND WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR IN ANY OTHER SUBMITTED MATERIALS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT FOR UP TO FIVE YEARS (U.S. Code, Title 18, Section 1001).

The authorized laboratory representative must indicate agreement to the statements by clicking on the two check boxes adding his/her name and title to the signature blocks.

When you are finished, click the Confirm to Send button. If there are no errors, the following message will be displayed.

After clicking on the Confirm to Send button, the following screen will be displayed:

CPSC Registration for Third Party Testing Laboratories User's Guide



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

You have successfully sent a request.

Your application is in the list of pending applications for CPSC staff review. You should receive a confirmation email shortly that summarizes your application.

After CPSC staff review, you will receive a notification of acceptance or CPSC staff will contact you if they have questions or need additional information regarding your application.

If you have questions about your application, please email labaccred@cpsc.gov

Click the Logout button to log out and go to the Laboratory Accreditation web page.

Logout

CPSC Form 223
OMB Control Number 3041-0143

The representative and applicant will receive an email message confirming that the information has been transmitted.

8. Update Certificate Date(s) and Renew CPSC Acceptance

When a certificate is approaching the expiration date assigned by the accreditation body, you will need to submit an updated certificate with the new accreditation and expiration dates. Copies of the certificates and scope documents must be attached as part of the process.

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Logout

Consumer Product Conformity Assessment Body (Testing Laboratory)
Registration Form: Provide Additional Information

This registration form and all related materials (certificate, scope documents, and training materials, if required) must be submitted electronically and in the English language.

Please capitalize only the first letter of words and names (except for abbreviations) when filling out this form. Note an asterisk (*) denotes a required field. Thank you!

*1. Legal name of the laboratory:
The Governmental Lab

2. Full address of the laboratory:
*Street (Line 1) 103 Main Street
Street (Line 2)
*City/Town/County Denton State/Province: MD
*Country or Administrative Area United States Postal Code:

3. Laboratory name as you wish it listed on the CPSC website, if different than legal name (leave blank if same):

4. Laboratory's authorized representative (to be displayed on the CPSC website):
* Family name(s): Menton First (Given) name: E
Title: * Email: ementon@cpsc.gov
Telephone #: Fax #:

5. Laboratory website (optional):

6. Applicant Information (Point of contact for registration questions. Not for CPSC website display):
* Family name(s): Nguyen First (Given) name: Andy
Title: * Email: anguyen@cpsc.gov

Save and Continue

CPSC Form 223
OMB Control Number 3041-0143

Full address of the laboratory – These fields will be automatically filled in with approved information but are available for edit.

Laboratory's authorized representative – These fields will be automatically filled in with approved information but are available for edit.

Applicant's Information – Enter the name, title, and email address of the point of contact for registration questions. The applicant's email address will be prefilled with what was used in the last submitted application. This field can also be edited to add or change the pre-filled address. This information will not be displayed on the CPSC website.

Then click on Save and Continue.

7.1 Laboratory Type Questionnaire

The next section of the application is used to enter information about ownership of the laboratory. The information entered on the Laboratory Type Questionnaire screen will then lead to a screen specific to that laboratory type (Independent, Firewalled or Government).

Definitions:

Independent Laboratory: Independent third-party conformity assessment bodies (laboratories) are laboratories that are neither owned, managed, or controlled by a manufacturer or private labeler of a children's product to be tested by the laboratory, nor owned or controlled, in whole or in part, by a government.

Firewalled Laboratory: A laboratory must apply for firewalled status if:

- (1) It is owned, managed, or controlled by a manufacturer or private labeler of a children's product.
- (2) For purposes of determining whether a laboratory is firewalled, "manufacturer" includes a trade association.
- (3) A manufacturer or private labeler is considered to own, manage, or control a laboratory if any one of the following characteristics applies:
 - (A) A manufacturer or private labeler of the children's product holds a 10 percent or greater ownership interest, whether direct or indirect, in the laboratory. Indirect ownership interest is calculated by successive multiplication of the ownership percentages for each link in the ownership chain.
 - (B) The laboratory and a manufacturer or private labeler of the children's product are owned by a common "parent" entity; or
 - (C) A manufacturer or private labeler of the children's product has the ability to appoint any of the laboratory's senior internal governing body (such as, but not limited to, a board of directors), the ability to appoint the presiding official (such as, but not limited to, the chair or president) of the laboratory's senior internal governing body, the ability to hire, dismiss, or set the compensation level for laboratory personnel, regardless of whether this ability is ever exercised;

AND

The laboratory intends to test a children's product that is subject to a CPSC children's product safety rule for the purpose of supporting a Children's Product Certificate and the product is made or imported by the owning, managing, or controlling entity of the laboratory.

Governmental Laboratory: Governmental laboratories are owned or controlled, in whole or in part, by a government. For purposes of this part, "government" includes any unit of a national, territorial, provincial, regional, state, tribal, or local government, and a union or association of sovereign states. "Government" also includes domestic, as well as foreign entities. A laboratory is "owned or controlled, in whole or in part, by a government" if any one of the following characteristics applies:

(1) A governmental entity holds a 1 percent or greater ownership interest, whether direct or indirect, in the laboratory. Indirect ownership interest is calculated by successive multiplication of the ownership percentages for each link in the ownership chain.

(2) A governmental entity provides any direct financial investment or funding (other than fee for work).


(3) A governmental entity has the ability to appoint a majority of the laboratory's senior internal governing body (such as, but not limited to, a board of directors); the ability to appoint the presiding official of the laboratory's senior internal governing body (such as, but not limited to, chair or president); and/or the ability to hire, dismiss, or set the compensation level for laboratory personnel;

(4) Laboratory management or technical personnel include any government employees.

(5) The laboratory has a subordinate position to a governmental entity in its external organizational structure (not including its relationship as a regulated entity to a government regulator); or

(6) Apart from its role as regulator, the government can determine, establish, alter, or otherwise affect:

- A. The laboratory's testing outcomes.
- B. The laboratory's budget or financial decisions.
- C. Whether the laboratory may accept particular offers of work; or
- D. The laboratory's organizational structure or continued existence.



U.S. Consumer Product Safety Commission

CPSC Form 223 - Lab Accreditation

[Logout](#)

Registration Form: Update Certificate Date(s) for One or More CPSC Rules and/or Test Methods that were Previously Accepted by the CPSC

Lab: **1461 - The Test Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

[Previous Screen](#)

[Save and Continue](#)

Type of Laboratory:

Definitions:

a. **Independent:** Independent third party conformity assessment bodies (laboratories) are laboratories that are neither owned, managed, or controlled by a manufacturer or private labeler of a children's product to be tested by the laboratory, nor owned or controlled, in whole or in part, by a government:

b. **Firewalled:** A laboratory must apply for firewalled status if the lab intends to test a children's product that is subject to a CPSC children's product safety rule for the purpose of supporting a Children's Product Certificate and the product is made or imported by the owning, managing, or controlling entity of the laboratory:

1. Questions to determine if the laboratory is owned, managed, or controlled by a manufacturer or private labeler of a children's product:
 - i. For purposes of determining whether a laboratory is firewalled, "manufacturer" includes a trade association.
 - ii. A manufacturer or private labeler is considered to own, manage, or control a laboratory if any one of the following characteristics applies:

Please answer Yes or No to each element as it applies to your laboratory.

Yes No (A) A manufacturer or private labeler of the children's product holds a 10 percent or greater ownership interest, whether direct or indirect, in the laboratory. Indirect ownership interest is calculated by successive multiplication of the ownership percentages for each link in the ownership chain

Yes No (B) The laboratory and a manufacturer or private labeler of the children's product are owned by a common "parent" entity or

Yes No (C) A manufacturer or private labeler of the children's product has the ability to appoint any of the laboratory's senior internal governing body (such as, but not limited to, a board of directors), the ability to appoint the presiding official (such as, but not limited to, the chair or president) of the laboratory's senior internal governing body, the ability to hire, dismiss, or set the compensation level for laboratory personnel, regardless of whether this ability is ever exercised

c. **Governmental:** Governmental laboratories are owned or controlled, in whole or in part, by a government. For purposes of this part, "government" includes any unit of a national, territorial, provincial, regional, state, tribal, or local government, and a union or association of sovereign states. "Government" also includes domestic, as well as foreign entities. A laboratory is "owned or controlled, in whole or in part, by a government" if any one of the following characteristics applies:

Please answer Yes or No to each element as it applies to your laboratory.

- Yes No (1) A governmental entity holds a 1 percent or greater ownership interest, whether direct or indirect, in the laboratory. Indirect ownership interest is calculated by successive multiplication of the ownership percentages for each link in the ownership chain
- Yes No (2) A governmental entity provides any direct financial investment or funding (other than fee for work)
- Yes No (3) A governmental entity has the ability to appoint a majority of the laboratory's senior internal governing body (such as, but not limited to, a board of directors)go the ability to appoint the presiding official of the laboratory's senior internal governing body (such as, but not limited to, chair or president)go and/or the ability to hire, dismiss, or set the compensation level for laboratory personnel
- Yes No (4) Laboratory management or technical personnel include any government employees
- Yes No (5) The laboratory has a subordinate position to a governmental entity in its external organizational structure (not including its relationship as a regulated entity to a government regulator) or
- Yes No (6) Apart from its role as regulator, the government can determine, establish, alter, or otherwise affect:
 - i. The laboratory's testing outcomes
 - ii. The laboratory's budget or financial decisions
 - iii. Whether the laboratory may accept particular offers of work or
 - iv. The laboratory's organizational structure or continued existence.

The authorized laboratory representative attests that the answers to the questions above are true.

* Authorized Lab Representative Name

* Title or Position at Laboratory

[Previous Screen](#)

[Save and Continue](#)

CPSC Form 223

OMB Control Number 3041-0143

After responding to the question, the authorized laboratory representative must agree to the attestation statement. Enter the name of the laboratory representative making the attestation. Then, click on the Save and Continue Button.

7.2 Ownership Information

If the laboratory is applying as a third-party laboratory, the following screen will be displayed:

The screenshot shows the CPSC Form 223 - Lab Accreditation registration screen. At the top left is the CPSC logo. To its right, the text reads "U.S. Consumer Product Safety Commission" and "CPSC Form 223 - Lab Accreditation". Below this, it says "Registration Form: Initial Request for First Time User" and "Lab: The Testing Company". A yellow highlighted box contains the instruction: "To preserve data integrity, do NOT use your browser's Back button. Always use the Previous Screen button." Below this are two buttons: "Previous Screen" and "Save and Continue". A light blue shaded box titled "Laboratory Ownership:" contains the text "Independent Conformity Assessment Body" and "The answers supplied in the previous page establish that this is an independent laboratory." Below this text is a checkbox with the label "The authorized laboratory representative attests that this is an independent laboratory." At the bottom of the shaded box are two buttons: "Previous Screen" and "Save and Continue". At the very bottom of the page, the text "CPSC Form 223" and "OMB Control Number 3041-0143" is visible.

Click on the checkbox to confirm that the laboratory representative is attesting that the laboratory is independent and click on the Save and Continue button. If the laboratory is not independent, click on the Previous Screen button to return to the questionnaire.

If the Laboratory is a Firewalled Laboratory:

Complete the Firewalled section of the next screen:

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation - DEVELOPMENT System

Registration Form: Initial Request for First Time User
 Lab: **Test Laboratory**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen Save and Continue

Laboratory Ownership:
Firewalled Conformity Assessment Body

The answers supplied in the previous page establish that there is an ownership or controlling interest in this laboratory by manufacturers or private labelers of children's products subject to the safety requirements being applied for.

These owners must be identified in the boxes below.

	Name of Owner	Percent Owned or Percent Controlled (Do not use the "%" character)
a.	<input type="text"/>	<input type="text"/>
b.	<input type="text"/>	<input type="text"/>
c.	<input type="text"/>	<input type="text"/>
d.	<input type="text"/>	<input type="text"/>
e.	<input type="text"/>	<input type="text"/>
f.	<input type="text"/>	<input type="text"/>
g.	<input type="text"/>	<input type="text"/>
h.	<input type="text"/>	<input type="text"/>
i.	<input type="text"/>	<input type="text"/>
j.	<input type="text"/>	<input type="text"/>

You may request, by checking the box below, that the CPSC consider manufacturer or private labeler ownership information as confidential and exempt from public disclosure. This request of confidentiality does not relieve the applicant from the obligation to provide CPSC with the required ownership information.

Yes, I claim that this information should be considered as confidential and exempt from public disclosure.

Name of Owner – Enter the names of owners with a 10% or more interest if they are manufacturers or private labelers of children's products subject to the safety requirements for which you are applying.

Percentage Owned – The total percentage owned must be between 10 and 100. Enter a number without the percent sign (%).

Confidentiality Request – You may request that the CPSC consider manufacturer or private labeler ownership information as confidential and exempt from public disclosure by checking the box. This request of confidentiality does not relieve the applicant from the obligation to provide CPSC with the required ownership information.

If the laboratory is a Governmental Laboratory:

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Registration Form: Initial Request for First Time User
 Lab: **The Governmental Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

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Laboratory Ownership:
Governmental Conformity Assessment Body

The answers supplied in the previous page establish that there is an ownership or controlling interest in this laboratory by one or more government entities.
 These government entities must be identified in the boxes below.

	Name of Government Entity	Percent Owned or Percent Controlled (Do not use the "%" character)
a.	<input type="text"/>	<input type="text"/>
b.	<input type="text"/>	<input type="text"/>
c.	<input type="text"/>	<input type="text"/>
d.	<input type="text"/>	<input type="text"/>
e.	<input type="text"/>	<input type="text"/>
f.	<input type="text"/>	<input type="text"/>
g.	<input type="text"/>	<input type="text"/>
h.	<input type="text"/>	<input type="text"/>
i.	<input type="text"/>	<input type="text"/>
j.	<input type="text"/>	<input type="text"/>

Previous Screen Save and Continue

CPSC Form 223
 OMB Control Number 3041-0143

Enter a separate line for each Governmental Entity; complete the following information for each government entity

Name of Governmental Entity – Enter the name of the Governmental Entity.

Percent Owned or Controlled – The total Percent Owned or Controlled must be between 0 and 100%. Enter a number without the percent sign (%).

For Firewalled Laboratories, the following will be displayed at the bottom of the Ownership screen:

Please attach materials for Firewalled lab

If the owning or controlling manufacturer or private labeler of children's products, subject to the safety requirements for which you are applying is using this entity for the required testing of their products, the conformity assessment body must submit a copy of the firm's established materials used for training its employees on policies to protect against undue influence. **These documents typically include laboratory operation or quality manuals and/or other training materials. The documents must include:**

- i. The third party conformity assessment body's established policies and procedures that explain:
 - A. How the third party conformity assessment body will protect its test results from undue influence by the manufacturer, private labeler, or other interested party;
 - B. That the CPSC will be notified immediately of any attempt by the manufacturer, private labeler, or other interested party to hide or exert undue influence over the third party conformity assessment body's test results; and
 - C. That allegations of undue influence may be reported confidentially to the CPSC;
- ii. Training documents, including a description of the training program content, showing how employees are trained annually on the policies and procedures related to undue influence
- iii. Training records, including a list and corresponding signatures, of the staff members who received the training. The records must include training dates, location, and the name and title of the individual providing the training;
- iv. An organizational chart(s) of the third party conformity assessment body that includes the names of all third party conformity assessment body personnel, both temporary and permanent, and their reporting relationship within the third party conformity assessment body;
- v. An organizational chart(s) of the broader organization that identifies the reporting relationships of the third party conformity assessment body within the broader organization (using both position titles and staff names); and
- vi. A list of all third party conformity assessment body personnel with reporting relationships outside of the third party conformity assessment body. The list must identify the name and title of the relevant third party conformity assessment body employee(s) and the names, titles, and employer(s) of all individuals outside of the third party conformity assessment body to whom they report

The electronic filenames must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.

To upload documents:

- First make sure that the appropriate document type is selected.
- Click on the Browse button and select the document to be uploaded from your workstation
- When the document name appears in the field next to the Browse button, click on the Attach button
- The file name will be displayed under Attached files
- If there are additional documents to be uploaded, repeat these instructions.

Each file size must be less than 10MB. You can upload up to 40 files. Executable and script files are not allowed.

1. Select Document Type:
2. Select file to attach. Repeat the attachment process if you have more than one document.
3.

Attachment(s):

None

Comment

Firewalled Laboratories must submit a copy of the firm's established materials used for training its employees on policies to protect against undue influence. These documents typically include laboratory operations or quality manuals and/or other training materials. The documents must include:

(1) The third-party conformity assessment body's established policies and procedures that explain:

(A) How the third-party conformity assessment body will protect its test results from undue influence by the manufacturer, private labeler, or other interested party.

(B) That the CPSC will be notified immediately of any attempt by the manufacturer, private labeler, or other interested party to hide or exert undue influence over the third-party conformity assessment body's test results; and

(C) That allegations of undue influence may be reported confidentially to the CPSC.

(ii) Training documents, including a description of the training program content, showing how employees are trained annually on the policies and procedures related to undue influence

(iii) Training records, including a list and corresponding signatures, of the staff members who received the training. The records must include training dates, location, and the name and title of the individual providing the training.

(iv) An organizational chart(s) of the third-party conformity assessment body that includes the names of all third-party conformity assessment body personnel, both temporary and permanent, and their reporting relationship within the third-party conformity assessment body.

(v) An organizational chart(s) of the broader organization that identifies the reporting relationships of the third-party conformity assessment body within the broader organization (using both position titles and staff names); and

(vi) A list of all third-party conformity assessment body personnel with reporting relationships outside of the third-party conformity assessment body. The list must identify the name and title of the relevant third-party conformity assessment body employee(s) and the names, titles, and employer(s) of all individuals outside of the third-party conformity assessment body to whom they report.

The electronic filenames must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.

To upload documents:

- Click on the Browse button and select the document to be uploaded from your PC.
- When the document name is displayed in the field next to the Browse button, click on the Attach button.
- The file name will be displayed under Attachments.
- If there are additional documents to be uploaded, repeat these instructions.

You can remove an attachment by clicking the box next to the file name and then clicking on the Remove selected attachment(s) button.

When you are finished uploading documents, click on the Save and Continue button.

7.3 Accreditation and Scope Information

The following screen will be displayed:

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation Logout

Registration Form: Update Certificate Date(s) for One or More CPSC Rules and/or Test Methods that were Previously Accepted by the CPSC

Lab: **1461 - The Test Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen Save and Continue

Laboratory Accreditation Information:

The Laboratory must be accredited by an ILAC-MRA signatory accreditation body. The accreditation must be to ISO Standard ISO/IEC 17025:2005 -- General Requirements for the Competence of Testing and Calibration Laboratories, and the scope of the accreditation must expressly include the CPSC rules and/or test methods for which you are applying.

Action	Certificate	Accreditation Body	Effective Date	Expiration Date	Scope Count	Document Count
<input type="button" value="▼"/>	test	AAC Analytica (Association of Analytical Centers "Analytica")			4	0

- Please review and verify your certificate information by clicking on the Action Box and selecting Edit.
- When you have completed reviewing and updating the certificate and scope, click Save and Continue.

Previous Screen Save and Continue

CPSC Form 223
 OMB Control Number 3041-0143

Click on the Action button for the appropriate certificate and select Edit. The following screen will be displayed:

Name of ILAC-MRA member providing accreditation – The field is pre-filled and cannot be changed.

Date of Accreditation to ISO/IEC 17025:2005 – Enter the date the accreditation certificate was issued.

Certificate Number – Verify that the correct certificate number is displayed.

Expiration Date – Enter the expiration date, if available.

The scopes associated with the certificate are listed. If necessary, you can check the box next to the scope for any that should be removed. Enter a brief note describing why it is being removed. Continue to the Certificate and Scope Documents portion of the screen:

Please attach associated Certificate and Scope documents

All registrants must provide an English language copy of the laboratory accreditation certificate and relevant scope documents. The electronic filenames must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.

To upload documents:

- First make sure that the appropriate document type is selected.
- Click on the Browse button and select the document to be uploaded from your workstation
- When the document name appears in the field next to the Browse button, click on the Attach button
- The file name will be displayed under Attached files
- If there are additional documents to be uploaded, repeat these instructions.

Each file size must be less than 10MB. You can upload up to 40 files. Executable and script files are not allowed.

1. Select Document Type:

2. Select file to attach. Repeat the attachment process if you have more than one document.

3.

Attachment(s):

None

Please attach the full relevant scope document(s) to your application. Do not upload only sections of your scope document(s). Text searchable file formats are preferred. Include information on where to find the CPSC-required rule and/or testing method references in your scope (e.g., page numbers) in the comment field. Also include in the comment field a description of your request (e.g., "first time applicant" or "requesting expanded scope") and include any other helpful information such as a link to your scope on the accreditation body website.

Comment

You must attach the laboratory accreditation certificate and full relevant scope documents for each certificate, even if you have submitted them in the past. Do not upload sections of your scope document. In the Comment field, include information about where to find the CPSC required references in your scope document (e.g., page numbers). Also include in the comment field a description of your request (e.g., "first time applicant" or "request to expand scope") and include any other helpful information such as a link to your scope on the accreditation body website. Each file must be less than 10 MB. You can upload up to 40 files. Do not upload executable or script files.

To upload documents:

- Click on the Browse button and select the document to be uploaded from your PC.
- When the document name is displayed in the field next to the Browse button, select the Document Type.
- Click on the Attach button.
- The file name will be displayed under Attachments.

- If there are additional documents to be uploaded, repeat these instructions.

You can remove an attachment by clicking the box next to the file name and then clicking on the Remove selected attachment(s) button.

When you are finished uploading documents, click on the Save and Continue button. You will return to the prior screen.

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Logout

Registration Form: Update Certificate Date(s) for One or More CPSC Rules and/or Test Methods that were Previously Accepted by the CPSC

Lab: **1461 - The Test Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen Save and Continue

Laboratory Accreditation Information:

The Laboratory must be accredited by an ILAC-MRA signatory accreditation body. The accreditation must be to ISO Standard ISO/IEC 17025:2005 -- General Requirements for the Competence of Testing and Calibration Laboratories, and the scope of the accreditation must expressly include the CPSC rules and/or test methods for which you are applying.

Action	Certificate	Accreditation Body	Effective Date	Expiration Date	Scope Count	Document Count
<input type="button" value="▼"/>	test	AAC Analytica (Association of Analytical Centers "Analytica")	01/01/2013		4	1

- Please review and verify your certificate information by clicking on the Action Box and selecting Edit.
- When you have completed reviewing and updating the certificate and scope, click Save and Continue.

Previous Screen Save and Continue

CPSC Form 223
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When all certificates have been updated, click on the Save and Continue button. The next screen summarizes the information that has been entered.



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation - DEVELOPMENT
 System

Registration Form: Initial Request for First Time User

Lab: **Test Laboratory**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen

Confirm to Send

Please check your submitted data. Return to previous screen(s) if any correction is needed

Legal Name	Test Laboratory
Listed Name	
Street 1	1234 Street Bethesda MD 12345
Street 2	
City	Bethesda
State/Province/Territory	MD
Country	United States
Postal Code	12345
Website	
Representative First Name	Ken
Representative Last Name	Nguyen
Representative Title	
Representative EMail	KQNguyen@cpsc.gov
Representative Telephone	1234567890
Representative Fax	
Applicant First Name	Ken
Applicant Last Name	Nguyen
Applicant Title	
Applicant EMail	KQNguyen@cpsc.gov

Registered Body	Firewalled Conformity Assessment Body
Attestant for Ownership Type	Ken Nguyen
Attestant Title	Analyst
Private Owner Name and Percentage	A 50%
Private Owner Name and Percentage	B 50%
Training Material	TEST.docx
Document Type	Training Materials (Firewalled Lab only)
Comment	
<hr/>	
Certificate Accreditation Body	AAC Analitica (Association of Analytical Centers "Analitica")
Certificate Number	123
Certificate Effective	02/01/2024
Certificate Expiration	03/01/2025
Scope	16 CFR Part 1303 (CPSC-CH-E1003-09 or CPSC-CH-E1003-09.1), Lead Paint Regulation
Attachment	TEST.docx
Document Type	Certificate/Scope
Comment	

Check to ensure that the information is accurate. If necessary, return to the previous page(s) to make changes.

The authorized laboratory representative must agree to two statements.

After reading the CPSC Requirements Pertaining to Third Party Conformity Assessment Bodies (Laboratories) below, the authorized laboratory representative must agree to these rules, by checking the checkbox below:

Withdraw means the CPSC removes its prior acceptance of a third party conformity assessment body's accreditation pursuant to a particular children's product safety rule for purposes of the testing of children's products required in section 14 of the CPSA.

[77 FR 31084, May 24, 2012, as amended at 78 FR 15858, Mar. 12, 2013]

Subpart B—General Requirements Pertaining to Third Party Conformity Assessment Bodies

Source: 78 FR 15859, Mar. 12, 2013, unless otherwise noted.

§ 1112.11 What are the types of third party conformity assessment bodies?

(a) Independent. Independent third party conformity assessment bodies are third party conformity assessment bodies that are neither owned, managed, or controlled by a manufacturer or private labeler of a children's product to be tested by the third party conformity assessment body, nor owned or controlled, in whole or in part, by a government.

The authorized laboratory representative attests that he/she has read and agrees to the CPSC Rules for Lab Accreditation (16 CFR Part 1112), and understands that failure to abide by the rules may result in suspension or withdrawal of the laboratory from the list of CPSC-accepted laboratories.

The authorized laboratory representative attests to the fact that the applicant laboratory agrees that, as a condition of its CPSC-acceptance, it must allow an officer or employee duly designated by CPSC to enter and inspect the laboratory if the CPSC issues a written notice of inspection for purposes of an investigation.

* Authorized Representative Name

* Title or Position at Laboratory


KNOWING AND WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR IN ANY OTHER SUBMITTED MATERIALS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT FOR UP TO FIVE YEARS (U.S. Code, Title 18, Section 1001).

The authorized laboratory representative must indicate agreement to the statements by clicking on the two check boxes adding his/her name and title to the signature blocks.

When you are finished, click the Confirm to Send button. If there are no errors, the following message will be displayed.

After clicking on the Confirm to Send button, the following screen will be displayed:

CPSC Registration for Third Party Testing Laboratories User's Guide



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

You have successfully sent a request.

Your application is in the list of pending applications for CPSC staff review. You should receive a confirmation email shortly that summarizes your application.

After CPSC staff review, you will receive a notification of acceptance or CPSC staff will contact you if they have questions or need additional information regarding your application.

If you have questions about your application, please email labaccred@cpsc.gov

Click the Logout button to log out and go to the Laboratory Accreditation web page.

Logout

CPSC Form 223
OMB Control Number 3041-0143

The representative and applicant will receive an email message confirming that the information has been transmitted.

9. Audit

Laboratories are REQUIRED to submit an Audit Application no less than every two years. The CPSC will use this application to check that the laboratory is in conformance with the CPSC rule at 16 CFR Part 1112 and is accredited by an ILAC-MRA signatory accreditation body for the scope of CPSC rules and/or test methods for which it has been CPSC-accepted. This application does not schedule your laboratory for an on-site assessment by the CPSC.

Information from your latest application is used to pre-fill this form (except for certificates and CPSC rules and/or test methods).

Full address of the laboratory – These fields will be automatically filled in with approved information but are available for edit.


Laboratory's Authorized Representative – If necessary, enter the name, title, mail, e-mail, telephone and fax numbers for the laboratory's authorized representative. This information will be displayed on the public search site when the laboratory is approved by CPSC.

Applicant's Information – Enter the name, title, and email address of the point of contact for registration questions. This information will not be displayed on the CPSC website.

8.1 Ownership Criteria

The next section of the application is used to enter information about ownership of the laboratory. Refer to Section 3.2 for a detailed description of each type. Respond Yes or No to

each question. Based on your responses, the appropriate Ownership Information screen will be displayed.



U.S. Consumer Product Safety Commission

CPSC Form 223 - Lab Accreditation

[Logout](#)

Registration Form: CPSC Audit Application

Lab: **1461 - The Test Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

[Previous Screen](#)

[Save and Continue](#)

Type of Laboratory:

Definitions:

a. **Independent:** Independent third party conformity assessment bodies (laboratories) are laboratories that are neither owned, managed, or controlled by a manufacturer or private labeler of a children's product to be tested by the laboratory, nor owned or controlled, in whole or in part, by a government;

b. **Firewalled:** A laboratory must apply for firewalled status if the lab intends to test a children's product that is subject to a CPSC children's product safety rule for the purpose of supporting a Children's Product Certificate and the product is made or imported by the owning, managing, or controlling entity of the laboratory:

1. Questions to determine if the laboratory is owned, managed, or controlled by a manufacturer or private labeler of a children's product;

i. For purposes of determining whether a laboratory is firewalled, "manufacturer" includes a trade association.

ii. A manufacturer or private labeler is considered to own, manage, or control a laboratory if any one of the following characteristics applies:

Please answer Yes or No to each element as it applies to your laboratory.

Yes No (A) A manufacturer or private labeler of the children's product holds a 10 percent or greater ownership interest, whether direct or indirect, in the laboratory. Indirect ownership interest is calculated by successive multiplication of the ownership percentages for each link in the ownership chain

Yes No (B) The laboratory and a manufacturer or private labeler of the children's product are owned by a common "parent" entity or

Yes No (C) A manufacturer or private labeler of the children's product has the ability to appoint any of the laboratory's senior internal governing body (such as, but not limited to, a board of directors), the ability to appoint the presiding official (such as, but not limited to, the chair or president) of the laboratory's senior internal governing body, the ability to hire, dismiss, or set the compensation level for laboratory personnel, regardless of whether this ability is ever exercised

c. **Governmental:** Governmental laboratories are owned or controlled, in whole or in part, by a government. For purposes of this part, "government" includes any unit of a national, territorial, provincial, regional, state, tribal, or local government, and a union or association of sovereign states. "Government" also includes domestic, as well as foreign entities. A laboratory is "owned or controlled, in whole or in part, by a government" if any one of the following characteristics applies:

Please answer Yes or No to each element as it applies to your laboratory.

Yes No (1) A governmental entity holds a 1 percent or greater ownership interest, whether direct or indirect, in the laboratory. Indirect ownership interest is calculated by successive multiplication of the ownership percentages for each link in the ownership chain

Yes No (2) A governmental entity provides any direct financial investment or funding (other than fee for work)

Yes No (3) A governmental entity has the ability to appoint a majority of the laboratory's senior internal governing body (such as, but not limited to, a board of directors)go the ability to appoint the presiding official of the laboratory's senior internal governing body (such as, but not limited to, chair or president)go and/or the ability to hire, dismiss, or set the compensation level for laboratory personnel

Yes No (4) Laboratory management or technical personnel include any government employees

Yes No (5) The laboratory has a subordinate position to a governmental entity in its external organizational structure (not including its relationship as a regulated entity to a government regulator) or

Yes No (6) Apart from its role as regulator, the government can determine, establish, alter, or otherwise affect:

i. The laboratory's testing outcomes

ii. The laboratory's budget or financial decisions

iii. Whether the laboratory may accept particular offers of work or

iv. The laboratory's organizational structure or continued existence.

The authorized laboratory representative attests that the answers to the questions above are true.

* Authorized Lab Representative Name

* Title or Position at Laboratory

[Previous Screen](#)

[Save and Continue](#)

CPSC Form 223
OMB Control Number 3041-0143

After responding to the question, the authorized laboratory representative must agree to the attestation statement. Enter the name and title of the laboratory representative making the attestation.

8.2 Ownership Information

If the laboratory is applying as an independent laboratory, the following screen will be displayed:

The screenshot shows the CPSC Form 223 - Lab Accreditation registration screen. At the top left is the CPSC logo, followed by the text "U.S. Consumer Product Safety Commission" and "CPSC Form 223 - Lab Accreditation". A "Logout" button is in the top right. Below the header, it says "Registration Form: CPSC Audit Application" and "Lab: 1461 - The Test Lab". A yellow highlighted warning box states: "To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens." Below this are two "Previous Screen" buttons and two "Save and Continue" buttons. The main content area is titled "Laboratory Ownership:" and contains the text "Independent Conformity Assessment Body" and "The answers supplied in the previous page establish that this is an independent laboratory." There is a checkbox labeled "The authorized laboratory representative attests that this is an independent laboratory." which is currently unchecked. At the bottom of the form, it says "CPSC Form 223" and "OMB Control Number 3041-0143".

If the Laboratory is a Firewalled or Laboratory:

Complete the Firewalled section of the next screen:

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation Logout

Registration Form: CPSC Audit Application
 Lab: **1461 - The Test Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen Save and Continue

Laboratory Ownership:

Firewalled/Governmental Conformity Assessment Body

The answers supplied in the previous page establish that there is an ownership or controlling interest in this laboratory by manufacturers or private labelers of children's products subject to the safety requirements being applied for AND there is an ownership or controlling interest in this laboratory by one or more government entities.

These government and non-government entities must be identified in the boxes below.

Name of Manufacturer or Private Labeler	Percent Owned or Percent Controlled (Do not use the "%" character)
a. <input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>
b. <input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>
c. <input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>
d. <input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>
e. <input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>
f. <input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>
g. <input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>
h. <input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>
i. <input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>
j. <input style="width: 90%;" type="text"/>	<input style="width: 80%;" type="text"/>

You may request, by checking the box below, that the CPSC consider manufacturer or private labeler ownership information as confidential and exempt from public disclosure. This request of confidentiality does not relieve the applicant from the obligation to provide CPSC with the required ownership information.

Yes, I claim that this information should be considered as confidential and exempt from public disclosure.

Name of Owner – Enter the names of owners with a 10% or more interest if they are manufacturers or private labelers of children's products subject to the safety requirements for which you are applying.

Percentage Owned – The total percentage owned must between 1 and 100. Enter a number without the percent sign (%).

Confidentiality Request – You may request that the CPSC consider manufacturer or private labeler ownership information as confidential and exempt from public disclosure by checking the box. This request of confidentiality does not relieve the applicant from the obligation to provide CPSC with the required ownership information.

If the laboratory is a Governmental or Laboratory:

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Logout

Registration Form: CPSC Audit Application
Lab: 1461 - The Test Lab

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen Save and Continue

Laboratory Ownership:
Governmental Conformity Assessment Body

The answers supplied in the previous page establish that there is an ownership or controlling interest in this laboratory by one or more government entities.
These government entities must be identified in the boxes below.

Name of Government Entity	Percent Owned or Percent Controlled (Do not use the "%" character)
a:	
b:	
c:	
d:	
e:	
f:	
g:	
h:	
i:	
j:	

Previous Screen Save and Continue

CPSC Form 223
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Enter a separate line for each Governmental Entity; complete the following information for each government entity

Name of Governmental Entity – Enter the name of the Governmental Entity.

Percent Owned or Controlled – The total Percent Owned or Controlled must be between 0 and 100%. Enter a number without the percent sign (%).

For Firewalled Laboratories, the following will be displayed at the bottom of the Ownership screen:

Please attach materials for Firewalled lab

If the owning or controlling manufacturer or private labeler of children's products, subject to the safety requirements for which you are applying is using this entity for the required testing of their products, the conformity assessment body must submit a copy of the firm's established materials used for training its employees on policies to protect against undue influence. **These documents typically include laboratory operation or quality manuals and/or other training materials. The documents must include:**

- i. The third party conformity assessment body's established policies and procedures that explain:
 - A. How the third party conformity assessment body will protect its test results from undue influence by the manufacturer, private labeler, or other interested party;
 - B. That the CPSC will be notified immediately of any attempt by the manufacturer, private labeler, or other interested party to hide or exert undue influence over the third party conformity assessment body's test results; and
 - C. That allegations of undue influence may be reported confidentially to the CPSC;
- ii. Training documents, including a description of the training program content, showing how employees are trained annually on the policies and procedures related to undue influence
- iii. Training records, including a list and corresponding signatures, of the staff members who received the training. The records must include training dates, location, and the name and title of the individual providing the training;
- iv. An organizational chart(s) of the third party conformity assessment body that includes the names of all third party conformity assessment body personnel, both temporary and permanent, and their reporting relationship within the third party conformity assessment body;
- v. An organizational chart(s) of the broader organization that identifies the reporting relationships of the third party conformity assessment body within the broader organization (using both position titles and staff names); and
- vi. A list of all third party conformity assessment body personnel with reporting relationships outside of the third party conformity assessment body. The list must identify the name and title of the relevant third party conformity assessment body employee(s) and the names, titles, and employer(s) of all individuals outside of the third party conformity assessment body to whom they report

The electronic filenames must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.

To upload documents:

- First make sure that the appropriate document type is selected.
- Click on the Browse button and select the document to be uploaded from your workstation
- When the document name appears in the field next to the Browse button, click on the Attach button
- The file name will be displayed under Attached files
- If there are additional documents to be uploaded, repeat these instructions.

Each file size must be less than 10MB. You can upload up to 40 files. Executable and script files are not allowed.

1. Select Document Type:
2. Select file to attach. Repeat the attachment process if you have more than one document.
3.

Attachment(s):

None

Comment

Firewalled Laboratories must submit a copy of the firm's established materials used for training its employees on policies to protect against undue influence. These documents typically include laboratory operations or quality manuals and/or other training materials. See Section 3.4 for additional information on the documents that must be included.

To upload documents:

- Click on the Browse button and select the document to be uploaded from your PC.
- When the document name is displayed in the field next to the Browse button, click on the Attach button.
- The file name will be displayed under Attachments.

- If there are additional documents to be uploaded, repeat these instructions.

You can remove an attachment by clicking the box next to the file name and then clicking on the Remove selected attachment(s) button.

The screenshot shows a web form for document attachment. It includes a dropdown menu for 'Select Document Type' set to 'Certificate/Scope', a 'Browse...' button, and an 'Attach Selected Document' button. Below this, the 'Attachment(s)' section shows a checked checkbox for '10350.jpg' and a 'Remove selected attachment(s)' button. A text area for 'Comment' is provided with instructions on what to include. At the bottom are 'Cancel Changes' and 'Save Certificate' buttons.

1. Select Document Type: ▼

2. Select file to attach. Repeat the attachment process if you have more than one document.

3.

Attachment(s):

10350.jpg

Please attach the full relevant scope document(s) to your application. Do not upload only sections of your scope document(s). Text searchable file formats are preferred. Include information on where to find the CPSC-required rule and/or testing method references in your scope (e.g., page numbers) in the comment field. Also include in the comment field a description of your request (e.g., "first time applicant" or "requesting expanded scope") and include any other helpful information such as a link to your scope on the accreditation body website.


Comment

When you are finished uploading documents, click on the Save and Continue button.

8.3 Accreditation and Scope Information

The next section requests information about the applicable certificates. For each certificate, you will enter information about the certificate, select the applicable CPSC rules and/or test methods for which you are applying, and upload the associated certification documentation.

CPSC Registration for Third Party Testing Laboratories User's Guide



U.S. Consumer Product Safety Commission

CPSC Form 223 - Lab Accreditation

Logout

Registration Form: CPSC Audit Application

Lab: **1461 - The Test Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen

Save and Continue

Laboratory Accreditation Information:

The Laboratory must be accredited by an ILAC-MRA signatory accreditation body. The accreditation must be to ISO Standard ISO/IEC 17025:2005 -- General Requirements for the Competence of Testing and Calibration Laboratories, and the scope of the accreditation must expressly include the CPSC rules and/or test methods for which you are applying.

Action	Certificate	Accreditation Body	Effective Date	Expiration Date	Scope: Active	Scope: Removed	Document Count
<input type="button" value="▼"/>	test	AAC Analytica (Association of Analytical Centers "Analytica")			4	0	0

- Please review and verify your certificate information by clicking on the Action Box and selecting Edit.
- When you have completed reviewing and updating the certificate and scope, click Save and Continue.


Previous Screen

Save and Continue

CPSC Form 223

OMB Control Number 3041-0143

Click on the Action dropdown for each certificate and edit. The following screen will be displayed:



U.S. Consumer Product Safety Commission

CPSC Form 223 - Lab Accreditation

Logout

Registration Form: Request to Voluntarily Remove CPSC rules and/or test methods from your scope on the CPSC website or remove one of your certificates from the CPSC website

Lab: **1461 - The Test Lab**

To preserve data integrity, do NOT use your browser's Back button to go back to the Certificate list.

Cancel Changes

Save Certificate

Certificate from an ILAC-MRA Accreditation Body:

*Name of ILAC-MRA signatory accreditation body providing accreditation

IA3 (International Accreditation Service, Inc)

*Date of Accreditation to ISO/IEC 17025:2005 (mm/dd/yyyy)

*Certificate number

TL-402

Expiration date (mm/dd/yyyy)

Please verify the scope list below for this certificate.

Use the "Remove" button of a scope item to request removal of that item. A reason for the removal must be provided.

16 CFR Part 1303 (CPSC-CH-E1003-09 or CPSC-CH-E1003-09 1), Lead Paint Regulation, Reference 4

and 5

Reason:

Lead in Non-Metal Children's Products (test method CPSC-CH-E1002-08 and/or CPSC-CH-E1002-08.1 and/or CPSC-CH-E1002-08.2 and/or CPSC-CH-E1002-08.3), Reference 3

Reason:

Lead in Children's Metal Products (test method CPSC-CH-E1001-08 and/or CPSC-CH-E1001-08.1 and/or CPSC-CH-E1001-08.2 and/or CPSC-CH-E1001-08.3), Reference 1

Reason:

Lead in Children's Metal Jewelry (test method CPSC-CH-E1001-08 and/or CPSC-CH-E1001-08.1 and/or CPSC-CH-E1001-08.2 and/or CPSC-CH-E1001-08.3), Reference 1 or 2

Date of Accreditation to ISO/IEC 17025:2005 – Enter the date the accreditation certificate was issued in the format mm/dd/yyyy.

Expiration Date – Enter the expiration date in the format mm/dd/yyyy.

Verify the Scope List for this Certificate- Click on the Remove button to select any scope to be removed. The following pop-up screen will be displayed:

You must enter a reason for removal and save the record. Do so for each scope to be removed. Each record will be flagged with a red X.

Please verify the scope list below for this certificate.

Use the "Remove" button of a scope item to request removal of that item. A reason for the removal must be provided.
 Removal has been requested for one scope item, marked by **X**. You may use the "Retain" button to cancel a removal request.

X 16 CFR Part 1303 (CPSC-CH-E1003-09 or CPSC-CH-E1003-09.1), Lead Paint Regulation, Reference 4 and 5 Retain

Reason:

Use the Retain button to cancel a removal request.

When you click on Save Certificate, the previous screen will be displayed with updated information showing the number of active and removed scopes.

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation Logout

Registration Form: Request to Voluntarily Remove CPSC rules and/or test methods from your scope on the CPSC website or remove one of your certificates from the CPSC website
 Lab: **1461 - The Test Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen Save and Continue

Laboratory Accreditation Information:
 The Laboratory must be accredited by an ILAC-APRA signatory accreditation body. The accreditation must be to ISO Standard ISO/IEC 17025:2005 ...
 General Requirements for the Competence of Testing and Calibration Laboratories, and the scope of the accreditation must expressly include the CPSC rules and/or test methods for which you are applying.

Action	Certificate	Accreditation Body	Effective Date	Expiration Date	Scope Active	Scope Removed	Document Count
<input type="checkbox"/>	TL-402	IAS (International Accreditation Service, Inc)			30	1	0

To discontinue CPSC rules and/or test methods associated with the certificate shown above, click on the Action Box and select Edit

Previous Screen Save and Continue

CPSC Form 223
 OMB Control Number 3041-0143

Click on the Save and Continue button. The system will display a verification screen.

Attach Associated Certificates and Scope Documents

Attach the certificates and scope documents associated with the CPSC rules and/or test methods to be attached.

Please attach associated Certificate and Scope documents

All registrants must provide an English language copy of the laboratory accreditation certificate and relevant scope documents. The electronic filenames must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.

To upload documents:

- First make sure that the appropriate document type is selected.
- Click on the Browse button and select the document to be uploaded from your workstation
- When the document name appears in the field next to the Browse button, click on the Attach button
- The file name will be displayed under Attached files
- If there are additional documents to be uploaded, repeat these instructions.

Each file size must be less than 10MB. You can upload up to 40 files. Executable and script files are not allowed.

1. Select Document Type:

2. Select file to attach. Repeat the attachment process if you have more than one document.

3.

Attachment(s):

None

Please attach the full relevant scope document(s) to your application. Do not upload only sections of your scope document(s). Text searchable file formats are preferred. Include information on where to find the CPSC-required rule and/or testing method references in your scope (e.g., page numbers) in the comment field. Also include in the comment field a description of your request (e.g., "first time applicant" or "requesting expanded scope") and include any other helpful information such as a link to your scope on the accreditation body website.

Comment

You must attach the laboratory accreditation certificate and full relevant scope documents for the certificate. All registrants must provide an English language copy of the laboratory accreditation certificate and relevant scope documents.

The electronic filenames must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.

Please attach the full relevant scope document(s) to your application. Do not upload only sections of your scope document(s). Include information on where to find the CPSC-required rule and/or testing method references in your scope documents (e.g., page numbers) in the comment field. Also include in the comment field a description of your request (e.g., "first time applicant" or "requesting expanded scope") and include any other helpful information such as a link to your scope on the accrediting body website.

To upload documents:

- Select the document type (Certification, Scope, or Certification/Scope).
- Click on the Browse button and select the document to be uploaded from your workstation
- When the document name appears in the field next to the Browse button, select the appropriate document type.
- Click on the Attach button
- The file name will be displayed under Attached files
- If there are additional documents to be uploaded, repeat these instructions.

Each file size must be less than 10MB. You can upload up to 40 files. Executable and script files are not allowed.

When you are finished uploading documents, click on the Save and Continue Button. The following screen will be displayed:

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation Logout

Registration Form: CPSC Audit Application
 Lab: **1461 - The Test Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen Save and Continue

Laboratory Accreditation Information:

The Laboratory must be accredited by an ILAC-MRA signatory accreditation body. The accreditation must be to ISO Standard ISO/IEC 17025:2005 -- General Requirements for the Competence of Testing and Calibration Laboratories, and the scope of the accreditation must expressly include the CPSC rules and/or test methods for which you are applying.

Action	Certificate	Accreditation Body	Effective Date	Expiration Date	Scope: Active	Scope: Removed	Document Count
▼	test	AAC Analytica (Association of Analytical Centers "Analytica")	01/01/2013		4	0	1

- Please review and verify your certificate information by clicking on the Action Box and selecting Edit.
- When you have completed reviewing and updating the certificate and scope, click Save and Continue.

Previous Screen Save and Continue

CPSC Form 223
 OMB Control Number 3041-0143

Repeat this process for each certificate by selecting Edit as the Action. When all the certificates have been updated, click on the Save and Continue button. The next screen summarizes the information that has been entered.



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation - DEVELOPMENT System

Registration Form: Initial Request for First Time User

Lab: **Test Laboratory**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen

Confirm to Send

Please check your submitted data. Return to previous screen(s) if any correction is needed

Legal Name	Test Laboratory
Listed Name	
Street 1	1234 Street Bethesda MD 12345
Street 2	
City	Bethesda
State/Province/Territory	MD
Country	United States
Postal Code	12345
Website	
Representative First Name	Ken
Representative Last Name	Nguyen
Representative Title	
Representative EMail	KQNguyen@cpsc.gov
Representative Telephone	1234567890
Representative Fax	
Applicant First Name	Ken
Applicant Last Name	Nguyen
Applicant Title	
Applicant EMail	KQNguyen@cpsc.gov

Registered Body	Firewalled Conformity Assessment Body
Attestant for Ownership Type	Ken Nguyen
Attestant Title	Analyst
Private Owner Name and Percentage	A 50%
Private Owner Name and Percentage	B 50%
Training Material	TEST.docx
Document Type	Training Materials (Firewalled Lab only)
Comment	
<hr/>	
Certificate Accreditation Body	AAC Analitica (Association of Analytical Centers "Analitica")
Certificate Number	123
Certificate Effective	02/01/2024
Certificate Expiration	03/01/2025
Scope	16 CFR Part 1303 (CPSC-CH-E1003-09 or CPSC-CH-E1003-09.1), Lead Paint Regulation
Attachment	TEST.docx
Document Type	Certificate/Scope
Comment	

Check to ensure that the information is accurate. If necessary, select the Previous Screen button to return to correct any items.

After reading the CPSC Requirements Pertaining to Third Party Conformity Assessment Bodies (Laboratories) below, the authorized laboratory representative must agree to these rules, by checking the checkbox below:

16 CFR Part 1112 - Requirements Pertaining to Third Party Conformity Assessment Bodies

Subpart A—Purpose and Definitions

§ 1112.1 Purpose.

This part defines the term "third party conformity assessment body" and describes the types of third party conformity assessment bodies whose accreditations are accepted by the CPSC to test children's products under section 14 of the CPSA. It describes the requirements and procedures for becoming a CPSC-accepted third party conformity assessment body; the audit requirement applicable to CPSC-accepted third party conformity assessment bodies; how a third party conformity assessment body may voluntarily discontinue participation as a CPSC-accepted third party conformity assessment body; the grounds and procedures for withdrawal or suspension of CPSC acceptance of the accreditation of a third party conformity assessment body;

The authorized laboratory representative attests that he/she has read and agrees to the CPSC Rules for Lab Accreditation (16 CFR Part 1112), and understands that failure to abide by the rules may result in suspension or withdrawal of the laboratory from the list of CPSC-accepted laboratories.

The authorized laboratory representative attests to the fact that the applicant laboratory agrees that, as a condition of its CPSC-acceptance, it must allow an officer or employee duly designated by CPSC to enter and inspect the laboratory if the CPSC issues a written notice of inspection for purposes of an investigation.

Authorized Representative Name

Title or Position at Laboratory


KNOWING AND WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR IN ANY OTHER SUBMITTED MATERIALS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT FOR UP TO FIVE YEARS (U.S. Code, Title 18, Section 1001).

CPSC Form 223
OMB Control Number 3041-0143

The authorized laboratory representative must indicate agreement to the statements by clicking on the two check boxes and adding his/her name and title to the signature blocks.

When you are finished, click the Confirm to Send button. If there are no errors, the following message will be displayed:

CPSC Registration for Third Party Testing Laboratories User's Guide



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

You have successfully sent a request.

Your application is in the list of pending applications for CPSC staff review. You should receive a confirmation email shortly that summarizes your application.

After CPSC staff review, you will receive a notification of acceptance or CPSC staff will contact you if they have questions or need additional information regarding your application.

If you have questions about your application, please email labaccred@cpsc.gov

Click the Logout button to log out and go to the Laboratory Accreditation web page.

Logout

CPSC Form 223
OMB Control Number 3041-0143

The authorized laboratory representative and applicant will receive a confirmation email.

10. Remove Certificates or Scopes

If a laboratory wishes to voluntarily remove CPSC rules and/or test methods from your scope on the CPSC website or remove one of your certificates from the CPSC website, select the Voluntarily Discontinue Certificates or Scopes option from the main menu. The following screen will be displayed:

The screenshot shows the CPSC Form 223 - Lab Accreditation page. At the top left is the CPSC logo, and at the top right is a 'Logout' button. The main heading is 'Consumer Product Conformity Assessment Body (Testing Laboratory)'. Below this is the title 'Registration Form: Request to Voluntarily Remove CPSC rules and/or test methods from your scope on the CPSC website or remove one of your certificates from the CPSC website'. A note states that the form must be submitted electronically and in English, and that asterisks denote required fields. The form contains several sections with input fields:

- 1. Legal name of the laboratory:** A single-line text input field.
- 2. Full address of the laboratory:**
 - * Street (Line 1):** A single-line text input field.
 - Street (Line 2):** A single-line text input field.
 - * City/Town/County:** A single-line text input field.
 - State, Province, or Territory:** A dropdown menu.
 - * Country or Administrative Area:** A dropdown menu.
 - Postal Code:** A single-line text input field.
- 3. Laboratory name as you wish it listed on the CPSC website, if different than legal name (leave blank if same):** A single-line text input field.
- 4. Laboratory's authorized representative (to be displayed on the CPSC website):**
 - * Family name(s):** A single-line text input field.
 - First (Given) name:** A single-line text input field.
 - Title:** A single-line text input field.
 - * Email:** A single-line text input field.
 - Telephone #:** A single-line text input field.
 - Fax #:** A single-line text input field.
- 5. Laboratory website:** A single-line text input field.
- 6. Applicant Information (Point of contact for registration questions. Not for CPSC website display):**
 - * Family name(s):** A single-line text input field.
 - First (Given) name:** A single-line text input field.
 - Title:** A single-line text input field.
 - * Email:** A single-line text input field.

At the bottom of the form, there is a note: 'Note: above applicant email address pre-filled from the last application. Please modify as needed.' Below this is another note: 'Multiple email addresses may be inserted, separated by semi-colons. All lab representative and applicant email addresses will have the ability to receive login password.' At the very bottom right of the form is a 'Save and Continue' button.

Enter the Application Information at the bottom of the screen and press the Save and Continue button. The following screen will be displayed:

CPSC Registration for Third Party Testing Laboratories User's Guide

Select "Edit" from the Action drop-down of a certificate to choose CPSC rules and/or test methods to discontinue. To discontinue an entire certificate, select all of the CPSC rules and/or test methods associated with that certificate.

Click on the Remove button to select each scope to be removed. The following pop-up screen will be displayed:

You must enter a reason for removal and save the record. Do so for each scope to be removed. Each record will be flagged with a red X.

Please verify the scope list below for this certificate.

Use the "Remove" button of a scope item to request removal of that item. A reason for the removal must be provided.

Removal has been requested for one scope item, marked by **X**. You may use the "Retain" button to cancel a removal request.

X 16 CFR Part 1303 (CPSC-CH-E1003-09 or CPSC-CH-E1003-09.1), Lead Paint Regulation, Reference 4 and 5

Reason:

Use the Retain button to cancel a removal request.

When you click on Save Certificate, the previous screen will be displayed with updated information showing the number of active and removed scopes.

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Registration Form: Request to Voluntarily Remove CPSC rules and/or test methods from your scope on the CPSC website or remove one of your certificates from the CPSC website

Lab: **1461 - The Test Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Laboratory Accreditation Information:

The Laboratory must be accredited by an ILAC-MRA signatory accreditation body. The accreditation must be to ISO Standard ISO/IEC 17025:2005 – General Requirements for the Competence of Testing and Calibration Laboratories, and the scope of the accreditation must expressly include the CPSC rules and/or test methods for which you are applying.

Action	Certificate	Accreditation Body	Effective Date	Expiration Date	Scope Active	Scope Removed	Document Count
<input type="button" value="Edit"/>	TL-402	IAS (International Accreditation Service, Inc)			30	1	0

• To discontinue CPSC rules and/or test methods associated with the certificate shown above, click on the Action Box and select Edit

CPSC Form 223
 OMB Control Number 3041-0143

Click on the Save and Continue button. The system will display a verification screen.

CPSC Registration for Third Party Testing Laboratories User's Guide

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation [Logout](#)

Registration Form: Request to Voluntarily Remove CPSC rules and/or test methods from your scope on the CPSC website or remove one of your certificates from the CPSC website
Lab: **The Governmental Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

[Previous Screen](#) [Save As Draft](#) [Confirm to Send](#)

Please check your submitted data. Return to previous screen(s) if any correction is needed

Legal Name	The Governmental Lab
Listed Name	
Street 1	103 Main Street
Street 2	
City	Denton
State	MD
Country	United States
Postal Code	
Website	
Representative First Name	E
Representative Last Name	Menton
Representative Title	
Representative EMail	ementon@cpsc.gov
Representative Telephone	
Representative Fax	
Applicant First Name	Andy
Applicant Last Name	Nguyen
Applicant Title	
Applicant EMail	anguyen@cpsc.gov

Registered Body	Governmental Conformity Assessment Body
Attestant for Ownership Type	Eileen Menton
Attestant Title	President
Government Owner Name and Percentage	University of Maryland 0%

Certificate Accreditation Body	BMWA (Bundesministerium für Wirtschaft und Arbeit)
Certificate Number	test
Certificate Effective	01/01/2013
Certificate Expiration	
Scope	16 CFR Part 1203, Bicycle Helmets 16 CFR Part 1215, Infant Bath Seats

Check to ensure that the information is accurate. If necessary, return to the previous page(s) to make changes.

When you are finished, click the Confirm to Send button. The following screen will be displayed:

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

You have successfully sent a request.

Your application is in the list of pending applications for CPSC staff review. You should receive a confirmation email shortly that summarizes your application.

After CPSC staff review, you will receive a notification of acceptance or CPSC staff will contact you if they have questions or need additional information regarding your application.

If you have questions about your application, please email labaccred@cpsc.gov

Click the Logout button to log out and go to the Laboratory Accreditation web page.

[Logout](#)

CPSC Form 223
OMB Control Number 3041-0143

11. Remove the Laboratory from CPSC Accreditation

If a laboratory wishes to discontinue its participation in the Accreditation Program, select the Remove the Laboratory from CPSC Accreditation option from the main menu. The following screen will be displayed:

The screenshot shows the 'U.S. Consumer Product Safety Commission CPSC Form 223 - Lab Accreditation' page. The form is titled 'Consumer Product Conformity Assessment Body (Testing Laboratory)' and is for 'Registration Form: Voluntarily Request Withdrawal of Laboratory from the CPSC Website List of Accepted Laboratories'. It includes instructions and several numbered sections with input fields:

- Section 1:** Legal name of the laboratory (text input).
- Section 2:** Full address of the laboratory, including Street (Line 1), Street (Line 2), City/Town/County, State, Province, or Territory, Country or Administrative Area (dropdown), and Postal Code.
- Section 3:** Laboratory name as you wish it listed on the CPSC website, if different than legal name (text input).
- Section 4:** Laboratory's authorized representative (to be displayed on the CPSC website), including Family name(s), First (Given) name, Title, Telephone #, Email, and Fax #.
- Section 5:** Laboratory website (text input).
- Section 6:** Applicant Information (Point of contact for registration questions. Not for CPSC website display), including Family name(s), First (Given) name, Title, and Email.

Additional notes include: 'Note: above applicant email address pre-filled from the last application. Please modify as needed.', 'Multiple email addresses may be inserted, separated by semi-colons. All lab representative and applicant email addresses will have the ability to receive login password.', and 'Request to discontinue CPSC acceptance for this Laboratory and remove it from the CPSC website listing. Please provide a brief explanation.' (text area). Buttons for 'Logout' and 'Save and Continue' are visible.

Complete Section 6 and click on the Save and Continue Button. The following screen will be displayed:

CPSC Registration for Third Party Testing Laboratories User's Guide

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Logout

Registration Form: Voluntarily Request Withdrawal of Laboratory from the CPSC Website List of Accepted Laboratories

Lab: **Test Laboratory**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen Save As Draft Confirm to Send

Please check your submitted data. Return to previous screen(s) if any correction is needed

Legal Name
Listed Name
Street 1
Street 2
City
State/Province/Territory
Country
Postal Code
Website
Representative First Name
Representative Last Name
Representative Title
Representative EMail
Representative Telephone
Representative Fax
Applicant First Name
Applicant Last Name
Applicant Title
Applicant EMail
Note

KNOWING AND WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR IN ANY OTHER SUBMITTED MATERIALS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT FOR UP TO FIVE YEARS (U.S. Code, Title 18, Section 1001).

Previous Screen Save As Draft Confirm to Send

From this screen you can return to the application form to make changes (Return to Change button) or send the final version of your application to CPSC (Confirm to Send button).

After clicking on the Confirm to Send button, the following screen will be displayed:

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

You have successfully sent a request.

Your application is in the list of pending applications for CPSC staff review. You should receive a confirmation email shortly that summarizes your application.

After CPSC staff review, you will receive a notification of acceptance or CPSC staff will contact you if they have questions or need additional information regarding your application.

If you have questions about your application, please email labaccred@cpsc.gov

Click the Logout button to log out and go to the Laboratory Accreditation web page.

Logout

CPSC Form 223
OMB Control Number 3041-0143

Click on the Logout button. The representative and applicant will receive an email message confirming receipt of the request.

12. Update Representative/Website Information

If the representative, applicant, or website information changes; use the Update Representative/Website Information to report the change.

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation Logout

Consumer Product Conformity Assessment Body (Testing Laboratory)
Registration Form: Testing Laboratory Contact, Website Change

This registration form and all related materials (certificate, scope documents, and training materials, if required) must be submitted electronically and in the English language.

Please capitalize only the first letter of words and names (except for abbreviations) when filling out this form. Note an asterisk (*) denotes a required field. Thank you!

* 1. Legal name of the laboratory:

2. Full address of the laboratory:
* Street (Line 1):
Street (Line 2):
* City/Town/County: State, Province, or Territory:
* Country or Administrative Area: Postal Code:

3. Laboratory name as you wish it listed on the CPSC website, if different than legal name (leave blank if same):

4. Laboratory's authorized representative (to be displayed on the CPSC website):
* Family name(s): First (Given) name:
Title: * Email:
Telephone #: Fax #:

5. Laboratory website:

6. Applicant Information (Point of contact for registration questions. Not for CPSC website display):
* Family name(s): First (Given) name:
Title: * Email:

Note: above applicant email address pre-filled from the last application. Please modify as needed.

Multiple email addresses may be inserted, separated by semi-colons. All lab representative and applicant email addresses will have the ability to receive login password.

Save and Continue


Laboratory's Authorized Representative – You can update the name, title, email telephone, and fax numbers for the laboratory's authorized representative. You can enter multiple email addresses with a semi-colon (;) between each of them. This information will be displayed on the public search site when the laboratory is approved by CPSC.

Laboratory Website – You can add, update, or delete the website. This information will be displayed on the public search site when the laboratory is approved by CPSC.

Applicant's Information – Enter the name, title, and email address of the point of contact for registration questions. You can enter multiple email addresses with a semi-colon (;) between each of them. This information will not be displayed on the CPSC website.

When you are finished, click on the Save and Continue button, the following screen will be displayed:

CPSC Registration for Third Party Testing Laboratories User's Guide



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Logout

Registration Form: Initial Request for First Time User
Lab: **Test Laboratory**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen Save As Draft Confirm to Send

Please check your submitted data. Return to previous screen(s) if any correction is needed

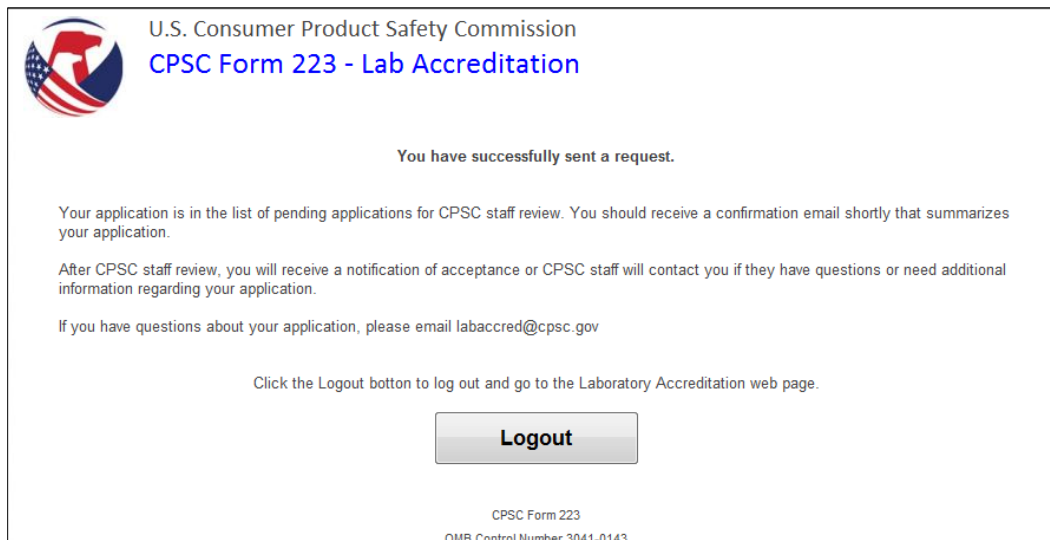
Legal Name	BRACHI TESTING SERVICES di Brachi Per. Ind. Primo
Listed Name	BRACHI TESTING SERVICES di Brachi Per. Ind. Primo
Street 1	Via Fonda di Mezzana 61/L
Street 2	
City	Prato
State/Province/Territory	Prato
Country	Italy
Postal Code	59100
Website	www.brachi.it
Representative First Name	Primo
Representative Last Name	Brachi
Representative Title	Perito Industriale
Representative EMail	cvnguyen@cpsc.gov
Representative Telephone	+39 574 591343
Representative Fax	+39 574 593975
Applicant First Name	Primo
Applicant Last Name	Brachi
Applicant Title	
Applicant EMail	cvnguyen@cpsc.gov

KNOWING AND WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR IN ANY OTHER SUBMITTED MATERIALS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT FOR UP TO FIVE YEARS (U.S. Code, Title 18, Section 1001).

Previous Screen Save As Draft Confirm to Send

From this screen you can return to the application form to make changes (Previous Screen button), save as a draft, or send the final version of your application to CPSC (Confirm to Send button).

After clicking on the Confirm to Send button, the following screen will be displayed:



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

You have successfully sent a request.

Your application is in the list of pending applications for CPSC staff review. You should receive a confirmation email shortly that summarizes your application.

After CPSC staff review, you will receive a notification of acceptance or CPSC staff will contact you if they have questions or need additional information regarding your application.

If you have questions about your application, please email labaccred@cpsc.gov

Click the Logout button to log out and go to the Laboratory Accreditation web page.

Logout

CPSC Form 223
OMB Control Number 3041-0143

Click on the Logout button. The representative and applicant will receive an email message confirming receipt of the request.

13. Other Change Request

Use this option ONLY for requested changes that are not covered by the other options on the Main Menu. This may include:

1. Change the accreditation body and/or certificate number for one or more CPSC rules and/or test methods.
2. Change the laboratory's ownership information and laboratory classification
3. Change the name of the laboratory.
4. Change the address of the laboratory.

In each case, you will be asked to submit a copy of the Certificate of Accreditation and Scope Document.

To request that this information be corrected for simple typographical errors or clarifications, email labaccred@cpsc.gov.

Information from your latest application is used to pre-fill this form (except for certificates and CPSC rules and/or test methods).

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation Logout

Consumer Product Conformity Assessment Body (Testing Laboratory)

Registration Form: Testing Laboratory Contact, Website Change

This registration form and all related materials (certificate, scope documents, and training materials, if required) must be submitted electronically and in the English language.

Please capitalize only the first letter of words and names (except for abbreviations) when filling out this form. Note an asterisk (*) denotes a required field. Thank you!

* 1. Legal name of the laboratory:

2. Full address of the laboratory:
 * Street (Line 1):
 Street (Line 2):
 * City/Town/Country: State, Province, or Territory:
 * Country or Administrative Area: Postal Code:

3. Laboratory name as you wish it listed on the CPSC website, if different than legal name (leave blank if same):

4. Laboratory's authorized representative (to be displayed on the CPSC website):
 * Family name(s): First (Given) name:
 Title: * Email:
 Telephone #: Fax #:

5. Laboratory website:

6. Applicant Information (Point of contact for registration questions. Not for CPSC website display):
 * Family name(s): First (Given) name:
 Title: * Email:

Note: above applicant email address pre-filled from the last application. Please modify as needed.

Multiple email addresses may be inserted, separated by semi-colons. All lab representative and applicant email addresses will have the ability to receive login password.

Save and Continue

Legal Name of the Laboratory – Enter the legal name of the laboratory as shown on the certificate.

Full Address of the Laboratory – Enter the full address of the laboratory. This should match the information on the certificate. This information will be displayed on the public search site.

Laboratory Website – Enter the website's address, if available, e.g., <http://www.labaoratory.com>. This information will be displayed on the public search site.


Laboratory name to be Displayed in Public Searches – If different than the legal name, enter the laboratory name as you wish it listed on the CPSC website. Otherwise, leave this field blank. It will be auto filled with the legal name.

Laboratory's Authorized Representative — Enter the name, title, mail telephone and fax numbers for the laboratory's authorized representative. This information will be displayed on the public search site when the laboratory is approved by CPSC.

Applicant's Information – Enter the name, title, and email address of the point of contact for registration questions. This information will not be displayed on the CPSC website.

12.1 Ownership Information

The next section of the application is used to enter information about ownership of the laboratory. Refer to Section 3.2 for a detailed description of each type. Respond Yes or No to each question. Based on your responses, the appropriate Ownership Information screen will be displayed.



U.S. Consumer Product Safety Commission

CPSC Form 223 - Lab Accreditation

[Logout](#)

Registration Form: Change Lab Name, Address or Ownership, Accrediting Body and/or Certificate, Type of Laboratory

Lab: 1461 - The Test Lab

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

[Previous Screen](#)

[Save and Continue](#)

Type of Laboratory:

Definitions:

a. **Independent:** Independent third party conformity assessment bodies (laboratories) are laboratories that are neither owned, managed, or controlled by a manufacturer or private labeler of a children's product to be tested by the laboratory, nor owned or controlled, in whole or in part, by a government;

b. **Firewalled:** A laboratory must apply for firewalled status if the lab intends to test a children's product that is subject to a CPSC children's product safety rule for the purpose of supporting a Children's Product Certificate and the product is made or imported by the owning, managing, or controlling entity of the laboratory:

1. Questions to determine if the laboratory is owned, managed, or controlled by a manufacturer or private labeler of a children's product:
 - i. For purposes of determining whether a laboratory is firewalled, "manufacturer" includes a trade association.
 - ii. A manufacturer or private labeler is considered to own, manage, or control a laboratory if any one of the following characteristics applies:

Please answer Yes or No to each element as it applies to your laboratory.

Yes No (A) A manufacturer or private labeler of the children's product holds a 10 percent or greater ownership interest, whether direct or indirect, in the laboratory. Indirect ownership interest is calculated by successive multiplication of the ownership percentages for each link in the ownership chain

Yes No (B) The laboratory and a manufacturer or private labeler of the children's product are owned by a common "parent" entity or

Yes No (C) A manufacturer or private labeler of the children's product has the ability to appoint any of the laboratory's senior internal governing body (such as, but not limited to, a board of directors), the ability to appoint the presiding official (such as, but not limited to, the chair or president) of the laboratory's senior internal governing body, the ability to hire, dismiss, or set the compensation level for laboratory personnel, regardless of whether this ability is ever exercised

c. **Governmental:** Governmental laboratories are owned or controlled, in whole or in part, by a government. For purposes of this part, "government" includes any unit of a national, territorial, provincial, regional, state, tribal, or local government, and a union or association of sovereign states. "Government" also includes domestic, as well as foreign entities. A laboratory is "owned or controlled, in whole or in part, by a government" if any one of the following characteristics applies:

Please answer Yes or No to each element as it applies to your laboratory.

Yes No (1) A governmental entity holds a 1 percent or greater ownership interest, whether direct or indirect, in the laboratory. Indirect ownership interest is calculated by successive multiplication of the ownership percentages for each link in the ownership chain

Yes No (2) A governmental entity provides any direct financial investment or funding (other than fee for work)

Yes No (3) A governmental entity has the ability to appoint a majority of the laboratory's senior internal governing body (such as, but not limited to, a board of directors)go the ability to appoint the presiding official of the laboratory's senior internal governing body (such as, but not limited to, chair or president)go and/or the ability to hire, dismiss, or set the compensation level for laboratory personnel

Yes No (4) Laboratory management or technical personnel include any government employees

Yes No (5) The laboratory has a subordinate position to a governmental entity in its external organizational structure (not including its relationship as a regulated entity to a government regulator) or

Yes No (6) Apart from its role as regulator, the government can determine, establish, alter, or otherwise affect:

- i. The laboratory's testing outcomes
- ii. The laboratory's budget or financial decisions
- iii. Whether the laboratory may accept particular offers of work or
- iv. The laboratory's organizational structure or continued existence.

The authorized laboratory representative attests that the answers to the questions above are true.

* Authorized Lab Representative Name

* Title or Position at Laboratory

[Previous Screen](#)

[Save and Continue](#)

CPSC Form 223

OMB Control Number 3041-0143

Note: If the laboratory has not previously completed the questionnaire, the responses will be blank.

After responding to the question, the authorized laboratory representative must agree to the attestation statement. Click on the check box and enter the name and title of the laboratory representative making the attestation. After responding to these questions, the system will calculate the laboratory type.

12.2 Ownership Information

If the laboratory is applying as a third-party laboratory, the following screen will be displayed:

The screenshot shows the CPSC Form 223 - Lab Accreditation registration screen. At the top left is the CPSC logo, followed by the text "U.S. Consumer Product Safety Commission" and "CPSC Form 223 - Lab Accreditation". A "Logout" button is in the top right. Below this is the heading "Registration Form: Change Lab Name, Address or Ownership, Accrediting Body and/or Certificate, Type of Laboratory". The current lab is identified as "Lab: 1461 - The Test Lab". A yellow warning box states: "To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens." Below the warning are two buttons: "Previous Screen" and "Save and Continue". The main content area is titled "Laboratory Ownership:" and contains the heading "Independent Conformity Assessment Body". Below this heading is the text "The answers supplied in the previous page establish that this is an independent laboratory." and a checkbox with the label "The authorized laboratory representative attests that this is an independent laboratory." At the bottom of the form area are two more buttons: "Previous Screen" and "Save and Continue". At the very bottom of the page, it says "CPSC Form 223" and "OMB Control Number 3041-0143".

If the Laboratory is a Firewalled Laboratory:

Complete the Firewalled section of the next screen:

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Logout

Registration Form: Change Lab Name, Address or Ownership, Accrediting Body and/or Certificate, Type of Laboratory

Lab: 1461 - The Test Lab

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen Save and Continue

Laboratory Ownership:
Firewalled Conformity Assessment Body

The answers supplied in the previous page establish that there is an ownership or controlling interest in this laboratory by manufacturers or private labelers of children's products subject to the safety requirements being applied for. These owners must be identified in the boxes below.

Name of Owner	Percent Owned or Percent Controlled (Do not use the "%" character)
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j.	

You may request, by checking the box below, that the CPSC consider manufacturer or private labeler ownership information as confidential and exempt from public disclosure. This request of confidentiality does not relieve the applicant from the obligation to provide CPSC with the required ownership information.

Yes, I claim that this information should be considered as confidential and exempt from public disclosure.

Name of Owner – Enter the names of owners with a 10% or more interest if they are manufacturers or private labelers of children's products subject to the safety requirements for which you are applying.

Percentage Owned – The total percentage owned must between 1 and 100. Enter a number without the percent sign (%).

Confidentiality Request – You may request that the CPSC consider manufacturer or private labeler ownership information as confidential and exempt from public disclosure by checking the box. This request of confidentiality does not relieve the applicant from the obligation to provide CPSC with the required ownership information.

If the laboratory is a Governmental Laboratory:

The screenshot shows the CPSC Form 223 - Lab Accreditation interface. At the top left is the CPSC logo. The header includes "U.S. Consumer Product Safety Commission" and "CPSC Form 223 - Lab Accreditation" with a "Logout" button. The main heading is "Registration Form: Change Lab Name, Address or Ownership, Accrediting Body and/or Certificate, Type of Laboratory". Below this, it says "Lab: 1461 - The Test Lab". A yellow warning box states: "To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens." There are "Previous Screen" and "Save and Continue" buttons. The main section is titled "Laboratory Ownership: Governmental Conformity Assessment Body". It contains instructions: "The answers supplied in the previous page establish that there is an ownership or controlling interest in this laboratory by one or more government entities. These government entities must be identified in the boxes below." Below this is a table with two columns: "Name of Government Entity" and "Percent Owned or Percent Controlled (Do not use the \"%\" character)". The table has 10 rows labeled a through j.

Name of Government Entity	Percent Owned or Percent Controlled (Do not use the "%" character)
a. <input type="text"/>	<input type="text"/>
b. <input type="text"/>	<input type="text"/>
c. <input type="text"/>	<input type="text"/>
d. <input type="text"/>	<input type="text"/>
e. <input type="text"/>	<input type="text"/>
f. <input type="text"/>	<input type="text"/>
g. <input type="text"/>	<input type="text"/>
h. <input type="text"/>	<input type="text"/>
i. <input type="text"/>	<input type="text"/>
j. <input type="text"/>	<input type="text"/>

At the bottom of the form, there are "Previous Screen" and "Save and Continue" buttons, and the footer text: "CPSC Form 223 OMB Control Number 3041-0143".

Enter a separate line for each Governmental Entity; complete the following information for each government entity

Name of Governmental Entity – Enter the name of the Governmental Entity.

Percent Owned or Controlled – The total Percent Owned or Controlled must be between 0 and 100%. Enter a number without the percent sign (%).

Firewalled Laboratories must upload copies of the materials the firm has used to train its employees on the process and means by which allegations of any attempt by the manufacturer, private labeler, or other interested party to hide or exert undue influence over test results can be immediately and confidentially reported to the Commission. For Firewalled Laboratories, the following will be displayed at the bottom of the Ownership screen:

Please attach materials for Firewalled lab

If the owning or controlling manufacturer or private labeler of children's products, subject to the safety requirements for which you are applying is using this entity for the required testing of their products, the conformity assessment body must submit a copy of the firm's established materials used for training its employees on policies to protect against undue influence. **These documents typically include laboratory operation or quality manuals and/or other training materials. The documents must include:**

- i. The third party conformity assessment body's established policies and procedures that explain:
 - A. How the third party conformity assessment body will protect its test results from undue influence by the manufacturer, private labeler, or other interested party;
 - B. That the CPSC will be notified immediately of any attempt by the manufacturer, private labeler, or other interested party to hide or exert undue influence over the third party conformity assessment body's test results; and
 - C. That allegations of undue influence may be reported confidentially to the CPSC;
- ii. Training documents, including a description of the training program content, showing how employees are trained annually on the policies and procedures related to undue influence
- iii. Training records, including a list and corresponding signatures, of the staff members who received the training. The records must include training dates, location, and the name and title of the individual providing the training;
- iv. An organizational chart(s) of the third party conformity assessment body that includes the names of all third party conformity assessment body personnel, both temporary and permanent, and their reporting relationship within the third party conformity assessment body;
- v. An organizational chart(s) of the broader organization that identifies the reporting relationships of the third party conformity assessment body within the broader organization (using both position titles and staff names); and
- vi. A list of all third party conformity assessment body personnel with reporting relationships outside of the third party conformity assessment body. The list must identify the name and title of the relevant third party conformity assessment body employee(s) and the names, titles, and employer(s) of all individuals outside of the third party conformity assessment body to whom they report

The electronic filenames must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.

To upload documents:

- First make sure that the appropriate document type is selected.
- Click on the Browse button and select the document to be uploaded from your workstation
- When the document name appears in the field next to the Browse button, click on the Attach button
- The file name will be displayed under Attached files
- If there are additional documents to be uploaded, repeat these instructions.

Each file size must be less than 10MB. You can upload up to 40 files. Executable and script files are not allowed.

1. Select Document Type:
2. Select file to attach. Repeat the attachment process if you have more than one document.
3.

Attachment(s):

None

Comment

To upload documents:

- Click on the Browse button and select the document to be uploaded from your PC.
- When the document name is displayed in the field next to the Browse button, click on the Attach button.
- The file name will be displayed under Attachments.
- If there are additional documents to be uploaded, repeat these instructions.

You can remove an attachment by clicking the box next to the file name and then clicking on the Remove selected attachment(s) button.

1. Select Document Type:

2. Select file to attach. Repeat the attachment process if you have more than one document.

3.

Attachment(s):

10350.jpg


Please attach the full relevant scope document(s) to your application. Do not upload only sections of your scope document(s). Text searchable file formats are preferred. Include information on where to find the CPSC-required rule and/or testing method references in your scope (e.g., page numbers) in the comment field. Also include in the comment field a description of your request (e.g., "first time applicant" or "requesting expanded scope") and include any other helpful information such as a link to your scope on the accreditation body website.

Comment

When you are finished uploading documents, click on the Save and Continue button.

12.3 Accreditation and Scope Information

The next section requests information about the applicable certificates.



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Registration Form: Change Lab Name, Address or Ownership, Accrediting Body and/or Certificate, Type of Laboratory

Lab: **1461 - The Test Lab**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Laboratory Accreditation Information:

The Laboratory must be accredited by an ILAC-MRA signatory accreditation body. The accreditation must be to ISO Standard ISO/IEC 17025:2005 – General Requirements for the Competence of Testing and Calibration Laboratories, and the scope of the accreditation must expressly include the CPSC rules and/or test methods for which you are applying.

Click the button below to add a certificate from an ILAC-MRA accreditation body

CPSC Form 223
OMB Control Number 3041-0143

You can add a new certificate with its scope or add additional scope to a certificate that has already been approved.

Certificate and Scope Information – Enter information on the certificates and CPSC rules and/or test methods for which you are applying.

Name of ILAC-MRA signatory accreditation body – Select the ILAC-MRA full member who issued your certificate from the drop-down list. If the name is not listed, confirm that the accrediting body is a full member. If it is, contact labaccred@cpsc.gov.

Date of Accreditation to ISO/IEC 17025:2005 – Enter the date the accreditation certificate was issued. This field must be entered for both new and existing certificates.

Certificate Number – Enter the certificate number from the accreditation certificate.

Expiration Date – Enter the expiration date, if available.

Click on the **Select Scope** button. The following screen will be displayed:

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

Logout

Lab: 1461 - The Test Lab

To preserve data integrity, do NOT use your browser's Back button to go back to the Certificate edit screen.

Save Scope Selection

Select CPSC Rules and/or Test Methods for

Accreditation Body: CNIAS (China National Accreditation Service for Conformity Assessment)
Certificate Number: test

The accreditation and certificate information below applies to the following CPSC rules and/or test methods:

*The scope document for the laboratory seeking acceptance of its accreditation must include an explicit reference to each item below for which it is applying.

<input type="checkbox"/> 16 CFR Part 1203, Bicycle Helmets	<input type="checkbox"/> 16 CFR Part 1215, Infant Bath Seats
<input type="checkbox"/> 16 CFR Part 1216, Infant Walkers	<input type="checkbox"/> 16 CFR Part 1217, Safety Standard for Toddler Beds
<input type="checkbox"/> 16 CFR part 1218, Safety Standard for Bassinets and Cradles	<input type="checkbox"/> 16 CFR Part 1219, Safety Standard for Full-Size Cribs
<input type="checkbox"/> 16 CFR Part 1220, Safety Standard for Non-Full-Size Cribs	<input type="checkbox"/> 16 CFR Part 1221, Safety Standard for Play Yards
<input type="checkbox"/> 16 CRF Part 1223, Safety Standard for Infant Swings	<input type="checkbox"/> 16 CFR Part 1224, Safety Standard for Portable Bed Rails
<input type="checkbox"/> 16 CFR Part 1420, Requirements for All-Terrain Vehicles	<input type="checkbox"/> 16 CFR Part 1303 (CPSC-CH-E1003-09 or CPSC-CH-E1003-09.1), Lead Paint Regulation, Reference 4 and 5

CPSC Rules and/or Test Methods – For each certificate, check off the applicable CPSC rules and/or test methods. CPSC rules and/or test methods included in the scope for which your laboratory has been approved are not included on this list, which will be modified as additional rules and/or test/methods are approved by the Commission.

When you are finished, click on the Save Scope Selection button at the bottom of the page. You will return to the Laboratory Accreditation Information screen. The scopes you have selected will be displayed in the Scopes box. You can add or delete scopes by clicking on the Select Scopes button and updating the Scopes list.

Attach Associated Certificates and Scope Documents

You must attach the laboratory accreditation certificate and full relevant scope documents for the certificate. All registrants must provide an English language copy of the laboratory accreditation certificate and relevant scope documents.

The electronic filenames must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.

Please attach associated Certificate and Scope documents

All registrants must provide an English language copy of the laboratory accreditation certificate and relevant scope documents. The electronic filenames must have only English letters and numbers because the CPSC system is not able to open files with names that contain non-English characters.

To upload documents:

- First make sure that the appropriate document type is selected.
- Click on the Browse button and select the document to be uploaded from your workstation
- When the document name appears in the field next to the Browse button, click on the Attach button
- The file name will be displayed under Attached files
- If there are additional documents to be uploaded, repeat these instructions.

Each file size must be less than 10MB. You can upload up to 40 files. Executable and script files are not allowed.

1. Select Document Type:

2. Select file to attach. Repeat the attachment process if you have more than one document.

3.

Attachment(s):

None

Please attach the full relevant scope document(s) to your application. Do not upload only sections of your scope document(s). Text searchable file formats are preferred. Include information on where to find the CPSC-required rule and/or testing method references in your scope (e.g., page numbers) in the comment field. Also include in the comment field a description of your request (e.g., "first time applicant" or "requesting expanded scope") and include any other helpful information such as a link to your scope on the accreditation body website.

Comment

You must attach the laboratory accreditation certificate and the full relevant scope documents for each certificate, even if you have submitted them in the past. Do not upload sections of your scope document. In the Comment field, include information about where to find the CPSC required references in your scope document (e.g., page numbers). Also include in the comment field a description of your request (e.g., "first time applicant" or "request to expand scope") and include any other helpful information such as a link to your scope on the accreditation body website. Each file must be less than 10 MB. You can upload up to 40 files. Do not upload executables or script files.

To upload documents:

- Click on the Browse button and select the document to be uploaded from your PC.
- When the document name is displayed in the field next to the Browse button, select the Document Type
- Click on the Attach button.
- The file name will be displayed under Attachments.

CPSC Registration for Third Party Testing Laboratories User's Guide

- If there are additional documents to be uploaded, repeat these instructions.

You can remove an attachment by clicking the box next to the file name and then clicking on the Remove selected attachment(s) button.

When you are finished uploading documents, click on the Save and Continue button.

U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation [Logout](#)

Registration Form: Change Lab Name, Address or Ownership, Accrediting Body and/or Certificate, Type of Laboratory
Lab: 1461 - The Test Lab

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

[Previous Screen](#) [Save and Continue](#)

Laboratory Accreditation Information:

The Laboratory must be accredited by an ILAC-MRA signatory accreditation body. The accreditation must be to ISO Standard ISO/IEC 17025:2005 -- General Requirements for the Competence of Testing and Calibration Laboratories, and the scope of the accreditation must expressly include the CPSC rules and/or test methods for which you are applying.

Action	Certificate	Accreditation Body	Effective Date	Expiration Date	Scope Count	Document Count	
<input type="button" value="v"/>	test	CNAS (China National Accreditation Service for Conformity Assessment)	01/01/2013		2	1	Delete

Certificate and scope options:

- To edit certificate information on the certificate shown above and to choose CPSC rules and/or test methods for its scope, click on the Action Box and select Edit
- To add another certificate from an ILAC-MRA accreditation body, click on the button below.

[Add Another Certificate from an ILAC-MRA Accreditation Body](#)

[Previous Screen](#) [Save and Continue](#)

CPSC Form 223
OMB Control Number 3041-0143

When you are finished entering Certificate and Scope information, click on the Save and Continue button. The following screen will be displayed:



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation - DEVELOPMENT System

Registration Form: Initial Request for First Time User

Lab: **Test Laboratory**

To preserve data integrity, do NOT use your browser's Back button. Instead, use the two buttons below to navigate between screens.

Previous Screen

Confirm to Send

Please check your submitted data. Return to previous screen(s) if any correction is needed

Legal Name	Test Laboratory
Listed Name	
Street 1	1234 Street Bethesda MD 12345
Street 2	
City	Bethesda
State/Province/Territory	MD
Country	United States
Postal Code	12345
Website	
Representative First Name	Ken
Representative Last Name	Nguyen
Representative Title	
Representative EMail	KQNguyen@cpsc.gov
Representative Telephone	1234567890
Representative Fax	
Applicant First Name	Ken
Applicant Last Name	Nguyen
Applicant Title	
Applicant EMail	KQNguyen@cpsc.gov

Registered Body	Firewalled Conformity Assessment Body
Attestant for Ownership Type	Ken Nguyen
Attestant Title	Analyst
Private Owner Name and Percentage	A 50%
Private Owner Name and Percentage	B 50%
Training Material	TEST.docx
Document Type	Training Materials (Firewalled Lab only)
Comment	
<hr/>	
Certificate Accreditation Body	AAC Analitica (Association of Analytical Centers "Analitica")
Certificate Number	123
Certificate Effective	02/01/2024
Certificate Expiration	03/01/2025
Scope	16 CFR Part 1303 (CPSC-CH-E1003-09 or CPSC-CH-E1003-09.1), Lead Paint Regulation
Attachment	TEST.docx
Document Type	Certificate/Scope
Comment	

Check to ensure that the information is accurate. If necessary, return to the previous page(s) to make corrections. When you are finished, scroll to the bottom section of the page.

After reading the CPSC Requirements Pertaining to Third Party Conformity Assessment Bodies (Laboratories) below, the authorized laboratory representative must agree to these rules, by checking the checkbox below:

16 CFR Part 1112 - Requirements Pertaining to Third Party Conformity Assessment Bodies

Subpart A—Purpose and Definitions

§ 1112.1 Purpose.

This part defines the term "third party conformity assessment body" and describes the types of third party conformity assessment bodies whose accreditations are accepted by the CPSC to test children's products under section 14 of the CPSA. It describes the requirements and procedures for becoming a CPSC-accepted third party conformity assessment body; the audit requirement applicable to CPSC-accepted third party conformity assessment bodies; how a third party conformity assessment body may voluntarily discontinue participation as a CPSC-accepted third party conformity assessment body; the grounds and procedures for withdrawal or suspension of CPSC acceptance of the accreditation of a third party conformity assessment body;

The authorized laboratory representative attests that he/she has read and agrees to the CPSC Rules for Lab Accreditation (16 CFR Part 1112), and understands that failure to abide by the rules may result in suspension or withdrawal of the laboratory from the list of CPSC-accepted laboratories.

The authorized laboratory representative attests to the fact that the applicant laboratory agrees that, as a condition of its CPSC-acceptance, it must allow an officer or employee duly designated by CPSC to enter and inspect the laboratory if the CPSC issues a written notice of inspection for purposes of an investigation.

Authorized Representative Name

Title or Position at Laboratory


KNOWING AND WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR IN ANY OTHER SUBMITTED MATERIALS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT FOR UP TO FIVE YEARS (U.S. Code, Title 18, Section 1001).

CPSC Form 223
OMB Control Number 3041-0143

The authorized laboratory representative must indicate agreement to the statements by clicking on the two check boxes adding his/her name and title to the signature blocks.

From this screen you can return to the application form to make changes (Return to Change button) save the request as a draft (Save as Draft button) or send the final version of your application to CPSC (Confirm to Send button). After clicking on the Confirm to Send button, the following screen will be displayed:

CPSC Registration for Third Party Testing Laboratories User's Guide



U.S. Consumer Product Safety Commission
CPSC Form 223 - Lab Accreditation

You have successfully sent a request.

Your application is in the list of pending applications for CPSC staff review. You should receive a confirmation email shortly that summarizes your application.

After CPSC staff review, you will receive a notification of acceptance or CPSC staff will contact you if they have questions or need additional information regarding your application.

If you have questions about your application, please email labaccred@cpsc.gov

Click the Logout button to log out and go to the Laboratory Accreditation web page.

Logout

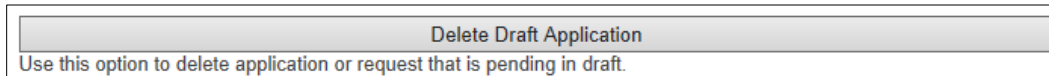
CPSC Form 223
OMB Control Number 3041-0143

Click on the Logout button.

The authorized laboratory representative and applicant will receive an email message confirming receipt of the request.

14. Delete Draft Application

If you have saved an application in draft, you have the option to delete it. Go to the Main menu and click on the Delete Draft Application.



The system will delete the draft application and redisplay the Main Menu. You can select a different option or log out.

15. Public Search

Once a laboratory has passed the application processes, it will be added to a list of Active accepted labs on CPSC's website along with a list of approved scopes and additional information about the Laboratory. This list can be found at <http://www.cpsc.gov/cgi-bin/labsearch/>, where it can be viewed and searched. This tool is helpful for businesses to find a laboratory to test their children's products.

Select a Laboratory form the list and click Submit to view detailed laboratory information. A search can be conducted using the following criteria:

Keyword/Letters – Only laboratories containing these letters are listed. Leave blank to not limit by letters

Region – only laboratories in selected region are listed; select blank at top to not limit by region

Scope – only laboratories accredited for the selected rule(s) are listed; select blank at the top to not limit by rule. Use the Ctrl key to make more than one selection.

After entering/selecting search criteria, click Narrow List and make your selection.

A video tutorial on how to use this tool can be found at <http://www.cpsc.gov/en/Newsroom/Multimedia/?vid=69581>.

After selecting a laboratory from the list and clicking on the Submit button, the Detailed Laboratory Information for the selected laboratory will be displayed, similar to the following:

CPSC Registration for Third Party Testing Laboratories User's Guide

Safety Education Business and Manufacturing Laws, Regulations, and Proceedings Research and Reports About Us [How may I help you?](#)

List of CPSC-Accepted Testing Laboratories

Section 14(a)(3)(E) of the Consumer Product Safety Act, as amended, requires the Commission to maintain on its internet website an up-to-date list of entities that have been accredited to assess conformity with children's product safety rules.

Third party testing is required to support a certification of compliance to the rules (shown at the bottom of the page) for children's products that are manufactured after the effective dates listed with each rule. The laboratories in this list have been accepted as accredited to test products to one or more of these children's product safety rules, as identified in the accreditation scope for each laboratory. A manufacturer of a children's product that must comply with one or more of these rules must support its certification of compliance with test results from one of these laboratories.

Here's a video tutorial on how to use this page to search for CPSC-accepted laboratories, and helpful questions to ask the laboratory. [View all laboratories.](#)

Labs with Adverse Action Taken by CPSC
(These labs are in INACTIVE status.)

Keyword Search

For example: Lead in Children Metal Jewelry Vietnam

Submit **Reset**

Lab Name

Lab ID

For example: 1234

Testing Scope Clear

None selected -

Registered Body Clear

None selected -

Country/Region Clear

None selected -

State/Province Clear

None selected -

City Clear

None selected -

Submit **Reset**

- Bicycle Helmets - 16 CFR Part 1203
- Bicycles - 16 CFR Part 1512
- Children's Bunk Beds - 16 CFR Part 1513
- Clacker Balls - 16 CFR Part 1500.86(a)(5)
- Determination of Phthalates - 16 CFR Part 1307 - CPSC-CH-C1001-09.3 and/or GB/T 22048-2008

CPSC Registration for Third Party Testing Laboratories User's Guide

Report an Unsafe Product | Contact CPSC | Website Design Feedback | Consumers: Español | Businesses: Español | 中文 | Tiếng Việt

UNITED STATES
CONSUMER PRODUCT SAFETY COMMISSION

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Detailed Laboratory Information

[Back to Laboratory List](#)

AIJU (Asociación de Investigación de la Industria del Juguete, Conexa y Afines)
CPSC Identification Number for this Laboratory: 1256

Lab Address Avenida de la Industria, 23
City Ibi
State/Province Alicante
Country Spain
Postal Code 03440
Laboratory Manuel Aragonés Francés
Representative
Title General Manager
Email sheh@cpsc.gov
Phone 0034 96 555 44 75
Fax 0034 96 555 44 90
Web URL www.aiju.info

Accreditation Body		Certification #		
ENAC (Entidad Nacional de Acreditacion)		n°6/LE016		
Scope Name	Special Scope Notation	Certificate #	CPSC Approval Date	Original CPSC Approval Date
4.3.5.1(2) (ASTM F963-11), Surface Coating Materials – Soluble Test for Metals		n°6/LE016	04/24/2014	06/11/2013
4.3.5.2 (ASTM F963-11), Toy Substrate Materials		n°6/LE016	04/24/2014	06/11/2013
4.5 (ASTM F963-11), Sound Producing Toys		n°6/LE016	04/24/2014	06/11/2013
4.6 (ASTM F963-11), Small Objects (except labeling and/or instructional literature requirements)	(Except 4.6.2 Mouth-Actuated Toys)	n°6/LE016	04/24/2014	06/11/2013