



U.S. CONSUMER PRODUCT SAFETY COMMISSION
WASHINGTON, DC 20207

Record of Commission Action
Commissioners Voting by Ballot*

Commissioners Voting: Chairman Hal Stratton
Commissioner Thomas H. Moore

ITEM:

Reorganization of the Directorate for Administration (EXAD) and the Office of Information Services (EXIS)
(Briefing package dated September 27, 2004, OS No. 5076)

DECISION:

The Commission voted (1-1) regarding proposed reorganization of the EXAD and EXIS. No action on this matter can be taken, because with the tie vote no majority has been reached. Chairman Stratton voted to approve the proposed reorganization and direct the Office of the General Counsel to prepare a draft Federal Register notice accordingly for consideration by the Commission. Commissioner Moore voted to disapprove the proposed reorganization and take other action. The Executive Director forwarded for the Commission a proposal by EXAD and EXIS that those two organizational entities be realigned into one organization. The reorganization was in accordance with Section 4.(a) of the Commission Policy Statement of March 18, 1987 that states that "major reorganizations of the agency's structure shall be subject to prior approval by a majority of the Commission."

Commissioner Moore submitted the attached statement to accompany and explain his vote to take other action.

For the Commission:

A handwritten signature in blue ink, appearing to read "Todd A. Stevenson".

Todd A. Stevenson
Secretary

* Ballot vote due October 12, 2004

STATEMENT OF COMMISSIONER THOMAS H. MOORE
Ballot Vote #5076
October 20, 2004

After carefully reviewing the information in the two memos that were provided to me on this ballot, I cannot conclude that the major change that is proposed is necessary and I am, therefore, disapproving it. There may be some overlaps, or more accurately, points of connection between the two shops, but any glitches should be able to be worked out by simpler means. Additionally there is sensitive personnel information that is now kept in Finance (and Human Resources) and expanding the number of people that might have access to that information would not be desirable (something that would be necessary to give the HelpDesk the ability to reset passwords in QuickTime, for example).

There do appear to be some things the two organizations can do to solve certain of the issues that were raised. For example, it should be possible to design a system for office moves that only requires an employee to enter a request once so that the information will go to both groups with responsibility for certain aspects of the move. If employees are unclear who to contact for certain services, we should be able to make use of our intranet to ensure there is no confusion. Additionally, if a position or two needs to be transferred between the Directorate and the Office in order to make the facilities management function flow more smoothly, then identify those positions, describe how their duties would change, if at all, and where they would be placed in their new location. The affected individual(s) should be given an opportunity for input in the decision-making process that may lead to any transfer.”