

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEM

OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER
REQ-2400-09-0155

Handwritten signature: Mike Secretary

2. CONTRACT NO.
CPSC-D-06-0002

3. AWARD/EFFECTIVE DATE
08/17/2009

4. ORDER NUMBER
0007

5. SOLICITATION NUMBER

6. SOLICITATION ISSUE DATE

FOR SOLICITATION INFORMATION CALL:

a. NAME
Rudi Johnson

b. TELEPHONE NUMBER
301-504-7028

(No collect calls)

8. OFFER DUE DATE/LOCAL TIME
ET

9. ISSUED BY CODE FMPS

CONSUMER PRODUCT SAFETY COMMISSION
DIV OF PROCUREMENT SERVICES
4330 EAST WEST HWY
ROOM 517
BETHESDA MD 20814

10. THIS ACQUISITION IS
 UNRESTRICTED OR SET ASIDE: 100.00% FOR:
 SMALL BUSINESS EMERGING SMALL BUSINESS
NAICS: 541511 HUBZONE SMALL BUSINESS SOLE SOURCE
SIZE STANDARD: \$21.0 SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS 8(A)

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED
1. SEE SCHEDULE

12. DISCOUNT TERMS
Net 30

13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)

13b. RATING
14. METHOD OF SOLICITATION
 RFQ IFB RFP

15. DELIVER TO CODE EXIT
CONSUMER PRODUCT SAFETY COMMISSION
OFFICE OF INFORMATION SERVICES
4330 EASTWEST HIGHWAY
ROOM 706
BETHESDA MD 20814

16. ADMINISTERED BY CODE FMPS
CONSUMER PRODUCT SAFETY COMMISSION
DIV OF PROCUREMENT SERVICES
4330 EAST WEST HWY
ROOM 517
BETHESDA MD 20814

17a. CONTRACTOR/OFFEROR CODE [REDACTED] FACILITY CODE
VISUAL INFORMATION SYSTEM INC
ATTN VINH Q NGUYEN
8901 TRIPLE RIDGE RD
FAIRFAX STATION VA 22039-3004

18a. PAYMENT WILL BE MADE BY CODE FMFS
CONSUMER PRODUCT SAFETY COMMISSION
DIVISION OF FINANCIAL SERVICES
4330 EAST WEST HWY
ROOM 522
BETHESDA MD 20814

TELEPHONE NO. (703) 643-1628

17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	<p>DUNS Number [REDACTED]</p> <p>The contractor shall provide all necessary personnel, materials and services required to perform information technology services for database and application programming. Task Order 0007 shall be incrementally funded for the performance period of September 01, 2009 through September 29, 2009.</p> <p>Continued ... (Use Reverse and/or Attach Additional Sheets as Necessary)</p>				

25. ACCOUNTING AND APPROPRIATION DATA
09-CC-EXIT-IT-2400-99947-252M

26. TOTAL AWARD AMOUNT (For Govt. Use Only)
\$17,431.50

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ARE ARE NOT ATTACHED.
27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA ARE ARE NOT ATTACHED.

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.

X 29. AWARD OF CONTRACT REF. OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)

Handwritten signature: Kim Miles

30b. NAME AND TITLE OF SIGNER (Type or print)

30c. DATE SIGNED

31b. NAME OF CONTRACTING OFFICER (Type or print)
Kim Miles

31c. DATE SIGNED
8-17-09

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
0001	Task Order 0007 to contract number CPSC-D-06-0002 to provide for a Senior Level Database and Application Computer Programming Services as indicated in the terms and conditions of the contract and the attached statement of work. The total amount of award: \$17,431.50. The obligation for this award is shown in box 26.	150	HR	116.21	17,431.50

32a. QUANTITY IN COLUMN 21 HAS BEEN RECEIVED INSPECTED NOTED: _____ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE _____ 32c. DATE _____ 32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE _____

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE _____ 32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE _____

32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE _____

33. SHIP NUMBER _____ 34. VOUCHER NUMBER _____ 35. AMOUNT VERIFIED CORRECT FOR _____ 36. PAYMENT COMPLETE PARTIAL FINAL _____ 37. CHECK NUMBER _____

38. S/R ACCOUNT NUMBER _____ 39. S/R VOUCHER NUMBER _____ 40. PAID BY _____

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT _____ 42a. RECEIVED BY (Print) _____

41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER _____ 41c. DATE _____ 42b. RECEIVED AT (Location) _____

42c. DATE REC'D (YY/MM/DD) _____ 42d. TOTAL CONTAINERS _____

**VISUAL INFORMATION SYSTEM TASK ORDER
(PROVIDE SENIOR LEVEL DATABASE AND APPLICATION COMPUTER PROGRAMMING SERVICES)**

STATEMENT OF WORK

1. Independently, and not as an agent of the Government, the Contractor shall furnish all necessary personnel, materials, and services to perform the work set forth below; except as provided in H.1 GOVERNMENT FURNISHED MATERIALS/EQUIPMENT of the contract.
2. The contractor shall provide senior level database and application computer programming services. The services shall include, but not be limited to analysis, design, conversion, and programming of current PowerBuilder applications from a client server environment to a Web environment using ASP .NET, JSP, Java/Struts, Java/EJB, Java/JDBC, CSS, HTML, JavaScript, Sybase/Oracle tables/fields, stored procedures, and triggers that implement the applications' business rules. Also required is maintaining and modifying current PowerBuilder applications before they are converted to a Web environment and maintaining them after they are converted. If new applications are required, they must be written in the Web environment. The senior level programmers shall work closely with staff within the Division of Technology Services (ITTS) to ensure programming and database guidelines are met.

In addition, agency applications often employ other software for example SAS, MS Office, and MS Outlook, and Adobe products.

3. Projects to be worked on may include, but are not limited to:
 - Rewriting the PowerBuilder PC-NEISS system as a webtop system using .NET.
 - Analyzing the Integrated Field System and Section 15 applications, which are written in PowerBuilder, and rewriting them as a web application using .NET.
 - Analyzing the International Trade Data System and integrating it with other Compliance applications and rewriting them as web applications using .NET.
 - Analyzing CPSC data systems and developing an "early warning" system that alerts CPSC staff of potential product issues.
 - Analyzing and programming import safety initiatives.
 - Analyzing the Budget system, which is written in PowerBuilder, and developing the system requirements. Rewriting the application as a web application using .NET.
4. The types of services that will be required are as follows:
 - (1) Meet with CPSC Staff to Define Requirements - The Contractor shall meet with the CPSC Project officer and CPSC users to define new systems or modification requirements. CPSC staff will provide all required information for the Contractor to successfully complete each project. At a minimum, CPSC staff will define the data fields, system inputs and outputs, and general business rules that are required.
 - (2) Analyze Requirements and Prepare Plans - The Contractor shall analyze user requirements and prepare Application Development Plans or Application Modification Plans. The application plans shall describe at a minimum: data fields, data formats, validation and update procedures, table structures, business rules, application logic, input and output screens, and all online and hardcopy reports planned and requiring change. The CPSC users and Project Officer will approve the application plans prior to the Contractor beginning the development or making the changes. The Contractor shall develop prototypes to demonstrate application development plan assumptions and concepts, if requested by the CPSC Project Officer.
 - (3) Convert Existing Applications - The Contractor shall convert existing agency applications from their current software to Web environment using ASP .NET, JSP, Java/Struts, Java/EJB, Java/JDBC, CSS, HTML, JavaScript, Sybase/Oracle tables/fields, stored procedures, and triggers that implement the applications' business rules. Existing agency applications may be in a database, spreadsheet, word processing, text file or manual form.

- (4) Modify Existing Applications - The Contractor shall modify existing Commission Information System database applications using PowerBuilder/Sybase and/or using ASP .NET, JSP, Java/Struts, Java/EJB, Java/JDBC, CSS, HTML, JavaScript, Sybase/Oracle. Modifications will include, but are not limited to, business rules, application logic, input screens, search screens, display screens, business letters, e-mail, mailing label generation, PDF file search and retrieval, and online and hardcopy reports. In addition, the modification of one application may affect other agency applications. This occurs when more than one application shares the same data or transmits/receives data from other systems.
- (5) Develop New System Applications - The Contractor shall develop new Commission Information System database applications in the Web environment using ASP .NET, JSP, Java/Struts, Java/EJB, Java/JDBC, CSS, HTML, JavaScript, Sybase/Oracle. New system applications may contain business rules, application logic, input screens, search screens, display screens, business letters, e-mail, mailing label generation, PDF file search and retrieval, and online and hardcopy reports. It may also interface with other applications thereby sharing, sending or receiving data.
- (6) Test System Applications - The Contractor shall unit and system test new systems and all application modifications. All system and modified components shall be individually and systematically tested and the test results documented.
- (7) Demonstrate System Applications - The Contractor shall demonstrate new systems and application modifications to the CPSC users and Project Officer, and make any corrections, as required.
- (8) Document System Applications - The Contractor shall document new systems and application modifications describing at a minimum: input screens, search screens, display screens, business rules, application logic, table structures, business letters, e-mail, mailing label generation, PDF file search and retrieval, and online and hardcopy reports if present or changed. Documentation must also be included within the source code of each program to clarify what each section of code is accomplishing.
- (9) Provide Training on System Applications - The Contractor shall train users on how to use the full functionality of new or modified applications: input screens, search screens, display screens, business letters, e-mail, mailing label generation, PDF file search and retrieval, and online and hardcopy reports if present or changed.

5. DELIVERABLES/REPORTING REQUIREMENTS

The Contractor shall submit the following reports by email (with the exception of the oral report) to the Project Officer:

- a. Oral Reports shall be provided on a weekly basis.
 - (1) Format:
 - Telephone call or meeting
 - (2) Content:
 - (a) Major accomplishments and progress.
 - (b) Description of any problems encountered.
- b. Written Status Reports shall be provided on a monthly basis for all services performed during the report period. The report shall be emailed to the Project Officer by the 10th day of the following month.
 - (1) Format:
 - (a) Letter format.
 - (b) Typewritten and reproducible.

(2) Content:

- (a) Major accomplishments and progress.
- (b) Description of any problems encountered.
- (c) Number of hours worked during the report period.
- (d) The contract number pursuant to which the report is prepared.
- (e) The name of the Contractor preparing the report pursuant to such contract.

c. A Written Final Report shall be provided at the conclusion of each project.

(1) Format:

- (a) Letter format.
- (b) Typewritten and reproducible.

(2) Content:

- (a) Overview of final/completed project.
- (b) Major accomplishments.
- (c) Description of unresolved problems.
- (d) Recommendations for future enhancement to system.
- (e) List new systems and modifications completed. Describe at a minimum: input screens, search screens, display screens, business rules, application logic, flow charts, instructions, table structures, business letters, e-mail, mailing label generation, PDF file search and retrieval, and online and hardcopy reports as needed; provide copies of programming code, which shall comply with CPSC Development Standards.
- (f) Total number of hours worked to complete the project.
- (g) The contract number pursuant to which the report is prepared.
- (h) The name of the Contractor preparing the report pursuant to such contract.

6. PACKAGING AND MARKING

Reports shall be emailed to the Project Officer. Any deliverable that is not feasible to email shall be packaged and marked in accordance with the Contractor's best commercial practice in order to guarantee delivery undamaged to final destination. In addition to normal markings, the contract number shall be cited on the outside package.

7. ACCEPTANCE OF DELIVERABLES

- a. All materials submitted for approval will be reviewed by the Commission within 5 working days after date of receipt.
- b. Acceptance/rejection will be transmitted to the Contractor by the Project Officer, in writing, within 5 working days after review of (goods or services.)
- c. Acceptance/rejection will be based on conformance with STATEMENT OF WORK.
- d. All work performed for CPSC will become the property of CPSC. After CPSC acceptance by the CPSC Project Officer of the tested databases and programming, the Contractor shall deliver the source code, program executables and database procedures in electronic form and store them on CPSC's system libraries for all applications and provide CPSC written permission to use them.

8. PERIOD OF PERFORMANCE

The period of performance shall be from September 01, 2009 through September 30, 2009.