

Todd Stevenson

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1 4

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 09/28/2009	2. CONTRACT NO. (If any) CPSC-B-07-0007	6. SHIP TO: a. NAME OF CONSIGNEE CONSUMER PRODUCT SAFETY COMMISSION	
3. ORDER NO. 0004	4. REQUISITION/REFERENCE NO. REQ-2400-09-0228		

5. ISSUING OFFICE (Address correspondence to) CONSUMER PRODUCT SAFETY COMMISSION DIV OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 517 BETHESDA MD 20814		b. STREET ADDRESS FACILITIES MGMT & SUPPORT SVCS 4330 EAST WEST HIGHWAY ROOM 520-01	
		c. CITY BETHESDA	e. ZIP CODE 20814
		d. STATE MD	

7. TO: G COOK	f. SHIP VIA
a. NAME OF CONTRACTOR CO MOORE ASSOCIATES INC	

b. COMPANY NAME	8. TYPE OF ORDER	
c. STREET ADDRESS 4350 EAST WEST HIGHWAY SUITE 500	<input type="checkbox"/> a. PURCHASE REFERENCE YOUR:	<input checked="" type="checkbox"/> b. DELIVERY Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.
d. CITY BETHESDA	e. STATE MD	f. ZIP CODE 20814-4426

9. ACCOUNTING AND APPROPRIATION DATA 09-CC-EXIT-AS-2400-99942-254G	10. REQUISITIONING OFFICE CONSUMER PRODUCT SAFETY COMMISSION
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11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT Destination	
<input type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED		
<input type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	<input type="checkbox"/> f. EMERGING SMALL BUSINESS			

13. PLACE OF		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 10/31/2009	16. DISCOUNT TERMS Net 30
a. INSPECTION Destination	b. ACCEPTANCE Destination			

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	This is CALL 0004 against the Blanket Purchase Agreement (BPA) CPSC-B-07-0007 to provide general office building renovations and alterations work in accordance with the BPA Agreement and the attached Statement of Work. Continued ...					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT	20. INVOICE NO.	17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:			
	a. NAME CONSUMER PRODUCT SAFETY COMMISSION			\$62,312.29
	b. STREET ADDRESS (or P.O. Box) DIVISION OF FINANCIAL SERVICES 4330 EAST WEST HWY ROOM 522			
c. CITY BETHESDA	d. STATE MD	e. ZIP CODE 20814	\$62,312.29	17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature) 	23. NAME (Typed) Rudi M. Johnson TITLE: CONTRACTING/ORDERING OFFICER
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RJ

**ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION**

PAGE NO

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER
09/28/2009

CONTRACT NO.
CPSC-B-07-0007

ORDER NO.
0004

ITEM NO (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p>Ordering Off.: iris parks</p> <p>Contractor shall provide the following renovations to include the 7th floor wallcovering removal, paint and carpet for the offices and corridor located in Suites 720, 722, and 724 in accordance with attached cost breakdown dated 09/21/2009.</p> <p>Corridor - \$14,809.70 Suite 720 - \$8,931.82 Suite 722 - \$16,224.43 Suite 724 - 22,346.34</p> <p>The total amount of award: \$62,312.29. The obligation for this award is shown in box 17(i).</p>	1	LT	62,312.29	62,312.29	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$62,312.29

Statement of Work

Objective:

The Consumer Product Safety Commission (CPSC) seeks to obtain a contractor to renovate office spaces in suites 720, 722, and 724. CPSC headquarter offices are located in leased space in the Bethesda Towers, 4330 East West Hwy, Bethesda, Maryland.

Scope of Work:

The contractor shall perform the following tasks:

1. The work will be performed in the 7th fl Elevator Lobby and Corridor which runs east from Suites 722 and 724 west to Suite 723 and stops at the corridor door outside of Conference Room 714.
2. General: Provide temporary protection for existing finishes to remain. Provide dust barriers to divide off construction areas. Drop cloths will be provided for dust protection of tenant systems furniture to remain. Bag blinds for dust protection. Provide daily and final construction cleaning. All work will be performed during off hours – 6:00 pm to 6:00 am. Each Area or Suite will require approximately five (5) working days from commencement to completion.
3. Furniture and Equipment: Furniture, filing cabinets and equipment which can be moved using a hand truck or dolly will be removed from the work areas by tenant. All wall mounted hangings, mirrors, equipment, signage, etc will be removed by tenant. All computer equipment, related cabling and wiring, paperwork, files and personal items will be removed from work areas by tenant. Systems furniture will be divided into manageable sections and put on “sliders” by tenant. Tenant will provide assistance to move furniture as needed to access work areas.
4. Demolition: Demolish all carpet, carpet adhesives, vinyl base, wall covering and associated outside corner trims. All refuse will be removed to contractor provided dumpsters. All wall mounted tenant signage will be removed prior to commencement and reinstalled at completion by tenant.
5. Doors and Hardware: New floor stops will be provided in all newly carpeted areas. All other door hardware will remain as existing.
6. Drywall and Acoustic Ceilings: Walls will be patched as necessary after removal of wall covering and vinyl base. No ceiling work is included.
7. Floor Finishes: Existing carpet tile will be replaced with matching specification provided by tenant. All floor preparation is included. Furnish and install new vinyl base and vinyl transitions strips to match existing specification. No work is included in

existing VCT areas. All Suite toilet rooms are assumed as having existing ceramic tile floors to remain.

8. Painting: Strip wall covering, seal drywall and skim coat walls from floor to ceiling with joint compound to prepare for new painted finish. Sand walls smooth with mechanical vacuum sander and sponge sanders as necessary to achieve a consistent and smooth surface ready for paint. Prime walls and point up. Paint walls with two coats flat latex paint. Tenant shall approve paint color in writing prior to commencement of each Area or Suite. Paint doors and frames to match existing color. Painting of Elevator Lobby walls, trim or door is executed from this scope.

9. Electrical: All existing switch and outlet plates will be removed and reinstalled upon completion. Existing fire alarm devices will remain in place.

End of Statement of Work