

**U.S. Consumer Product Safety Commission (CPSC)
Freedom of Information Reading Room Certification
(Pursuant to Executive Order 13,392)**

I. Internal Review of Agency FOIA Reading Room

The CPSC's FOIA Reading Rooms have been reviewed by the CPSC's Chief FOIA Officer, Todd Stevenson, to determine that they are in compliance with the legal requirements for FOIA Reading Rooms. The Library / FOIA Electronic Reading Room, is located on the CPSC website at <http://www.cpsc.gov/library/foia/foia.html>. There is also a Reading Room at CPSC's headquarters in the Office of the Secretary at 4330 East-West Highway, Suite 502, Bethesda, Maryland 20814-4408. This Reading Room can be accessed by appointment.

The Library / FOIA Electronic Reading Room, as well as, the entire website maintains indexes and records pertaining to all agency activities including agency meetings, records of Commission actions and decisions, staff briefing materials, technical reports, General Counsel Advisory Opinions, *Federal Register* notices by fiscal year, publications, statistical reports, concluded manufacturer investigations, engineering test manuals, proposed and final regulatory rules and enforcement policies, summary instructive sheets and guidance manuals, records that are the subject of frequent FOIA requests and an interactive feature that allows consumers to query the National Electronic Injury Surveillance System.

Other information available to the public through the agency's website includes information on public meetings of the Commission and staff, the Guide to Public Information, Press Releases, summaries of recent amendments to the Consumer Product Safety Act, and adjudications and civil penalty settlement agreements. In addition, the public can file complaints and report unsafe products through the agency website and manufacturers and retailers can obtain guidance about their products, including the applications of laws and regulations, handbooks, testing manuals, laboratory lists and recall procedures.

The CPSC has a clearance policy and procedure for placement of records on the website and in the Reading Rooms. Records are added quickly to the website after a determination is made that the records are of interest to the public or manufacturers or will likely be the subject of multiple FOIA requests.

II. Reading Room Deficiencies

No deficiencies were identified during the review of the CPSC Reading Rooms.

III. Certification

The CPSC's Chief FOIA Officer, Todd Stevenson, certifies that after a review of the agency's Reading Rooms with no deficiencies located, the agency's Reading Rooms are in compliance with the requirements of the FOIA.

Todd Stevenson Date: October 29, 2008

Todd Stevenson, Chief FOIA Officer
Director, Office of the Secretary
Division of Information Management
Office of Information and Technology Services
U.S. Consumer Product Safety Commission